

Audit & Risk Assurance Committee
TABLE OF ACTIONS
Arising from Meeting held on 15 October 2024

Minute No.	Meeting Date	Subject	Action	Lead	Timescale	Progress/Date Achieved
AC(24)107	18/06/2024	Accelerated Cluster Development	To review the reporting arrangements for the accelerated cluster development programme.	JP/JW	August October December 2024	<p><u>13 August 2024</u> In Progress This will be incorporated within the review of Primary Care governance which is due to report in September 2024, however recognising this may need to be extended to align to the revised operational governance arrangements.</p> <p><u>15 October 2024</u> In Progress This is being considered as part of the wider operational governance review, which should conclude by the end of the financial year.</p> <p><u>10 December 2024</u> Complete The review of Primary Care governance has been split into two workstreams: around sustainability of services; and operational Primary Care governance. The first of these will be reported to the November 2024 Public Board; the latter is aligned with the wider operational governance work being undertaken and will take longer.</p>
AC(24)161	15/10/2024	Table of Actions - AC(24)141 (AWACC Meeting Update)	To send a link to the updated Independent Member (IM) Handbook	JW	December 2024	<p>Complete Shared with IMs on 28 October 2024.</p>

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		Table of Actions - AC(24)143 (Review of Cost Savings Arrangements Report and HDdUHB Management Response)	To share a copy of the report, including dates, with Mr Winston Weir	HT	December 2024	Complete An update on progress was shared on 29 October 2024. Confirmation received regarding assurance provided.
AC(24)163	15/10/2024	Escalation Status Update Report	To discuss with Mr Shaun Ayres the format and content of the Escalation Status Update report	JW	December 2024	Complete Meeting held with SRO and TI Director to agree format for reporting to ARAC and other Committees.
			To obtain an update from Mrs Lisa Gostling on steps being taken to ensure that staff morale is an area of focus for PODCC and the Board	JW	December 2024	Complete This features as part of the TI report into PODCC.
			To incorporate RTT performance scenarios into the planning for 2025/26 and present options to Board, once the planning framework and the funding allocations have been received	SA	January 2025	In Progress Development of the plan is well underway and Directorates have been asked to produce a first draft by 29 November 2024. The planning framework has not yet been received from Welsh Government.
			To include additional information around risks, and how these map across to the Corporate Risks, as part of the Governance section	CW	December 2024	Completed Risks have been aligned to relevant TI criteria.

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AC(24)171	15/10/2024	Falls Management (Reasonable Assurance)	To take forward plans to include compliance with falls risk assessments in the nursing audit programme	SD/MD	December 2024	In Progress A draft Falls Audit tool has been developed and will be taken through SNMT with other Senior Nurse Manager Audit tools in December 2024 for sign off and aim to pilot in Q4.
			To establish how HDdUHB compares with other Health Boards in terms of numbers of falls	SD/MD	December 2024	In Progress The National Audit of Inpatient Falls for 2024 has been completed and provides an All Wales position - we are waiting for our local HB data to be released to benchmark with other HBs - likely to be in Q4 now. There are currently no other national benchmarking processes in place.
			To share the report with the Chair of QSEC	JW	October 2024	Complete Report to be considered by Operational QSESC in the first instance, with feedback to QSEC in February 2025 (as separate agenda item if required).
AC(24)179	15/10/2024	Financial Assurance Report	To introduce the Salary Overpayments dashboard into the internal TI escalation process	HT	December 2024	In Progress Being scoped.
AC(24)181	15/10/2024	Audit Tracker	To ensure that the next set of escalation sessions focuses on Governance, to provide assurance in terms of Directorates' plans and actions	HT	December 2024	Complete Part of the workplan.
			To arrange a meeting between Cllr. Rhodri Evans, Mrs Joanne Wilson and Mr Huw Thomas to discuss an approach to ensure that	JW	December 2024	In Progress Scheduled for 3 December 2024. A further update will be provided at the ARAC meeting.

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			ARAC can take assurance on delivery of the recommendations, in addition to the process			
AC(24)183	15/10/2024	Any Other Business	To check that the Health Board Health and Safety Incident Group is aware of the potential impact of works close to the entrance of PPH	JW	October 2024	Complete On the HSC agenda for 12 November 2024.