



HYWEL DDA UNIVERSITY HEALTH BOARD – STAKEHOLDER REFERENCE GROUP

WORKPLAN 2023/4

Updated: 28 March 2023

Agenda Item/Issue/Notes	Lead	5 May 2023	18 July 2023	14 Nov 2023	16 Jan 2024
* Standing agenda items					
GOVERNANCE					
Welcome and Apologies*	Chair	✓	✓	✓	✓
Declarations of Interests*	Chair	✓	✓	✓	✓
Minutes from Previous Meeting*	Chair	✓	✓	✓	✓
Matters Arising and Table of Actions*	Chair	✓	✓	✓	✓
Annual Review of Terms of Reference <i>(to go to 27 July 2023 Board for approval)</i>	Chair	✓	✓		
Annual Review of SRG Membership		✓	✓		
Nominations for Chair	Chair	✓	✓		
Nominations for Vice Chair	Chair	✓	✓		
Appointment of Vice Chair	Chair	✓	✓		
Self Assessment (take place and feedback) <i>(email CW 23.1.23)</i>	Karen Richardson				✓
CONSULTATION AND ENGAGEMENT					
(For information prior to consultation commencement in order to obtain feedback on behalf of SRG organisations and/or individual members)					
Transformation Programme Update <i>(this is a heading)</i>	Rebecca Griffiths	✓	✓	✓	✓
Current and Future Planned Consultations and Engagement Update* <i>(List and schedule of current and future service consultations/engagements with update on each)</i>	Rebecca Griffiths	✓	✓	✓	✓
Continuous Engagement Programme Update <i>(List/schedule of current and future service consultations/engagements with update on activity for each)</i>	Rebecca Griffiths	✓			
A Healthier Mid and West Wales: Land Consultation	Lee Davies	✓			
Paediatric Review	Phil Kloer	✓			
Paediatric Review Update	Phil Kloer		✓		
<i>List each transformation programme and schedule into workplan</i>					



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Mental Health and Learning Disabilities					
<i>List each engagement exercise and schedule into workplan</i>					
DELIVERY OF OBJECTIVES AND PRIORITIES – FOR INFORMATION					
Annual Plan 2023/24– Presentation	Lee Davies/ Eldeg Rosser	✓			
Integrated Performance Assurance Report (IPAR)* <i>Update on performance/progress against Annual Plan</i>	Cath Evans		✓		
Board Assurance Framework (BAF) <i>This is an update on performance and progress against Annual Plan Board: 30 March/27 July/30 November Board meetings</i>	Cath Evans			✓ (July Brd paper)	
For Information: IMTP Strategic Objective 1: Putting People at the Heart of Everything we do IMTP Strategic Objective 2: Working Together to be the Best we can be IMTP Strategic Objective 3: Striving to Deliver and Develop Excellent Services IMTP Strategic Objective 4: The Best health and Wellbeing for our Communities IMTP Strategic Objective 5: Safe, Sustainable, Accessible and Kind Care IMTP Strategic Objective 6: Sustainable Use of Resources					
OTHER AGENDA ITEMS					
Role of Carers <i>Deferred from November to Jan, to May, to July meeting</i>	Anna Bird		✓		
Community Development Outreach Team <i>From meeting Jan 23-email Anna Bird 18.1.23 – deferred to July</i>	Anna Bird (Helen Sullivan to attend)		✓		
Cost of Living Update <i>Standing agenda item</i>	Jo McCarthy/ Annie Ashman	✓	✓	✓	✓
Public Services Board's Wellbeing Plans Across Wales	Jo McCarthy				✓
Charitable Funds Investment <i>To be taken at a future meeting</i>	Nicola Llewellyn				
Regional Area Plan	Kelvin Barlow/ Kim Neyland			✓	
Finance and Digital Charter/Inclusion Update	Huw Thomas Anthony Tracey Meinir Jones Michelle Hickin	✓			
Role of the New Citizens Voice <i>July – in-depth review and possibly rep from Citizens Voice to attend</i>	Lee Davies Helen Morgan-Howard (consultation lead)	✓	✓		
RECOMMENDATIONS TO THE BOARD*		✓	✓	✓	✓



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FOR INFORMATION					
Operational Update* <i>(this is the report that went to the Public Board prior to SRG)</i>	Sally	✓	✓	✓	✓
Board Update Report* <i>(this is the SRG Update that went to Public Board)</i>	Sally	✓	✓	✓	✓
SRG Annual Workplan*	Sally	✓	✓	✓	✓
ANY OTHER BUSINESS*		✓	✓	✓	✓
DATE AND TIME OF NEXT MEETING* Tuesday, 14 November 2023 (Teams) Tuesday, 16 January 2024 (Teams)		✓	✓	✓	✓

Chair: Hazel Lloyd Lubran	Vice-Chair: To be confirmed	Lead Executive: Alwena Hughes-Moakes	Committee Services Officer: Sally Hurman
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