

MINUTES OF THE Stakeholder Reference Group MEETING

Date of Meeting: **1:30 PM, Thursday 05 February 2026**
Venue: **Microsoft Teams Meeting; Virtual via MS Teams**

Present: Tegryn Jones, Public Service Board (Pembrokeshire) *Chair*
Shan Williams, Un Llais Cymru/One Voice Wales (Pembrokeshire)
Jeremy Hockridge, Patient Representative (Carmarthenshire)
Anne McCreary, Un Llais Cymru/One Voice Wales (Ceredigion)

In Attendance: Alwena Hughes Moakes, Communications and Engagement Director
Clare James, Head of Corporate Governance, HDdUHB
Nichola Couceiro, Head of Engagement, HDdUHB
Megan Harris, Consultant – Local Public Health, HDdUHB (*deputising for Ardiana Gjini Executive Director of Public Health*)
Ruth Poynting Committee Services Officer, HDdUHB (Minutes)

Apologies: Ardiana Gjini Executive Director of Public Health, HDdUHB
Linda Parton, Siarad Iechyd/Talking Health (Carmarthenshire)
Linda Jones, West Wales Care Partnership/Regional Partnership Board
Mandy Dean, Carer Representative (Ceredigion)
Hayley Edwards, Armed Forces

Minutes Ref.	Item	Action
SRG(26)001	Welcome and Apologies	
	Mr Tegryn Jones welcomed all to the meeting noting his appointment as the new Chair of the Stakeholder Reference Group (SRG). As the meeting was inquorate, formal business could not be conducted. Mr Jones advised that it would be helpful to write to representatives to discuss ongoing attendance issues. Ms Clare James offered her support with this work.	TJ, CJ
	Ms Shan Williams noted that challenges around attendance were not unique to this Group and referenced work undertaken by One Voice Wales to review their membership, suggesting that similar considerations could be explored.	
	The Group agreed that attendance would be included as an agenda item for the next meeting, with Ms Megan Harris suggesting that members be contacted to advise on the reasons for their non-attendance.	CSO
SRG(26)002	Declarations of Interest	
	There were no declarations of interest.	

SRG(26)003 **Minutes of Stakeholder Reference Group Meeting on 24 November 2025**

It was proposed that, as the meeting was inquorate, the minutes would be circulated to members by email for approval, prior to ratification via Chair's Action.

CSO

Decision: Subject to ratification by Chairs Action, the minutes were APPROVED,

SRG(26)004 **Chair and Vice Chair Arrangements**

Ms James noted the updated Chair arrangements and advised that Mr Jones is scheduled to meet with the Health Board Chair to confirm his role as an Associate Member of the Board. It was noted that the Group is currently seeking a Vice-Chair, and communications regarding this will be issued following the meeting.

Decision: The Group NOTED the update on Chair and Vice-Chair arrangements.

SRG(26)005 **Current and Future Planned Consultations and Engagement Update**

Ms Nichola Couceiro provided an update on engagement activity, outlining progress on ongoing consultation work. She confirmed that the decision-making Board meeting for the Clinical Services Plan is scheduled for 18 and 19 February 2026.

Ms Couceiro also highlighted work underway with the Mental Health Team in relation to GP referral pathways. She advised that engagement on the proposal to close the GP surgery in Pontyates, Meddygfa'r Sarn, will commence on 9 February 2026 and will run for a period of eight weeks. This proposal has been recommended by the Vacant Practice Panel following review of a number of fragile surgeries. Under the proposal, patients will be dispersed to their nearest GP surgery, based on their postcode.

Decision: The Group NOTED the Current and Future Planned Consultations and Engagement Update.

SRG(26)006 **Clinical Services Plan**

No update was presented.

SRG(26)007 **Our Refreshed Strategy**

No update was presented.

SRG(26)008 **Overview of Paediatric ADHD Service**

The Group agreed that as the meeting was inquorate and operating as an open forum, the scheduled ADHD item would be deferred to the next meeting.

CSO

SRG(26)009 **Integrated Performance Assurance Report (IPAR)**

Deferred to next SRG meeting.

SRG(26)010 **Board Update Report**

Deferred to next SRG meeting.

SRG(26)011 **Stakeholder Reference Group Work Plan 2025/26**

Deferred to next SRG meeting.

SRG(26)012 **Reflective Session**

Deferred to next SRG meeting.

SRG(26)013 **Any Other Business**

As the meeting remained inquorate, no further items were presented, and the meeting was brought to a close.

SRG(26)014 **Date of Next Meeting**

19 May 2026 14:00-17:00