



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Hywel Dda
University Health Board

Date **18/06/2024**
Time **09:30 AM - 01:00 PM**
Location **Microsoft Teams Meeting; Ystwyth Board Room Avocor (Hywel Dda UHB - Generic Account)**

Audit & Risk Assurance Committee Meeting

HDD_Audit and Risk Committee

NHS Wales

Agenda - 18 June 2024

1 Introductions

09:30 AM, 5 min

1.1 Apologies

Rhodri Evans (Hywel Dda UHB - Independent Member)

1.2 Declaration of Interests

All

2 Governance

25 min

2.1 Minutes of the Meetings held on 16 April 2024 and 9 May 2024

Rhodri Evans (Hywel Dda UHB - Independent Member)

2.2 Table of Actions

Rhodri Evans (Hywel Dda UHB - Independent Member)

2.3 Terms of Reference

Rhodri Evans (Hywel Dda UHB - Independent Member)

2.4 Matters Arising not on Agenda

Rhodri Evans (Hywel Dda UHB - Independent Member)

2.5 Escalation Status Update

Philip Kloer (Hywel Dda UHB - Interim Chief Executive), Lee Davies (Hywel Dda UHB - Executive Director of Strategy and Planning)

3 Audit Wales

20 min

- 3.1 Audit Wales Update Report**
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- 3.2 Review of Operational Governance Arrangements across Service Directorates**
Andrew Carruthers (Hywel Dda UHB - Director of Operations)
-
- 4 BREAK**
10 min
-
- 5 NWSSP – Audit and Assurance Services - Internal Audit**
1 hr
-
- 5.1 Internal Audit Plan Progress Report**
James Johns (NWSSP - Internal Audit)
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- 5.2 Head of Internal Audit Opinion & Annual Report 2023/24**
James Johns (NWSSP - Internal Audit)
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- 5.3 Emergency Response Planning – Industrial Action**
James Johns (NWSSP - Internal Audit), Ardiana Gjini (Hywel Dda UHB - Executive Director of Public Health)
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- 5.4 Accelerated Cluster Development**
James Johns (NWSSP - Internal Audit), Jill Paterson (Hywel Dda Health Board - Director of Primary Care, Community and Long Term Care)
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- 5.5 Health & Care Quality Standards Final Report**
James Johns (NWSSP - Internal Audit), Sharon Daniel (Hywel Dda UHB - Interim Executive Director of Nursing, Quality & Patient Experience)
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- 5.6 Planning Maturity Matrix Draft Report**
James Johns (NWSSP - Internal Audit), Lee Davies (Hywel Dda UHB - Executive Director of Strategy and Planning)
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- 5.7 Reinforced Autoclaved Aerated Concrete Programme – Worthybush General Hospital Final Internal Audit Report**

James Johns (NWSSP - Internal Audit), Andrew Carruthers (Hywel Dda UHB - Director of Operations)

5.8 BGH Chemotherapy Day Unit Final Briefing Paper

James Johns (NWSSP - Internal Audit), Andrew Carruthers (Hywel Dda UHB - Director of Operations)

6 Financial Focus

20 min

6.1 Financial Assurance Report

Huw Thomas (Hywel Dda UHB - Director of Finance)

6.2 Annual Summary of Single Tender Actions

Huw Thomas (Hywel Dda UHB - Director of Finance)

6.3 Counter Fraud Update

Benjamin Rees (Hywel Dda UHB - Local Counter Fraud Specialist)

7 Clinical Audit

20 min

7.1 Clinical Audit Update and Forward Workplan

Sharon Daniel (Hywel Dda UHB - Interim Executive Director of Nursing, Quality & Patient Experience)

8 Assurance and Risk

5 min

8.1 Audit Tracker

Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

8.2 Risk Assessment Procedure

Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

9 Post Payment Verification

15 min

9.1 Post Payment Verification (PPV) Report

Huw Thomas (Hywel Dda UHB - Director of Finance), Amanda Legge (NWSSP - PCS)

9.2 Primary Care PPV Report

Jill Paterson (Hywel Dda Health Board - Director of Primary Care, Community and Long Term Care)

10 For Information

10.1 Audit & Risk Assurance Committee Work Programme 2024/25

11 Any Other Business

5 min
All

12 Review of Meeting

5 min

12.1 Matters and Risks for Escalation to the Board

Rhodri Evans (Hywel Dda UHB - Independent Member), Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

13 Date and Time of Next Meeting