



HYWEL DDA UNIVERSITY HEALTH BOARD – STAKEHOLDER REFERENCE GROUP

WORKPLAN 2026-27

Updated: April 2026

Agenda Item/Issue/Notes	Lead	Report Author	19 May 2026	7 Sept 2026	24 Nov 2026	4 Feb 2027
* Standing agenda items						
GOVERNANCE						
Welcome and Apologies*	Chair		✓	✓	✓	✓
Declarations of Interests*	Chair		✓	✓	✓	✓
Minutes from Previous Meeting*	Chair	CSO	✓	✓	✓	✓
Matters Arising and Table of Actions*	Chair	CSO	✓	✓	✓	✓
Annual Review of Terms of Reference	Chair	CSO		✓		
Annual Review of SRG Membership	Chair	Clare James		✓		
Nominations for role of Chair	Chair	Clare James				
Nominations for role of Vice Chair	Chair	Clare James		✓		✓
Appointment of Chair	Chair	Clare James				
Appointment of Vice Chair	Chair	Clare James		✓	✓	
Meeting Attendance	Alwena Hughes Moakes		✓	✓		
OUR SERVICES (For information prior to consultation commencement in order to obtain feedback on behalf of SRG organisations and/or individual members)						
Current and Future Planned Consultations and Engagement Update (List and schedule of current and future service consultations/engagements with update on each)	Head of Engagement to advise		✓	✓	✓	✓
Transformation/Consultation/Engagement Programmes including CSP updates (To be decided at agenda setting meetings if a specific programme will be an agenda item)	Alwena to advise		✓	✓	✓	✓
Clinical Services Plan - Stroke Services	Lee Davies	Alex Martin	✓	✓	✓	✓



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Meddygfa'r Sarn	Alwena Hughes Moakes		✓			
BANDI Appeal Children's Centre	Anwen Pearce (capital planning)			✓		
Pharmaceutical Needs Assessment	Rhian Bond			✓		
DELIVERY OF OBJECTIVES AND PRIORITIES <i>(For information)</i>						
OUR COMMUNITIES						
Overview of Paediatric ADHD Service		Angharad Davies/ Martin Simmonds	✓			
Strategy Refresh	Lee Davies	Alex Martin	✓			
FOR INFORMATION						
Integrated Performance Assurance Report (IPAR)* <i>(this is the report that went to the Public Board prior to SRG)</i>	CSO		✓	✓	✓	✓
Board Update Report* <i>this is the SRG Update that went to Public Board)</i>	CSO		✓	✓	✓	✓
SRG Annual Workplan	CSO		✓	✓	✓	✓
ONE-OFF MATTERS						
Listening to People framework	Sharon Davies	Luke Lenton		TBC		
ADMINISTRATION			✓	✓	✓	✓
Agenda setting meeting with Chair & Exec Lead (at least 6 weeks before the meeting)	CSO	CSO	✓	✓	✓	✓
Call for papers (within 2 days of agenda setting)	CSO	CSO	✓	✓	✓	✓
Disseminate agenda & papers 7 days prior to the meeting	CSO	CSO	✓	✓	✓	✓
Share draft TOA within 2 working days of the meeting	CSO	CSO	✓	✓	✓	✓
Circulate minutes & TOA for comments within 10 working days of the meeting	CSO	CSO	✓	✓	✓	✓
Check & send final version of minutes to the Committee Chair following comments received.	CSO	CSO	✓	✓	✓	✓



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Chase updates on TOA before the next meeting	CSO	CSO	✓	✓	✓	✓
Produce Board Update Report within 10 working days	CSO	CSO	✓	✓	✓	✓
Prepare schedule of meetings	CSO	CSO	✓	✓	✓	✓

Chair: Tegryn Jones	Vice-Chair: TBC	Lead Executive: Alwena Hughes-Moakes	Committee Services Officer: Ruth Poynting
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2024/25 POs	SOs		2023/24 POs	2022/23 POs
PO1: Workforce stabilisation	1: Putting people at the heart of everything we do	PODC C / SRC	1a Develop an attraction & Recruitment plan	1F: HR offer (induction, policies, employee relations, access to training)
			1b Develop career progression opportunities	2D: Clinical Education Plan 2J: "Future Shot" Leadership Programmes
			2a Engage with and listen to our people	1H: "Making a Difference" Customer Service programme 2A: Regional Carers Strategy response 2B: Strategic Equality Plan and Objectives establishment 2K: organisational listening, learning and cultural humility 2L: Staff engagement strategic plan 4I: Armed Forces Covenant
			2b Continue to strive to be an employer of choice	2I: integrated Occupational Health & Staff psychological wellbeing offer
			2c Develop and maintain an overarching workforce, OD and partnerships plan	1G: OD Relationship Manager rollout
PO 2: Financial recovery and roadmap	6: Sustainable use of our resources	SRC	6b Pathways and Value Based Healthcare	6B: Value improvement and income opportunity 6D: Value Based Healthcare and Patient Reported Outcome Programme
			8b Local Economic and Social Impact	6H: Supply chain analysis
			8c Financial Roadmap	6I: Interim Budget 2022/23 6L: workforce, clinical service and financial sustainability
PO 3: Transforming urgent and emergency care	5: Safe, sustainable, accessible and kind care	SDOD C	3a Transforming Urgent and Emergency Care programme	4P: Recovery and Rehabilitation Service 4Q: Community Care Support to reduce non-elective acute bed capacity 5A: NHS Wales Delivery Framework Targets 5B: Local Performance Targets 5J: 24/7 emergency care model for Community and Primary Care



2024/25 POs	SOs		2023/24 POs	2022/23 POs
PO 4: Planned care (incl. cancer, diagnostics and therapies performance)	5: Safe, sustainable, accessible and kind care	SDOD C	4a Planned Care and Cancer Recovery	1B: Single Point of Contact 1E: Personalised care for patients waiting 5A: NHS Wales Delivery Framework Targets 5B: Local Performance Targets 5F: Bronglais Strategy 5N: Implement National Network and Joint Committee Plans 6K: Design Assumptions
			4b Regional Diagnostics Plan	5F: Bronglais Strategy
PO 5: Mental health and CAHMS	5: Safe, sustainable, accessible and kind care	SDOD C	4c Mental Health Recovery Plan	5G: Transforming Mental Health and LD implementation
PO 6: Clinical services plan	5: Safe, sustainable, accessible and kind care	SDOD C	6a Clinical Services Plan	5F: Bronglais Strategy 5O: Fragile Services
PO 7: Primary care and community strategic plan	4: The best health and wellbeing for our communities	SDOD C	7b Integrated Localities	3I: Primary Care Contract Reform 4C: Transformation fund schemes 5H: Integrated locality plans 5T: Complex health and care needs
PO 8: A Healthier Mid and West Wales infrastructure	6: Sustainable use of our resources	SDOD C/SRC	5a Estates Strategies	5C: Business Case for A Healthier Mid and West Wales 5U: Community and non-clinical estates strategy
			8a Decarbonisation & Sustainability	4R: Green Health and Sustainability 6G: Decarbonisation and green initiatives plan
PO 9: Digital strategic plan	6: Sustainable use of our resources	SRC	5c Digital Strategy	3E: Business intelligence and modelling 5M: Implementation of clinical and all Wales IT systems 5R: Digital Inclusion 6M: Cyber Security Framework 6N: Intelligent Automation
PO 10: Population Health (incl. social model for health and wellbeing)	4: The best health and wellbeing for our communities	SDOD C	7a Population Health	4A: Public Health Delivery Targets 4B: Public Health Local Performance Targets 4D: Public Health Screening 4G: Healthy Weight: Healthy Wales 4H: emergency planning and civil contingencies 4J: Regional Well-being Plans 4K: Health Inequalities



2024/25 POs	SOs		2023/24 POs	2022/23 POs
				4M: Health Protection 4S: Improvement in Population Health 4V: One Health 4W: Whole School Approach to Mental Health and Emotional Wellbeing
			7c Social Model for Health and Wellbeing	4L: Social Model for Health and Wellbeing 4N: Food Systems 4U: Community proposals for place-based action
Orphan POs (not taken forward from 2023/24 into 2024/25)			3b Healthcare Acquired Infection Delivery Plan	3C: Quality and Engagement Requirements 5X: Quality Management System
			5b Research and innovation	3G Research and Innovation
			6c Continuous Engagement	3J: AHM&WW Communications Plan 3M: UHB Communications Plan 4T: Continuous engagement implementation
			8d Welsh Language and Culture	3N: Welsh Language
			Orphan POs (not taken forward from 2022/23 into 2023/24)	1A: NHS Delivery Framework targets 1I: Family Liaison Service rollout 2E: Evidencing impact of charitable funds 2M: Arts in Health Programme development 3A: Improving Together 3L: Review of existing security arrangements 3H: Planning Objective Delivery Learning 5I: Children and young people services improvement 5K Clinical effectiveness self-assessment process 5P: Market Stability Statement 5Q: Asthma pathway 5S: Palliative Care and End of Life Care Strategy 5V: IMTP and Operational Planning 5W: Liberty Protection Safeguards