

**Audit & Risk Assurance Committee**  
**TABLE OF ACTIONS**  
**Arising from Meeting held on 9 December 2025**

Minute No.	Meeting Date	Subject	Action	Lead	Timescale	Progress/Date Achieved
AC(25)171	14/10/2025	<b>Validation of Emergency Department Waiting Time Data (Limited)</b>	To review and revise the SOP and take it forward via CCG and wider Health Board governance processes	<b>PS</b>	<b>December 2025 February 2026</b>	<p><u>9 December 2025</u> <b>In Progress</b> The Review of the existing SOP has commenced, with a view to presenting to CIM CCG at the end of November 2025.</p> <p><u>10 February 2026</u> <b>In Progress</b> Due to operational pressures, it has not been possible to take the revised SOP through the governance process. Revised delivery date of end of March 2026 proposed.</p>
AC(25)179	14/10/2025	<b>Internal and External Recommendations and WHC Tracking Assurance Report</b>	To examine recommendations overdue by 6 months or more, to identify whether they can be closed, or whether additional support is required	<b>JW</b>	<b>December 2025 February 2026</b>	<p><u>9 December 2025</u> <b>In Progress</b> A meeting will be scheduled in December 2025 between the Director of Corporate Governance/ Board Secretary, Assistant Director of Assurance and Risk, and Head of Assurance and Risk to review those recommendations overdue by greater than 6 months (based on the escalation data at October month end) to determine the appropriate course of action to</p>

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						<p>support the progression of these overdue recommendations with relevant Clinical Care Groups / Executive Functions.</p> <p><u>10 February 2026</u>  <b>Complete</b>  Meeting held in December 2025 between the Director of Corporate Governance/ Board Secretary, Assistant Director of Assurance and Risk, and Head of Assurance and Risk to review those recommendations overdue by greater than 6 months and develop a plan to review these with the relevant CCGs and Functions Meetings are being scheduled for January and February 2026 with relevant Lead Executives and CCG/Function leads to review recommendations and agree on next steps. Progress on these meetings will be presented to ARAC as part of the Internal and External Recommendations and WHC Tracking Assurance Report.</p> <p>The progression of the implementation of recommendations is assessed on a monthly basis as part of the Health Board's Internal Escalation Framework, reporting to</p>

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						CCG and Executive Functions on a monthly basis, and regularly reported to the relevant Board Committee via the Assurance and Risk Report. Due to ongoing operational pressures, the Chief Operating Officer has requested that these meetings are stood down and will therefore be rearranged for Summer 2026. Estates and Facilities and Primary Care meetings have progressed as planned.
AC(25)187	09/12/2025	Table of Actions	AC(25)164 – to circulate to Members the email response from Welsh Government	LD	February 2026	Complete
			AC(25)171 – to clarify whether the revised Standard Operating Procedure (SOP) has been subject to the required governance processes	AC	February 2026	See AC(25)171, above.
			AC(25)179 – to provide an update on the process of reviewing recommendations overdue by more than 6 months	JW	February 2026	See AC(25)179, above.
AC(25)196	09/12/2025	Internal Audit Plan Progress Report	To take forward via the Audit and Risk team communicating to the wider organisation the need to be	RW	February 2026	Complete Communication on the significance of being open, honest, transparent and timely when responding to audit requests has been included within

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			honest and open with audit partners			the Assurance and Risk Reports which are presented to CCG and Function meetings during January and February 2026. In addition, this detail has been uploaded to the Assurance and Risk Sharepoint site ensuring this information is accessible to staff across the organisation, and will also be incorporated in to the New Managers Training package, which is due to commence in January 2026.
			To consider potential dates for an additional ARAC meeting	<b>JW</b>	<b>February 2026</b>	<b>Complete</b> There are ARAC meetings scheduled in April, May and June 2026, which at present should be sufficient to receive the remaining audit reports from the IA Internal Audit Plan for 2025/26. This will be reviewed as part of the weekly meetings with Internal Audit and considered at future agenda setting meetings.
<b>AC(25)197</b>	<b>09/12/2025</b>	<b>Financial Assurance Report</b>	To highlight in the 3As report to Board breaches of SFIs	<b>CM</b>	<b>January 2026</b>	<b>Complete</b> Included in ARAC Update Report to January 2026 Public Board meeting.
<b>AC(25)204</b>	<b>09/12/2025</b>	<b>Review of Urgent and Emergency Care - Patient Flow (Regional Report)</b>	To update Members outside the meeting on work being undertaken in this area	<b>AC</b>	<b>February 2026</b>	<b>Complete</b> Discussed as part of establishment of the Winter Resilience Incident Control Group and the UEC business case.

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			To provide the raw data for Appendix 2 (reasons for delayed discharges)	BH	February 2026	<b>Complete</b> Circulated via email on 6 January 2026.
			To discuss outside the meeting whether the contents of the management response can be revisited	AC/JW	February 2026	<b>In Progress</b> Colleagues at the Regional Partnership Board were due to meet on 21 January 2026 to discuss the management responses and underpinning processes to monitor progress against the recommendations. The Head of Assurance and Risk is currently scoping a date to meet with the Regional Partnership Programme Manager and the Community and Integrated Medicine Clinical Care Group Director to further review the responses as a result of this meeting, and support the ongoing monitoring of the implementation of the recommendations in February 2026, pending availability of leads due to current operational demands.
AC(25)205	09/12/2025	Risk Assurance Report	To examine prior to the next report the escalation level for the CIM CCG	RW	April 2026	<b>Complete</b> Monthly analysis continues for all CCGs and Functions as part of the internal escalation framework, with progress to be provided to ARAC on the performance of CIM within the Governance domain in April 2026, via the next Risk Assurance Report.