

Virtual Audit & Risk Assurance Committee Meeting



Agenda

Date 12 August 2025
Time 10:00 - 13:00
Location MS Teams; Ystwyth Board Room Avocor (Hywel Dda UHB - Generic Account)
Title Virtual Audit & Risk Assurance Committee Meeting

1 - 1 Introductions

10:00,

1.1 - Apologies

For information

10:00, Rhodri Evans (Hywel Dda UHB - Independent Member)

1.2 - Declaration of Interests

For information

10:00,
All

2 - Governance

10:00,

2.1 - Minutes of the Meeting held on 24 June 2025

For approval

10:00, Rhodri Evans (Hywel Dda UHB - Independent Member)

2.2 - Table of Actions

For assurance

10:00, Rhodri Evans (Hywel Dda UHB - Independent Member)

2.3 - Matters Arising not on Agenda

For discussion

10:05, Rhodri Evans (Hywel Dda UHB - Independent Member)

2.4 - Escalation Status Update Report

For assurance

10:05, Philip Kloer (Hywel Dda UHB - Chief Executive), Lee Davies (Hywel Dda UHB - Executive Director of Strategy and Planning), Shaun Ayres (Hywel Dda UHB - Director of Delivery), Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer), Sharon Daniel (Hywel Dda UHB - Executive Director of Nursing, Quality & Patient Experience), Cathie Steele (Hywel Dda UHB - Interim Assistant Director of Nursing Assurance and Safeguarding)

2.5 - All Wales NHS Audit Committee Chairs' Meeting Update

For information

10:20, Rhodri Evans (Hywel Dda UHB - Independent Member)

DEFERRED to 14 October 2025 meeting

2.6 - Committee Self-Assessment

For assurance

10:20, Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

2.7 - NHS Wales Shared Services Partnership's Construction Frameworks for Swansea Bay and Hywel Dda University Health Boards

For assurance

10:25, Lee Davies (Hywel Dda UHB - Executive Director of Strategy and Planning), Eldeg Rosser (Head of Capital Planning), Julian Wheeler Jones (Hywel Dda UHB - Discretionary Capital Projects Manager)

3 - Audit Wales

10:40,

3.1 - Audit Wales Update Report

For assurance

10:40, Anne Beegan, Urvisha Perez, david.williams@audit.wales

3.2 - Structured Assessment - Progress Update on Recommendations

For assurance

10:45, Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary), Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer), Huw Thomas (Hywel Dda UHB - Director of Finance), Sharon Daniel (Hywel Dda UHB - Executive Director of Nursing, Quality & Patient Experience), Ardiana Gjini (Hywel Dda UHB - Executive Director of Public Health)

3.3 - Review of Urgent and Emergency Care (Discharge Planning and Impact of Patient Flow)

For assurance

11:00, Anne Beegan, Urvisha Perez, Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer)

DEFERRED to 14 October 2025 meeting

3.4 - Review of Investment in Digital Systems

For assurance

11:00, Anne Beegan, Urvisha Perez, Huw Thomas (Hywel Dda UHB - Director of Finance)

DEFERRED to 9 December 2025 meeting

3.5 - Review of the Management of Outpatients

For assurance

11:00, Anne Beegan, Urvisha Perez, Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer)

DEFERRED to 14 October 2025 meeting

4 - BREAK

11:00,

5 - NWSSP – Audit and Assurance Services - Internal Audit

11:10,

5.1 - Internal Audit Plan Progress Report

For assurance

11:10, James Johns (NWSSP - Internal Audit)

5.2 - Standards of Cleanliness Internal Audit - Action Plan Progress

For assurance

11:15, James Severs (Hywel Dda UHB - Executive Director of Allied Health Professions and Health Science), Elin Brock (Hywel Dda UHB - Head of Research, Innovation & Improvement), Simon Chiffi (Hywel Dda UHB - Head of Operations)

5.3 - Corporate Risk: Ophthalmology (Reasonable Assurance) *For assurance*

11:35, James Johns (NWSSP - Internal Audit), Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer), Paula Goode (Hywel Dda UHB - Service Director for Planned and Specialist Care), Victoria Coppack (Hywel Dda UHB - Service Delivery Ophthalmology Ophthalmology & Neurology)

5.4 - Sickness Management (Limited Assurance) *For assurance*

11:45, James Johns (NWSSP - Internal Audit), Lisa Gostling (Hywel Dda UHB - Director of Workforce & OD/Deputy CEO), Heather Hinkin (Hywel Dda UHB - Assistant Director People Management)

5.5 - Nursing Management (Limited Assurance) *For assurance*

12:05, James Johns (NWSSP - Internal Audit), Sharon Daniel (Hywel Dda UHB - Executive Director of Nursing, Quality & Patient Experience), Janice Cole-Williams (Hywel Dda UHB - Assistant Director of Nursing), Helen Humphreys (Hywel Dda UHB - Head of Nursing for Professional Standards and Regulation)

6 - Financial Focus

12:25,

6.1 - Financial Assurance Report *For assurance*

12:25, Huw Thomas (Hywel Dda UHB - Director of Finance)

6.2 - Counter Fraud Update *For information*

12:35, Benjamin Rees (Hywel Dda UHB - Local Counter Fraud Specialist)

6.3 - Counter Fraud, Bribery and Corruption Policy Review *For approval*

12:40, Benjamin Rees (Hywel Dda UHB - Local Counter Fraud Specialist)

7 - Assurance and Risk

12:40,

7.1 - Risk Assurance Report

For assurance

12:40, Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

7.2 - Risk Management Framework and Strategy

For approval

12:45, Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

8 - Post Payment Verification

12:50,

8.1 - Post Payment Verification (PPV) Annual Report

For assurance

12:50, Huw Thomas (Hywel Dda UHB - Director of Finance), Amanda Legge (NWSSP - PCS), Sue Tillman (NWSSP - PCS)

8.2 - Primary Care PPV Report

For assurance

12:55, Jill Paterson (Hywel Dda Health Board - Director of Primary Care, Community and Long Term Care), Rhian Bond (Hywel Dda UHB - Assistant Director of Primary Care)

9 - For Information

13:00,

9.1 - Audit Wales - Letter regarding Future Report Writing Style

For information

13:00,

9.2 - ARAC Workplan 2025/26

For information

13:00,

10 - Any Other Business

13:00,

11 - Review of Meeting

13:00,

11.1 - Matters and Risks for Escalation to the Board

For discussion

13:00,

12 - Date and Time of Next Meeting

13:00,

9.30am, 14 October 2025