



## HYWEL DDA UNIVERSITY HEALTH BOARD – STAKEHOLDER REFERENCE GROUP

(denoted by \*).

Agenda Item/Issue	Lead	6 <sup>th</sup> Oct 2020	5 <sup>th</sup> Jan 2021	16 <sup>th</sup> April 2021	16 <sup>th</sup> July 2021	15 <sup>th</sup> Oct 2021	Jan 2022
Apologies*	All	✓	✓	✓	✓	✓	✓
Declarations of Interests*	All	✓	✓	✓	✓	✓	✓
Minutes from Previous Meeting*	Chair	✓	✓	✓	✓	✓	✓
Matters Arising and Table of Actions*	Chair	✓	✓	✓	✓	✓	✓
Annual Review of TORs/Membership	Chair/AG	✓				✓	
Nominations for Vice Chair	Chair			✓			✓
Hywel Dda Annual Plan 2021/22 and IMTP 2022/25	ALI-P				✓	✓	
IMTP 2022/25	All-P						✓
Discussion on Best Approach to Reflect the Populations 'Lived Experience' of the Health Board							
Transformation Programme Update/Transformation Funding (ICF)	MP	✓	✓	✓	✓	✓	✓
Discover Strategy	All-P			✓			
Update on Engagement/Engagement HQ	DE			✓			
Charter for Young People/Early Adopter	NO'S			✓			
Update on Regional Partnership Board Population Assessment & PSB Wellbeing Assessments	MP	✓	✓	✓	✓	✓	✓
Role and Remit of Ethics Committee	PK				✓		
Building a Healthier Future after COVID -19 : Engagement Update on Engagement	HM-H/DE	✓	✓	✓	✓	✓	✓
Draft Regional Dementia Strategy	MP					✓	
Community Development Outreach Team	AB/SK					✓	
COVID-19 Update Report to Board*/Operational Update & Progress Report on the Health Board Annual Plan*	Chair	✓	✓	✓	✓	✓	✓
SRG Update Report to Board*	Chair	✓	✓	✓	✓	✓	✓
Recommendations to the Board*	Chair	✓	✓	✓	✓	✓	✓



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Any Other Business*	All						
Agenda setting meeting with Chair & Executive Lead (at least 6 weeks before the meeting)	Chair/Lead ED/ Committee Secretary	✓	✓	✓	✓	✓	✓
Draft agenda to Executive Team prior to issue	Committee Secretary	✓	✓	✓	✓	✓	✓
Call for papers (at least 4 weeks before the meeting to receive papers at least 14 days before the meeting)	Committee Secretary	✓	✓	✓	✓	✓	✓
Disseminate agenda and papers 7 days prior to the meeting	Committee Secretary	✓	✓	✓	✓	✓	✓
Type up minutes and TOA within 7 days of the meeting	Committee Secretary	✓	✓	✓	✓	✓	✓

**Chair:** Hazel Lloyd Lubran  
**Vice-Chair:** To be confirmed  
**Lead Executive:** To be confirmed  
**Committee Secretary:** Kirsty Walker

**AG:** Alison Gittins  
**ALI-P:** Angharad Lloyd-Probert  
**MP:** Martyn Palfreman  
**DE:** Delyth Evans

**NO'S:** Nicola O'Sullivan  
**PK:** Phil Kloer  
**HM-H:** Helen Morgan-Howard  
**AB:** Anna Bird

**SK:** Stepheni Kays