

HYWEL DDA UNIVERSITY HEALTH BOARD – SUSTAINABLE RESOURCES COMMITTEE

The Committee meets every other month. The following table sets out the Committee's business for 2023/24, including standing agenda items.

Agenda Item/Issue	Lead	25 April 2023	27 June 2023	29 August 2023	24 October 2023	19 December 2023	27 February 2024
Governance							
Apologies*	WW	✓	✓	✓	✓	✓	✓
Declarations of Interests*	All	✓	✓	✓	✓	✓	✓
Minutes from Previous Meeting*	WW	✓	✓	✓	✓	✓	✓
Matters Arising and Table of Actions*	WW	✓	✓	✓	✓	✓	✓
Annual Review of ToR/Membership	WW		✓				
SRC Self-Assessment of Performance Process	WW				✓		
SRC Self-Assessment of Performance –Review of Outcomes	WW						✓
Sustainable Resources Committee Annual Report	WW	✓					
IGSC Terms of Reference	AT					✓	
IGSC Annual Report 2022/23	AT	✓					
For Discussion							
Monthly Finance Report and Forecast (including Monthly Monitoring Return)	RH	✓	✓	✓	✓	✓	✓
Financial Recovery / in year Savings programme (included within Finance Report)	HT			✓	✓	✓	✓
Financial Outlook 2023/24	HT	✓					
Plan Development	HT		✓				✓
LTA Outlook 2023/24	HT	✓					
Transforming Urgent and Emergency Care	AC			✓			



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Electronic Prescribing and Medicines Administration (ePMA) System	AT			✓			
Core Delivery Group and Financial Control Group Update	LG				✓	✓	✓
Digitally Enabled Transformation Plan	AT			✓			
Financial Risks and Mitigation	HT	✓	✓	✓	✓	✓	✓
<ul style="list-style-type: none"> Corporate Risks Operational Risks 		✓	✓	✓	✓	✓	✓
For Assurance							
Assurance over Delivery of the Strategic Programmes of Change	HT	✓	✓	✓		✓	✓
Healthcare Contracting and Commissioning (and Outsourcing, as required) Update	SA		✓	✓	✓		✓
Social Value and Carbon Reporting	CE					✓	
Primary Care Recovery Plan Update	JP						
Finance TI Actions	HT	✓		✓	✓	✓	✓
Radiology Information Systems (incl. All Wales Picture Archiving Communications System (PACS) Contract)	GR-D	✓ (In-Committee)					
Ethical Procedures in Finance (Finance Behaviours and Governance)	HT						
Integrated Performance Assurance Report (IPAR)	HT	✓	✓	✓	✓	✓	✓



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Quarterly NWSSP Performance Report	HT	✓		✓		✓	
Procurement Update	HT	✓ Plan				✓	
Information Governance Sub-Committee Update - Including reports on data accuracy	AT	✓	✓	✓	✓	✓ (With ToRs for SRC Approval)	✓
Decarbonisation Task & Finish Group Update	LD	✓	✓	✓ With ToRs for SRC Approval	✓	✓	✓
Public Sector Emissions Reporting	CE				✓		
Digital Inclusion	AT			✓		✓	
Cyber Security	AT			✓		✓	
Value Based Health Care Update	LP	✓		✓			✓
Planning Objectives <ul style="list-style-type: none"> Update Report (Daniel Warm) Deep Dive (Executive Lead for PO) 	DW PO Lead	✓	✓ ✓ PO6H Plan on a Page for each PO	✓ PO6B	✓ PO5C	✓ PO6B/8B	✓ ✓ PO8A
Welsh Health Circulars	CB			✓			✓
Consultancy Review	HT		✓		✓		✓
Ministerial Directions (Quarterly)	HT		✓		✓		✓
RAAC Update (Pembrokeshire)	AC			✓			
NSL(W)A Report	MR				✓		
Balance Sheet Report	TJ				✓		



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For Approval							
Financial Procedures (as required)	HT	✓	✓	✓	✓	✓	✓
Digital Oversight Group ToR	AT				✓		
For Information							
Balance Sheet	HT	✓			✓	✓	✓
Commissioning Group Update (within Healthcare Contracting, Commissioning and Outsourcing Update)	SA		✓			✓	✓
Agile Digital Business Group Update	AT						
Capital Financial Management	RD	✓	✓	✓	✓	✓	✓
Welsh Value in Health Centre Annual Report 2022-23	HT			✓			
Benefits Realisation	AT				✓		
Matters for Board Escalation	HT	✓	✓	✓	✓	✓	✓
Sustainable Resources Committee Annual Workplan	HT/CSO	✓	✓	✓	✓	✓	✓
Any Other Business	All	✓	✓	✓	✓	✓	✓
Agenda setting meeting with Chair & Exec Lead (at least 4 weeks before the meeting)	CSO	✓	✓	✓	✓	✓	✓



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Draft agenda to go to Executive Team prior to issue	CSO	✓	✓	✓	✓	✓	✓
Call for papers (at least 4 weeks before the meeting to receive papers at least 14 days before the meeting)	CSO	✓	✓	✓	✓	✓	✓
Disseminate agenda/papers 7 days prior to meeting	CSO	✓	✓	✓	✓	✓	✓
Type up minutes/TOA within 7 days of meeting	CSO	✓	✓	✓	✓	✓	✓

Chair: Winston Weir Vice-Chair: Maynard Davies Lead Executive: Huw Thomas

WW	Winston Weir	RD	Rhian Davies	RH	Rebecca Hayes
HT	Huw Thomas	CE	Catherine Evans	DW	Daniel Warm
AC	Andrew Carruthers	AT	Anthony Tracey	CB	Claire Bird
SA	Shaun Ayres	LD	Leighton Phillips	CSO	Committee Services Officer
GR	Gareth Rees	LG	Lisa Gostling	TJ	Timothy John