



**UNAPPROVED MINUTES OF THE STAKEHOLDER REFERENCE GROUP (SRG)  
COFNODION HEB EU CYMERADWYO Y GRŴP CYFEIRIO RHANDDEILIAID (GCR)**

<b>Date and Time of Meeting:</b>	Tuesday, 18 July 2023 at 09.30
<b>Venue:</b>	Ystwyth Boardroom and MS Teams

<b>Present:</b>	<p>Mrs Hazel Lloyd-Lubran, Chief Executive, Ceredigion Association of Voluntary Organisations (Chair)</p> <p>Ms Llinos Evans, Carmarthenshire Public Services Board</p> <p>Ms Alison Harries, Carer Representative, Carmarthenshire</p> <p>Mr Alan Thomas, Patient Representative (Carmarthenshire)</p> <p>Cllr Shan Williams, Un Llais Cymru/One Voice Wales (Pembrokeshire)</p> <p>Cllr Anne McCleary, Un Llais Cymru/One Voice Wales (Ceredigion)</p>
<b>In Attendance</b>	<p>Mrs Alwena Hughes Moakes, Communications and Engagement Director, HDdUHB (Lead Director)</p> <p>Ms Delyth Evans, Engagement Manager, HDdUHB</p> <p>Ms Leanda Wynn, Public and Patient Engagement Officer, HDdUHB</p> <p>Ms Sian Davies, Siarad Iechyd/Talking Health Representative (Carmarthenshire)</p> <p>Ms Helen Mitchell, Committee Services Officer, HDdUHB (minutes)</p> <p>Ms Karen Richardson, Corporate &amp; Partnership Governance Officer, HDdUHB</p> <p><b>For Item SRG(23)42</b></p> <p>Ms Charlotte Wilmhurst, Assistant Director of Assurance and Risk, HDdUHB</p> <p><b>For Item SRG(23)43</b></p> <p>Mr Alex Martin, Principal Programme Manager, HDdUHB</p> <p><b>For Item SRG(23)44</b></p> <p>Dr Ardiana Gjini, Executive Director of Public Health, HDdUHB</p> <p>Mr Rob Blake, Head of Culture and Workforce Experience, HDdUHB</p> <p><b>SRG(23)46</b></p> <p>Ms Yvette Pellegrotti, Principal Programme Manager, HDdUHB</p> <p><b>For Item SRG(23)47</b></p> <p>Ms Cath Evans, Head of Strategic Performance Improvement, HDdUHB</p> <p><b>For Item SRG(23)48</b></p> <p>Mr Daniel Warm, Strategic Planning Manager (HDdUHB)</p> <p><b>For Item SRG(23)49</b></p> <p>Mrs Anna Bird, Assistant Director - Strategic Partnerships, Diversity and Inclusion, HDdUHB</p> <p><b>For Item SRG(23)50</b></p> <p>Ms Sandra Mitchell, Community Development Outreach Team Manager, HDdUHB</p> <p>Ms Helen Sullivan, Head of Partnerships, Diversity and Inclusion, HDdUHB</p>

**For Item SRG(23)53**

Dr Kathryn Lambert, Arts and Health Co-ordinator, HDdUHB

Agenda Item	WELCOME AND APOLOGIES CYFLWYNIADAU A YMDDIHEURIADAU	Action
SRG (23)39	<p>Mrs Hazel Lloyd-Lubran welcomed all to the meeting, particularly Dr Ardiana Gjini, Executive Director of Public Health and Cllr Anne McCleary representing Un Llais Cymru/One Voice Wales (Ceredigion) who were attending their first meeting.</p> <p>Mrs Lloyd-Lubran thanked the following who have now stepped down from the Stakeholder Reference Group (SRG):</p> <ul style="list-style-type: none"> <li>• Mr Ken Jones, Carer Representative (Ceredigion)</li> <li>• Ms Samantha Nicholls, Carer Representative (Pembrokeshire)</li> <li>• Mr Alan Thomas, Patient Representative (Carmarthenshire)</li> <li>• Mr Nigel Clark, Patient Representative (Pembrokeshire)</li> <li>• Mr N Skedgell, Fire and Rescue Service</li> <li>• Mr Nick Hampshire, Housing Associations</li> <li>• Ms Paula Martyn, Independent Sector</li> <li>• Ms Angie Darlington, Mental Health</li> <li>• Ms Emma Taylor, Natural Resources Wales</li> <li>• Mr Nicholas Evans, Public Service Board (Pembrokeshire)</li> <li>• Ms Rosemary Whittemore, Siarad Iechyd/Talking Health Representative (Pembrokeshire)</li> <li>• Ms Sarah Beck, Welsh Ambulance Service Trust (WAST)</li> <li>• Mr Kelvin Barlow, West Wales Care Partnership/Regional Partnership Board</li> </ul> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Ms Hayley Edwards, Armed Forces Covenant Representative</li> <li>• Mr Tim Bray, Public Service Board (Ceredigion)</li> <li>• Miss Maria Battle, Chair, Hywel Dda UHB</li> </ul>	
SRG(23)40	<p><b>DECLARATIONS OF INTEREST</b> <b>DATGANIADAU O DDIDDORDEB</b></p> <p>There were no declarations of interest.</p>	
SRG(23)41	<p><b>MINUTES OF THE PREVIOUS MEETING HELD 5 MAY 2023</b> <b>/COFNODION Y CYFARFOD A GYNHALIWDYD AR 5 MAI 2023</b></p> <p>Mrs Lloyd-Lubran requested that members respond to Ms Helen Mitchell with any comments or amendments to the minutes of the meeting on 5 May 2023 on or before Tuesday 25 July 2023.</p>	<b>All</b>
SRG(23)42	<p><b>SRG MEMBERSHIP</b> <b>AELODAETH SRG</b></p> <p>Ms Charlotte Wilmshurst presented the Stakeholder Reference Group (SRG) Membership Arrangements report, highlighting that a review of SRG membership was undertaken to understand whether current</p>	

	<p>members of SRG are within the terms of appointment specified in the Terms of Reference (ToR). As part of the review, the Health Board has sought new representation from the various groups specified in the ToR and will be inviting the new members to all future SRG meetings. Work on recruitment is ongoing to fill the gaps in the membership. The meeting noted that details of the membership will be reported to the Hywel Dda University Health Board (HDdUHB) meeting on 28 September 2023.</p> <p>Nominations for a new Chair and Vice Chair from within the membership will open on 28 July 2023. Ms Wilmshurst advised that the Chair of SRG may be invited to take up Associate Membership of the HDdUHB and be included in strategic discussions.</p> <p>The Corporate Governance team will be writing to Members to confirm their tenure.</p>	
	<p>The Stakeholder Reference Group:</p> <ul style="list-style-type: none"> <li>• <b>NOTED</b> the progress being made to appoint/re-appoint representatives of member organisations to SRG</li> <li>• <b>NOTED</b> the process for the appointment of a new Chair and Vice-Chair for SRG</li> </ul>	

<p><b>SRG(23)43</b></p>	<p><b>MATTERS ARISING AND TABLE OF ACTIONS FROM THE MEETING HELD ON 5 MAY 2023</b>  <b>MATERION SY'N CODI A THABL CAMAU GWEITHREDU O'R CYFARFOD A GYNHALIWYD AR 5 MAI 2023</b></p>	
	<p>There were no matters arising.</p> <p>All actions had been completed or were ongoing with updates expected at the 14 November meeting, with the exception of:</p> <p><b>SRG(23)26:</b> <i>To share the outcomes of the Opinion Research Services (ORS) analysis of Land consultation feedback and outcomes with SRG Members (for the selection of a new Urgent and Planned Care hospital in the south of HDdUHB):</i> Mr Alex Martin outlined the purpose of the Conscientious Consideration process highlighting that SRG's feedback on the final Opinion Research Services (ORS) report (expected 3 August 2023) and subsequent completed survey would form a valuable part of the report to be presented at Board Seminar on 24 August 2023.</p> <p>Mr Martin also advised that concerns are consistently raised regarding transport, access of care, changing of hospital model and transition. Mr Martin agreed to return to SRG following the Board meeting in September with a further update.</p> <p>Mrs Lloyd-Lubran suggested a dual approach emailing all SRG members with the report and survey, followed by a short session to provide feedback.</p>	<p><b>AM</b></p> <p><b>AM</b></p>

<p><b>SRG(23)44</b></p>	<p><b>COST OF LIVING CRISIS UPDATE</b></p>	
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	<p><b>DIWEDDARIAD ARGYFWNG COSTAU BYW</b></p> <p>Mr Rob Blake presented the ‘Cost of Living Crisis: Supporting our Staff and Communities’ report, highlighting that the current cost of living crisis presents considerable and far-reaching challenges to the health and wellbeing of individuals and communities across Wales. HDdUHB and Public Health Wales colleagues have worked collaboratively to offer support to staff. In conjunction with Let’s Connect, the Health Board’s salary sacrifice providers, the ‘Hapi’ platform (which is unique to HDdUHB) has recently been expanded to include well-being pathways, a financial well-being page and all organisational offers. Roadshows are presently showcasing these new features across acute sites, demonstrating how staff can access the App to utilise money saving advice, offers, and financial support resources. The meeting noted that Hapi can also be made available to family and friends of HDdUHB staff.</p> <p>Mrs Lloyd-Lubran suggested that Mr Blake investigate support to the wider Mid and West Wales population and noted the three Public Services Boards focus on hardship and the likelihood that existing health conditions will be exacerbated in the current crisis.</p> <p>At Ms Leanda Wynn’s request, Mr Blake agreed to link with the Bedside Entertainment and Communications Solution (BECS) programme.</p>	<p><b>RB</b></p> <p><b>RB</b></p>
	<p>The Stakeholder Reference Group:</p> <ul style="list-style-type: none"> <li>• <b>NOTED</b> the steps being taken to support the workforce and members of the HDdUHB community.</li> <li>• <b>RECEIVED ASSURANCE</b> from the actions taken and in progress.</li> <li>• <b>NOTED</b> that the Financial Well Being Task and Finish Group will continue to drive these actions whilst researching any others that may provide support at this difficult time.</li> </ul>	
<p><b>SRG(23)45</b></p>	<p><b>CONTINUOUS ENGAGEMENT PROGRAMME: UPDATE RHAGLEN YMGYSYLLTU PARHAUS: DIWEDDARIAD</b></p> <p>Mrs Hughes Moakes presented the ‘Continuous Engagement Implementation’ report, highlighting the embedding of the principles of continuous engagement throughout HDdUHB by working with teams and services in a collaborative way, ensuring engagement objectives are purposeful and aligned to HDdUHB’s strategic and planning objectives.</p> <p>The meeting noted the activity log detailing engagement work undertaken since the Group last met as follows:</p> <ul style="list-style-type: none"> <li>• Bronglais Chemotherapy Day Unit (CDU) project</li> <li>• Strategic Equality Plan 2024-28</li> <li>• Voices of Children and Young People Steering Group</li> <li>• Children’s Charter Badge Competition</li> <li>• New Hospital Site Consultation</li> <li>• Urgent and Emergency Children and Young People’s (Paediatric) Services at Withybush and Glangwili Hospitals</li> <li>• Eisteddfod yr Urdd, Llandoverly</li> </ul>	

- Attendance at the upcoming Pembrokeshire County Show
- The meeting noted that further updates will be presented as standing agenda items.
- The Stakeholder Reference Group **NOTED** the Continuous Engagement Implementation Update Report.

**SRG(23)46**

**PAEDIATRIC CONSULTATION UPDATE  
DIWEDDARIAD AR YR YMGYNGHORIAD PEDIATRIG**

Ms Hughes Moakes and Ms Yvette Pellegrotti presented the Public Consultation: Urgent and Emergency Children and Young People’s (Paediatric) Services report, highlighting that the consultation is ongoing and that the views of service users, staff, and HDdUHB’s broader communities will be sought until 24 August 2023. The SRG considered the three options for consultation, and members were asked to encourage their colleagues and organisations to share their feedback.

The report presented to the SRG highlighted commonalities and differences in the three options as follows:

In Common:

- A Minor Injuries Unit (MIU) for children and young people (under 16) (CYP) at Glangwili Hospital (GH) and at Withybush Hospital (WH)
- Emergency care (A&E) for CYP remains at GH.
- No overnight or weekend paediatric care would be provided at WH. Children’s services at GH would remain as they are now, with investment in the Paediatric Acute Care Unit (PACU) model in Carmarthen to permanently support the treatment of CYP from Pembrokeshire, including WH.
- The Dedicated Ambulance Vehicle (DAV) would remain to support the emergency/ urgent transfer of CYP from Pembrokeshire, including WH.
- Procedures already exist to ensure that any CYP with a critical condition arriving at WH will have the best care available at the best location.
- Improved telephone/ digital links between Pembrokeshire GP surgeries and paediatric staff at WH.

Differences:

	<b>Option 1</b>	<b>Option 2</b>	<b>Option 3</b>
<b>Rapid Access Clinic for children and young people who have been referred by a GP/ emergency department (A&amp;E) to be seen by a paediatrician at Withybush Hospital within 72 hours</b>	Yes	<i>Limited activity (lack of space due to PACU)</i>	<i>Limited activity (lack of space due to PACU)</i>

<b>Booked outpatient appointments (for children not needing immediate assessment, an overnight stay, or for those without longer term conditions) at Withybush Hospital</b>	Yes	Limited activity (lack of space due to PACU)	Limited activity (lack of space due to PACU)
<b>PACU at Withybush Hospital between 10:00 and 18:00, Monday to Friday</b>	No	No	Yes
<b>Provision of some non-emergency treatment such as radiology; and day care such as returning for medication or dressing change</b>	No	No	Yes
<b>Enhanced service at Glangwili Hospital emergency department (A&amp;E), giving children and young people an improved experience on arrival (e.g., via a dedicated waiting area)</b>	No	No	Yes
<b>Additional training for emergency department (A&amp;E) staff at both hospitals to treat children and young people when a review by a consultant paediatrician is not immediately needed</b>	No	No	Yes
<b>Additional training for paediatric (PACU) staff at Glangwili Hospital to manage emergency department (A&amp;E) activity for children and young people differently (for example, improving initial assessment, improving the experience for emergency cases, and ensuring they are dealt with appropriately)</b>	No	No	Yes
<b>Estimated additional cost</b>	£880,000	£1.3 million	£1.3 million + in-house training cost

Ms Hughes Moakes outlined engagement events which included staff meetings, drop-in events, attendance at clinics, schools and young people's groups, all at different times of the day and evening. The meeting noted that the mid-point review was undertaken on 21 July 2023; and a conscientious consideration process will be undertaken prior to findings being presented to Board on 30 November 2023. Full details of the consultation together with the questionnaire can be

accessed via the link below; and feedback will be shared at the end of the year with all participants:

<https://hduhb.nhs.wales/about-us/healthier-mid-and-west-wales/future-children-services/>

Ms Pellegrotti confirmed, via MS Teams Chat that in total, 1453 contacts received either digital versions or hard copies of documents, questionnaires, posters and emails as follows:

- 555 hard copies of documents, questionnaires and posters sent by post.
- 898 emails sent.

Documents were distributed to:

- Family Centres
- Parent and Toddler Groups
- Cylch Ti a Fi
- Ysgol Meithrin
- Secondary Schools
- Colleges, GP Practices
- Opticians
- Pharmacies
- Dentists, Libraires
- Sport and Leisure Organisations
- Food banks
- Pembrokeshire Town and Community Councils
- Selected Ceredigion and Carmarthenshire Town and Community Councils
- Llais
- Community Halls
- Community Organisations
- Emergency Service Organisation
- Domestic Abuse Organisations
- National Parks Authority
- Local Authority
- Merched y Wawr
- WI's
- CVCs,
- Minority Groups
- Disability Organisations

The Stakeholder Reference Group **NOTED** the slide presentation and the verbal update provided (following the mid-point review scheduled for 14 July 2023).







SRG(23)47

**INTEGRATED PERFORMANCE ASSURANCE REPORT  
ADRODDIAD SICRWYDD PERFFORMIAD INTEGREDIG**

Ms Cath Evans presented the Performance Update report for HDdUHB, submitted to Strategic Development and Operational Delivery Committee (SDODC) on 26 June 2023, indicating that the report is

presented to Board and its sub-committees alternately. She gave a high level overview of national key performance indicators (KPIs) as directed by Welsh Government (WG) and the Health Minister, alongside locally agreed performance indicators. The meeting noted improvement trajectories submitted to Welsh Government for the 2023/24 Ministerial Priorities on 31 May 2023. HDdUHB is presently under enhanced monitoring review for selected performance measures, where additional scrutiny is applied both by the Health Board and WG.

Ms Cath Evans outlined the reporting variations and the Health Board’s response to individual statuses, indicating predicted performance without additional WG funding. She also outlined a summary of the statistical process control (SPC) chart icons advocated by NHS England, explaining the different nuances (which preclude use of the traditional traffic light red, amber, green (RAG) rating system) and may determine if changes are statistically significant:

<b>Variation</b> How are we doing over time		Concerning trend = a decline that is unlikely to have happened by chance
		Usual trend = common cause variation / a change that is within our usual limits
		Improving trend = an improvement that is unlikely to have happened by chance
<b>Assurance</b> Performance against target		Missing target = will consistently fail target without a service review
		Hit and miss target = will randomly meet and fail target without a service review
		Hitting target = will consistently meet target

Ms Cath Evans agreed to investigate provision of data regarding correct population access of services versus incorrect access of Urgent and Emergency Care (UEC) due to difficulties in accessing other services, when the Integrated Performance Assurance Report (IPAR) is next presented to SRG at the 16 January 2024 meeting.

Ms Cath Evans shared the link below to HDdUHB’s Monitoring Performance webpage which contains historical performance data and is updated on a monthly basis:

<https://hduhb.nhs.wales/about-us/performance-targets/our-performance-areas/monitoring-our-performance/>

The Stakeholder Reference Group **NOTED** the Integrated Performance Assurance Report – Month 2 2023/2024.

CE

SRG(23)48

**PLANNING OBJECTIVES 2023/24**  
**AMCANION CYNLLUNIO 2023/24**

Dr Daniel Warm presented the Planning Objective Update report, highlighting that the planning objectives (POs) have reduced from more than 70 in 2022-23 to 23 in 2023-24; and that each PO is aligned to outcome measures, the IPAR, WG; and an Executive Director and Committee to ensure delivery. A standardised plan on a page for each

PO is reviewed regularly by the Exec Team. Risk findings are drawn into the Board Assurance Framework (BAF), providing Board members with clarity regarding direction of travel of each PO.

The following Strategic Objectives were noted:

- SO1: Putting people at the heart of everything we do
- SO2: Working together to be the best we can be
- SO3: Striving to deliver and develop excellent services
- SO4: The best health and wellbeing for our communities
- SO5: Safe, sustainable, accessible and kind care
- SO6: Sustainable use of resources

It was noted that planning objectives are a fundamental and strategic element of the Health Board's Annual Plan and were approved by Board before submission to WG in March this year.

Mrs Lloyd-Lubran indicated that the SRG agenda is generally based around POs and suggested that SRG should map key planning objectives, with deep dives or highlight reports being presented as they are presented to their respective committees. Mr Warm indicated that highlight reports and deep dives are reported to respective committees on an alternate basis and could also be in the SRG agenda.

Mrs Lloyd-Lubran requested all members to review the POs and advise if any should be included on the SRG agenda.

Ms Llinos Evans agreed to link with Mr Warm, regarding Ceredigion and Pembrokeshire well-being objectives.

The Stakeholder Reference Group **NOTED** the Planning Objectives for 2023/24; and the process for their assurance through Committees of the Board and Board Assurance Framework.

DM

All

LE

SRG(23)49

**ROLE OF CARERS  
RÔL GOFALWYR**

Ms Anna Bird presented the Carers Update report 2022/23, highlighting the work being undertaken in partnership with the West Wales Regional Partnership Board and West Wales Carers Development Group. The regional strategy mirrors the national strategy established in 2020 and partners are currently preparing for a new and refreshed strategy in 2025.

SRG noted that the majority of work is delivered in partnership with the third sector and local authority colleagues, to ensure that the patients' care and support needs are met as close as possible to home in order to prevent or delay admission and re-admission to hospital; and as part the West Wales Carers Strategy 2020-2025 aims to:

- Improve the early identification and self-identification of Carers including Young Carers and Young Adult carers
- Ensure a range of services is available to support the well-being of Carers of all ages, in their life alongside caring
- Support carers to access and maintain education, training and employment opportunities
- Support Carers to become digitally enabled, included and confident

It was noted that 2021 census data identifies that more than a third of carers in Mid and West Wales provide over 50 hours of care per week; with over half of West Wales carers providing a substantial amount of care; and 51% of the over-65 population providing over 50 hours of care per week; which can affect the individual's own health and wellbeing, their ability to maintain their social life, and could lead to loneliness and isolation.

Ms Bird advised that at 31 March 2023, 12,260 Carers were registered at GP surgeries while, according to the 2021 census this equates to just over 25% being known to health services. She emphasised that early identification and support for unpaid Carers is a priority, indicating that the Investors in Carers scheme is supported by HDdUHB with 72 training sessions delivered to 811 attendees. As a result, the numbers of carers receiving support is increasing, with the third sector engaging in the Carers Discharge Support Service from the outset of a hospital stay to consider Carers' needs. Ms Bird encouraged SRG members to view Larry's story via the link below:

<https://www.youtube.com/watch?v=8BrVHCIB0AI>

Mrs Lloyd-Lubran questioned whether analysis of data would be undertaken regarding the drop in carers numbers subsequent to COVID-19. Ms Alison Harries agreed to share the relevant reports.

AH

The meeting noted that historically HDdUHB worked with Swansea University to increase the breadth and range of short breaks available to carers. More recently, WG have flagged this as a priority and currently Local Authorities (LAs) lead on the Short Breaks programmes, while the Health Board offers specific programmes for children and families receiving palliative care. The County Council also leads on the Carers Resilience and Well-Being Programme and has developed a self-help toolkit and a free online course which is offered across the region. Additionally, Carers Trust Crossroads West Wales has received funding from AMSER, a national Short Breaks Funding Programme, which will compliment local schemes.

Ms Bird referenced the State of Caring Report 2022 by Carers Wales which advised that 87% of Carers were concerned about the rising cost of living. A number of schemes offer support and financial advice in Carmarthenshire and Ceredigion to ensure that individuals have access to financial information that complements the welfare benefit provision

and promotes awareness of WG and local grant schemes that assist individuals, for an assortment of items such as short breaks or white goods.

The meeting noted the 2023-24 priorities as follows:

- Promote uptake of Carers' Cards and the benefits that these offer
- Continue to develop short breaks offers within the localities.
- Develop an annual carers survey to understand carers' experiences and what is important to them.
- Review the support offered to young carers in West Wales
- Actively promote the regional Employers for Carers membership
- Continue to encourage involvement in the Investors in Carers Accreditation Scheme.
- Support carers to be digitally included and confident.
- Explore the use of consistent carers' outcome measures within carers services across the region.
- Agree an approach to develop, promote, and maintain the carers' website and evaluate its impact.

Ms Alison Harries advised that the Carers Trust Crossroads West Wales is in receipt of a further two years WG Carers Support funding to offer support to carers in Carmarthenshire and Pembrokeshire.

The meeting noted that work will continue on census data to provide more relevant information. It was also noted that, with support from SRG members, Carers Rights day on 23 November 2023 could be used to highlight the registration of carers. Ms Sian Davies indicated that close family members often don't view themselves as unpaid carers and that messaging should reflect this. Mr Alan Thomas noted in the MS Teams Chat that SRG should investigate the number of temporary carers of family members who may supply carer support on an ad-hoc or last minute basis. It was noted that investment in the carers scheme should enable staff to have conversations with unpaid carers which inform methods of access to support; and that whether permanent or temporary, caring changes should be noted.

Mrs Lloyd-Lubran commended the Carers Update report 2022/23 report.

The Stakeholder Reference Group **RECEIVED ASSURANCE** that there is a broad range of work on-going to improve the experience and support available to unpaid carers.

SRG(23)50

**COMMUNITY OUTREACH TEAM UPDATE  
DIWEDDARIAD GAN Y TÎM ALLGYMORTH CYMUNEDOL**

Ms Sandra Mitchell and Ms Helen Sullivan presented the Community Outreach Team Update report, highlighting community engagement in the community. There were 5259 engagements in 2022-23 at community

events, drop ins and visits to residential sites. The meeting noted that this number is expected to increase in the current year. The Community Development Outreach Team (CDOT) has worked closely with colleagues across the Health Board and a range of organisations, including LAs and the third sector to deliver important public health messages and to:

- Increase direct engagement between the Health Board, Black, Asian and Minority Ethnic communities using trusted intermediaries.
- Ensure health promotion and prevention messages are more accessible to ethnic minority communities.
- Empower previously disempowered communities to participate in public health screening and benefit from public health promotion.
- Through enhanced community links, provide insights into the lived experiences of ethnic minority communities to support community cohesion actions and remove any barriers to accessing health care services.
- Position the Health Board to be able to respond to further COVID-19 outbreaks and support ethnic minority communities through increased local knowledge and cultural awareness.
- Increase uptake of vaccinations within ethnic minority communities, including the COVID-19 vaccines and those included in the national vaccination programmes.

The above information is provided in people's preferred language and plain English formats where needed, to facilitate better understanding of the information shared. The largest groups that the team is engaging include members of the Gypsy, Roma or Traveller community; Ukrainian refugees; the Polish community; and the homeless and vulnerably housed cohort. The programme is well supported by Llanelli multi-cultural network and aspires to encourage more engagement from Syrian refugees and Korean communities. Ms Helen Sullivan emphasised the importance of visiting communities to hear their voices, possibly in their first language.

Ms Llinos Evans requested that should the need arise, Ms Sandra Mitchell should contact her to resolve any future issues.

Ms Leanda Wynn has worked with the Outreach team in the past and requested a meeting with Ms Sandra Mitchell.

In closing, Ms Bird indicated that the team is unique across Wales and is providing trusted engagement in hard to reach communities.

**SM**

The Stakeholder Reference Group **NOTED** the Community Development Outreach Team Annual Report 2022/23.

**SRG(23)51**

**LLAIS/ CITIZENS VOICE BODY UPDATE  
DIWEDDARIAD CORFF LLAIS Y DINESYDD**

Ms Wynn presented the Llais report highlighting that the ToR should be amended to include Llais West Wales.

	<p>SRG received an update from Llais on how the new organisation is evolving. Ms Wynn requested SRG feedback on the Llais vision, mission priorities and strategic priorities; and indicated that an online survey is available for completion regarding Maternity.</p> <p>The meeting noted that in order to assist delivery, recruitment into staff teams and the volunteer group is underway.</p> <p>Mrs Lloyd-Lubran questioned how Llais is working with other SRGs in neighbouring Health Boards. and Ms Wynn agreed to investigate with the Llais Senior Management Team and feedback at the 14 November meeting.</p> <p>Ms Hughes Moakes agreed to share the Llais consultation on the Health Board's social media pages.</p>	<p><b>All</b></p> <p><b>LW</b></p> <p><b>AHM</b></p>
	The Stakeholder Reference Group <b>NOTED</b> the Llais West Wales Update	

<b>SRG(23)52</b>	<b>TRANSPORT SUMMIT UWCHGYNHADLEDD TRAFNIDIAETH</b>	
	Mrs Lloyd-Lubran indicated that transport is a significant issue, having been discussed in numerous forums, and should remain a standing agenda item, to ensure that services are accessible to all.	
	The Stakeholder Reference Group <b>APPROVED</b> the inclusion as a standing agenda item of Transport Summit	

<b>SRG(23)53</b>	<b>ARTS AND HEALTH UPDATE DIWEDDARIAD CELFYDDYDAU MEWN IECHYD</b>	
	<p>Dr Kathryn Lambert presented the Arts and Health Charter highlighting the Arts and Health Team's engagement activities with staff, patients, and third sector organisations.</p> <p>The meeting noted that the Charter is informed by learning, engagement activities and the following local and national agendas:</p> <ul style="list-style-type: none"> <li>• National Priorities for Wales <ul style="list-style-type: none"> <li>○ The Well-being of Future Generations (Wales) Act</li> </ul> </li> <li>• 7 Wellbeing Goals <ul style="list-style-type: none"> <li>○ A Healthier Wales</li> <li>○ A Wales of Vibrant Culture and Thriving Welsh Language</li> </ul> </li> <li>• Hywel Dda University Health Board priorities <ul style="list-style-type: none"> <li>○ Healthier Mid and West Wales – Starting Well, Living Well, Ageing Well</li> <li>○ IMTP - Integrated Medium Term Plan</li> <li>○ Health Board Values</li> <li>○ Nursing and Midwifery Strategic Framework - EMPOWERED TO CARE 2021 – 2025</li> </ul> </li> </ul> <p>The meeting noted that the Arts and Health Team are working at a local and national level as part of a Memorandum of Understanding between the Welsh NHS Confederation and the Arts Council of Wales. Dr Lambert,</p>	

	<p>the Hywel Dda Arts and Health Coordinator is part of a national network of coordinators across Wales, where other Health Boards are publishing similar Arts and Health Strategies. The team is also part of the Welsh Government Cross Party Group on Arts and Health who welcome the development of this new Charter and the energy behind Arts and Health in Wales.</p> <p>Dr Lambert outlined the principles as follows:</p> <ul style="list-style-type: none"> <li>• Person centred,</li> <li>• Kind, compassionate and safe,</li> <li>• Helps people to express themselves,</li> <li>• Celebrates diversity, Welsh culture and language,</li> <li>• Sustainable,</li> <li>• Reduces pressures on the NHS,</li> <li>• For all stages of life (Starting well, living well, ageing well)</li> <li>• Offers choice,</li> <li>• Built together,</li> <li>• Connects thoughtfully with nature and the environment,</li> <li>• Supports healthcare staff wellbeing,</li> <li>• Transforms our thinking about health.</li> </ul> <p>Dr Lambert shared a link to a film which she requested members share with their networks:</p> <p><a href="#">The benefits of art in healthcare - HEIW (nhs.wales)</a></p> <p>Dr Lambert requested SRG to comment, share concerns and advise any missing connections in the Charter. Mrs Lloyd-Lubran requested a calendar invite to join a co-design/co-production session and agreed to share the Charter through SRG members' networks.</p>	<p>All KL</p>
	<p>The Stakeholder Reference Group <b>NOTED</b> the draft Arts and Health Charter</p>	

<p>SRG(23)54</p>	<p><b>RECOMMENDATION TO THE BOARD ARGYMHELLIAD I'R BWRDD</b></p> <p>Mrs Lloyd-Lubran confirmed that there were no items for escalation to Board.</p>	
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<p>SRG(23)55</p>	<p><b>OPERATIONAL AND ANNUAL PLAN UPDATE DDIWEDDARIAD AR Y CYNLLUN GWEITHREDOL A BLYNYDDOL</b></p> <p>Mrs Lloyd-Lubran advised that the Operational Update to Public Board on 25 May 2023 was included with the papers for the SRG meeting for information.</p>	
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<p>SRG(23)56</p>	<p><b>SRG UPDATE REPORT TO PUBLIC BOARD ADRODDIAD DIWEDDARU SRG I FWRDD CYHEDDUS</b></p>	
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	Mrs Lloyd-Lubran advised that the SRG Update Report from the meeting held on 5 May 2023 to the Public Board on 25 May 2023 has been included with the papers for the SRG meeting for information.	
<b>SRG(23)57</b>	<b>SRG ANNUAL WORKPLAN 2023-24 CYNLLUN GWAITH BLYNYDDOL SRG 2023-24</b>	
	Members received the SRG Annual Workplan 2023/24 for information. The Workplan will be updated to include relevant planning objectives.	
<b>SRG(23)58</b>	<b>ANY OTHER BUSINESS / UNRHYW FUSNES ARALL</b>	
	There was no other business.	
<b>SRG(23)59</b>	<b>DATE, TIME AND VENUE OF NEXT MEETING DYDDIAD AC AMSER Y CYFARFOD NESAF</b>	
	Tuesday, 14 November 2023 9.30 am – 12.00 midday. MS Teams and in person in the Ystwyth Boardroom, Canolfan Derwen, St David's Park, Jobswell Road, Carmarthen.	
<b>SRG(23)60</b>	<b>DATES OF FUTURE MEETINGS DYDDIADAU CYFARFODYDD Y DYFODOL</b>	
	Tuesday, 16 January 2024	