



**PWYLLGOR ARCHWILIO A SICRWYDD RISG
AUDIT AND RISK ASSURANCE COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	18 June 2024
TEITL YR ADRODDIAD: TITLE OF REPORT:	Annual Summary of Single Tender Actions for 2023/24
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Huw Thomas, Director of Finance
SWYDDOG ADRODD: REPORTING OFFICER:	Tim John, Senior Finance Business Partner (Accounting & Statutory Reporting)

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Trafodaeth/For Discussion

ADRODDIAD SCAA

SBAR REPORT

Sefyllfa / Situation

The purpose of the report is to detail Single Tender Actions awarded by Hywel Dda University Health Board (HDdUHB) during the financial year 2023 to 2024.

Cefndir / Background

The Audit & Risk Assurance Committee (ARAC) requires an annual summary of Single Tender Actions (STAs) awarded during any given financial year. The purpose of this report is to provide ARAC with details of the STAs awarded during 2023/24.

Asesiad / Assessment

This report provides an analysis of the STAs within Appendix 1.

Argymhelliad / Recommendation

The Audit & Risk Assurance Committee is asked to:

- **DISCUSS** and **NOTE** the Annual Summary of Single Tender Actions for 2023/24 report.

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	3.15 Receive a report on all Single Tender Actions and extensions of contracts.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not Applicable
Parthau Ansawdd:	Not Applicable

Domains of Quality Quality and Engagement Act (sharepoint.com)	
Galluogwyr Ansawdd: Enablers of Quality: Quality and Engagement Act (sharepoint.com)	Not Applicable
Amcanion Strategol y BIP: UHB Strategic Objectives:	6. Sustainable use of resources
Amcanion Cynllunio Planning Objectives	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Not Applicable
Rhestr Termau: Glossary of Terms:	Contained within the body of the report.
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Archwilio a Sicrwydd Risg Parties / Committees consulted prior to Audit and Risk Assurance Committee:	Not Applicable

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Not Applicable
Ansawdd / Gofal Claf: Quality / Patient Care:	Not Applicable
Gweithlu: Workforce:	Not Applicable
Risg: Risk:	Not Applicable
Cyfreithiol: Legal:	Not Applicable

Enw Da: Reputational:	Not Applicable
Gyfrinachedd: Privacy:	Not Applicable
Cydraddoldeb: Equality:	Not Applicable

Appendix 1: Single Tender Actions Year Ended 31 March 2024

Ref	Supplier	Value (£) (Inc VAT)	One-off or Period	Request submitted by/Dept:	Date Approved	Consultancy / Professional Service	Compliant	Justification
HDD-STA-634	Merlin Fire Services Ltd.	£75,000	10 Months 26/06/23 to 30/04/24	Estates	20/06/2023	N/A	Yes	Provision of S-Quad dual chamber fire detector heads, programme and commission devices. The Health Board needs to ensure continuity of service and quality control. As the maintenance provider of our fire alarm and detection systems, Merlin Fire are the only contractor permitted to access and update the WINMAG system which monitors our sites "live".
HDD-STA-635	Pembrokes hire Carers Outreach Service via Adferiad	£37,680	11 months ending 31/03/24	Strategic Partnerships	27/06/2023	N/A	Yes	The contract should have been done via Pembrokeshire CC. There is a delay until April 2024 so continuation of the current service is essential for continuity of care.

HDD-STA-638	Mental Health Matters - IMCA	£304,468	Ending 31/03/24	Long Term Care	19/07/2023	N/A	Yes	<p>Mental Health Matters Wales has been providing Independent Mental Capacity Advocate (IMCA) services to HDUHB since 2013. There is a statutory duty for provision of these services under the Mental Capacity Act 2005. Under this agreement IMCA services are also provided for our three local authorities for which HDUHB receives funding from WG.</p> <p>That funding has recently been significantly increased to cover the costs of Pair Relevant Persons Representative costs under the Deprivation of Liberty Safeguards.</p> <p>There are currently no other providers within the South Wales area who would be able to provide the level of service required at short notice. A new all Wales IMCA contract is being developed by NWSSP Procurement Services, with tenders due to go out to potential providers in July 2023.</p>
HDD-STA-639	St John Ambulance Cymru	£76,176	01/07/2023 – 31/12/2023	Community	26/09/2023	No	Yes	<p>In December 2022 a presentation was made to the Pembrokeshire County Management Team recommending we pilot a Level 1 non-injurious falls and frailty response in Pems with St John Ambulance Cymru from January to March 2023.</p> <p>St John Ambulance Cymru is currently providing this service across Hywel Dda but the dedicated car sits in Llanelli so their response in Pembrokeshire is very low. Therefore, when the opportunity came to commission a dedicated vehicle in Pembrokeshire, the County Team</p>

								<p>supported this proposal as this pilot was also part of the Value Based Healthcare Programme to demonstrate the value added to the system in this provision.</p> <p>As we went through the VBHC programme and we were demonstrating the value of delivery, it was again supported to extend the pilot for another three months from April to June 2023.</p> <p>This pilot ended on 30 June, and we have demonstrated the value of the service through the VBHC programme, so propose to extend for a further 6 months to 31 December 2023, which will ensure service continuity, whilst carrying out a competitive tender process.</p>
HDD-STA-640	NuvoAir	£41,580	01/09/2023 – 30/09/2024	Community	13/09/2023	No	Yes	<p>Hywel Dda University Health Board are currently trialling Nuvoair technology and associated patient onboarding service for its COPD patient cohort. This is part of a real-world evidence evaluation project undertaken with the full financial support from the supplier during its first year.</p> <p>Data sets are incomplete there is a need to continue the monitoring of patients currently enrolled so we can follow them for a minimum of a full calendar year. By doing so we can compare seasonal effects on disease and provide a comprehensive data for analysis which will aid decision making on future monitoring/treatment pathway methods</p>

HDD-STA-641	LinkedIn Ireland	£30,110	20/12/2023 - 19/12/2024	Workforce	31/10/2023	No	Yes	<p>LinkedIn is the leading dedicated professional social media site that offers the connections to potential candidates in this way.</p> <p>It supports the Health Board's attraction and efficiency strategies and helps to raise the health board employer virtual profile (EVP).</p> <p>The building of our profile with LinkedIn over the past 6 years has allowed us to accumulate valuable data around which of the tools we deploy work best across different specialities and in different geographical locations. This helps us to continuously improve and refine our targeting to ensure maximum impact when seeking to attract into hard to fill roles.</p>
HDD-STA-642	St John Ambulance Cymru	£31,395	01/01/2024 - 31/03/2024	Community	10/01/2024	No	Yes	<p>Extension of a Value Based Health Care pilot for falls rapid response. To respond to falls incidents to assess and assist people including the provision of a limited clinical response where people have urgent needs, and, following assessment, summon an appropriate medical response if needed and is focused on reducing demand on Emergency Medical Services to release these resources for a more appropriate acuity of call.</p>
HDD-STA-643	Echosens UK Ltd	£113,913	15/01/2024 - 14/01/2029	Scheduled Care	15/01/2024	No	Yes	<p>Replacement of existing medical device due to obsolescence. The device is a specialised ultrasound machine which measures fibrosis and steatosis in the liver. This STA also included five (5) year point of sale maintenance.</p>

HDD-STA-646	Echosens UK Ltd	£118,710	One-Off	Hepatology	01/03/2024	No	Yes	Replacement of existing medical device due to obsolescence via charitable funds. The device is a specialised ultrasound machine which measures fibrosis and steatosis in the liver. This STA also included six (6) year point of sale maintenance.
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