

**TABLE OF ACTIONS FROM  
QUALITY, SAFETY & EXPERIENCE COMMITTEE (QSEC) MEETING  
HELD ON 11 April 2023**

MINUTE REF	ACTION	LEAD	TIMESCALE	PROGRESS
<b>QSEC (22)111</b>	<b>Patient Story:</b> <ul style="list-style-type: none"> <li>To provide information online and a means of contact for patients with complex needs who may wish to discuss any concerns they may have or to request reasonable adjustments prior to attendance at A&amp;E or Primary Care Services.</li> </ul>	<b>MD</b>	<b>February 2023</b>	<p><b>Complete:</b> Alternative provision information and Communication Hub information is available online.</p> <p>A quiet facility has been established at A&amp;E at Glangwili Hospital.</p>
<b>QSEC (22)137</b>	<b>Quality Assurance Report:</b> <ul style="list-style-type: none"> <li>To follow up with the Head of Operations feedback from Catering Staff in Withybush Hospital regarding concerns on the time taken to go through menu choices with patients via the new menu system.</li> </ul>	<b>MR</b>	<b>June 2023</b>	<p><b>Complete:</b> A detailed piece of work has been carried out relating to cleaning paper work and the disaggregation of the ward teams into defined cleaning and catering teams. All sites have been visited to assess how long the meal ordering function takes and to ascertain whether the teams have sufficient capacity.</p> <p>The results were it takes 25-40 minutes to complete the ipad meal ordering across the Health Board, and was time neutral to the previous paper system.</p>
<b>QSEC (23)05</b>	<b>QSEC Annual Plan 2022/23:</b> <ul style="list-style-type: none"> <li>To include the escalation of the challenges being faced at the Minor Injury Unit in Prince Philip Hospital within the Operational Quality, Safety</li> </ul>	<b>CSO</b>	<b>May 2023</b>	<b>Complete</b>

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	and Experience Sub Committees activity within the Annual Plan 2022/23.			
<b>QSEC (23)06</b>	<b>Staff Story:</b> <ul style="list-style-type: none"> <li>To share with the Committee the nurse's cultural transformation journey video which was previously shared at the People, Organisational Development and Culture Committee in December 2022.</li> </ul>	<b>JW/CSO</b>	<b>April 2023</b>	<b>Complete</b>
<b>QSEC (23)07</b>	<b>Quality Assurance Report:</b> <ul style="list-style-type: none"> <li>To share the updated Quality Assurance Report slide set.</li> </ul>	<b>CSO/JW</b>	<b>April 2023</b>	<b>Complete</b>
<b>QSEC (23)07</b>	<b>Quality Assurance Report:</b> <ul style="list-style-type: none"> <li>To include themes and learning from the Noscomial COVID-19 Review Programme as part of the Quality Assurance Report at the next QSEC meeting.</li> <li>To include the deadline date for HIW recommendations following inspections within the report going forward.</li> <li>To provide the Committee with the outcome of the self assessment submitted to Welsh Government by the Mental Health and Learning Disabilities Directorate following the review of discharge arrangements for adult inpatients at Cwm Taf Morgannwg University Health Board.</li> </ul>	<b>CS/ CB</b>  <b>CS/ CB</b>  <b>LC/MR</b>	<b>June 2023</b>	<b>Complete</b>  <b>Complete</b>  <b>Complete: Item 2.7 on the agenda</b>
<b>QSEC (23)10</b>	<b>Health And Social Care Quality And Engagment (Wales) Act 2020 Update:</b>			

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	<ul style="list-style-type: none"> <li>For the PODCC and QSEC Committee Chairs to discuss the workforce culture element of the implementation of the Act and agree the reporting arrangements to ensure onward assurance to Board.</li> </ul>	JW/ AL/CP	June 2023	As per the Terms of Reference, the Quality, Safety and Experience Committee is responsible for seeking assurance on preparedness and compliance with the act.
	<b>Health And Social Care Quality And Engagment (Wales) Act 2020 Update:</b> To schedule regular updates on the progress of the implementation as part of the QSEC forward work programme.	CSO/ LOC	June 2023	<b>Complete:</b> Scheduled as part of the forward work programme
QSEC (23)11	<b>Corporate Risks Report:</b> <ul style="list-style-type: none"> <li>To prepare a report for QSEC on fragile services and the associated risks following discussion at the Executive Risk Session in April 2023.</li> <li>To provide a formal position on the GP Out of Hours service provision in Llandysul to Llais Cymru.</li> </ul>	MR/ AC/ JW  AC	June 2023  April 2023	<b>Complete</b>  Llandysul remains closed overnight as a GP Out of Hours base. A recent increase in shift coverage has seen the strategic placement of a GP at the base to support a better geographical coverage for the Out of Hours service. If the upturn in coverage were to continue, then the re-establishment of the service at the base will be explored at least at times of high demand. The position is under review. The Director of Operations has emailed Llais Cymru representative with this information..
QSEC (23)14	<b>Liberty Protection Safeguards:</b> <ul style="list-style-type: none"> <li>To confirm the Datix Risk Register status of the risks associated with the</li> </ul>			<b>Complete:</b> The Risk Register has been updated to reflect the latest risk position

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	<p>delays regarding the implementation of the Liberty Protection Safeguards, and update accordingly with reference to the recent communication from Welsh Government.</p> <ul style="list-style-type: none"> <li>To provide an update on the national position at the next QSEC meeting.</li> </ul>	<p><b>AC</b></p> <p><b>AC</b></p>	<b>April 2023</b>	<p>following the announcement that the legislation would not be enacted during this government term, and so work on the draft guidance would cease.</p> <p>Formal communication was received in mid-April that the Liberty Protection Safeguards guidance would not be issued during this government term, and so it is believed now that 2027 is the earliest the legislation could come into being if the next government wanted to progress it.</p>
<b>QSEC (23)17</b>	<p><b>Infection Prevention And Control Strategic Steering Group:</b></p> <ul style="list-style-type: none"> <li>To provide QSEC with an update on the developments to comply with Welsh Health Circular (WHC) 2018-033 Airborne Isolation Room Requirements.</li> </ul>	<b>SD</b>	<b>June 2023</b>	<b>Complete:</b> Scheduled as part of the forward work programme

AC: Andrew Carruthers	CS: Cathie Steele	LC: Liz Carroll	JW: Joanne Wilson
SD: Sharon Daniel	LOC: Louise O'Connor	MD: Mandy Davies	AL: Anna Lewis
MR: Mandy Rayani	CP: Chantal Patel	KL/CSO: Katie Lewis	