



**PWYLLGOR ARCHWILIO A SICRWYDD RISG
AUDIT AND RISK ASSURANCE COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	20 June 2023
TEITL YR ADRODDIAD: TITLE OF REPORT:	Financial Assurance Report
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Huw Thomas, Director of Finance
SWYDDOG ADRODD: REPORTING OFFICER:	Tim John, Senior Finance Business Partner (Accounting & Statutory Reporting)

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Er Sicrwydd/For Assurance

ADRODDIAD SCAA

SBAR REPORT

Sefyllfa / Situation

The Audit & Risk Assurance Committee (ARAC) requires assurance on a number of financial areas as outlined in the body of the report.

Cefndir / Background

The Standing Orders require that ARAC provides assurance to the Board that the University Health Board's assurance processes are operating effectively. Critical to this is Financial Assurance, which cannot be measured only by the UHB's main finance report and requires further information in order to assess the control environment in place; the risk assessment and management process; and the control activities.

Asesiad / Assessment

This report outlines the assurances which can be provided to the Committee.

Argymhelliad / Recommendation

The Audit & Risk Assurance Committee is asked to:

- **DISCUSS** and **NOTE** the report
- **APPROVE** the write-off of Losses and Special Payments over £5k noted within (see **2.4**)

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.4 The Committee's principal duties encompass the following: 2.4.2 Seek assurance that the systems for financial reporting to Board, including those of budgetary
--	---

	control, are effective, and that financial systems processes and controls are operating. 3.13 Approve the writing-off of losses or the making of special payments within delegated limits. 3.15 Receive a report on all Single Tender Actions and extensions of contracts.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	BAF SO9-PR20 BAF SO10-PR33
Parthau Ansawdd: Domains of Quality Quality and Engagement Act (sharepoint.com)	Not Applicable
Galluogwyr Ansawdd: Enablers of Quality: Quality and Engagement Act (sharepoint.com)	Not Applicable
Amcanion Strategol y BIP: UHB Strategic Objectives:	6. Sustainable use of resources
Amcanion Cynllunio Planning Objectives	2c Workforce and OD strategy 6a Clinical services plan 8c Financial Roadmap
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Monitoring returns to Welsh Government based on the Health Board's financial reporting system. Activity recorded in the AR and AP modules of the Oracle business system and activity recorded in the procurement Bravo system.
Rhestr Termiau: Glossary of Terms:	AP - Accounts Payable AR – Accounts Receivable BGH – Bronglais General Hospital BT PSBA – British Telecom Public Sector Broadband Aggregation CF – Counter Fraud COS – Contracted Out Service VAT EOY – End of Year ERs NI – Employers National Insurance GGH – Glangwili General Hospital HMRC – His Majesty's Revenue and Customs IFRS – International Financial Reporting Standards

	<p>NWSSP – NHS Wales Shared Services Partnership PID – Patient Identifiable Data PO – Purchase Order POL – Probability of Loss PPH – Prince Philip Hospital PSPP – Public Sector Payment Policy SFI – Standing Financial Instructions SLA – Service Level Agreement STA – Single Tender Action VAT – Value Added Tax WGH – Worthybush General Hospital WRP – Welsh Risk Pool</p>
<p>Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Archwilio a Sicrwydd Risg Parties / Committees consulted prior to Audit and Risk Assurance Committee:</p>	<p>UHB's Finance Team UHB's Management Team</p>

Effaith: (rhaid cwblhau)	
Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Financial implications are inherent within the report.
Ansawdd / Gofal Claf: Quality / Patient Care:	Risk to our financial position affects our ability to discharge timely and effective care to patients.
Gweithlu: Workforce:	Overpayments are reported within this report.
Risg: Risk:	Financial risks are detailed in the report.
Cyfreithiol: Legal:	The UHB has a legal duty to deliver a breakeven financial position over a rolling three-year basis and an administrative requirement to operate within its budget within any given financial year.
Enw Da: Reputational:	Adverse variance against the UHB's financial plan will affect our reputation with Welsh Government, Audit Wales and with external stakeholders.
Gyfrinachedd: Privacy:	Not Applicable
Cydraddoldeb: Equality:	Not Applicable

Financial Assurance Report

1.1 Purpose

- The purpose of this report is to outline the financial assurances which the Audit & Risk Assurance Committee requires.
- The framework agreed is included below in Figure 1, and the remainder of the report is based on this.

Figure 1: Compliance requirements for the Audit and Risk Assurance Committee		
Compliance requirement	Reporting	Frequency
Scheme of delegation changes	<ul style="list-style-type: none"> • Exception reporting for approval 	As and when
Compliance with Purchase to Pay requirements	<ul style="list-style-type: none"> • Breaches of the No PO, No Pay policy • Instructions for noting • Public Sector Payment Policy (PSPP) compliance • Tenders awarded for noting • Single tender action 	Bi-monthly
Compliance with Income to Cash requirements	<ul style="list-style-type: none"> • Overpayments of staff salaries and recovery procedures for noting 	Bi-monthly
Losses & Special payments and Write offs	<ul style="list-style-type: none"> • Write off schedule • Approval of losses and special payments 	Bi-monthly
Compliance with Capital requirements	<ul style="list-style-type: none"> • Scheme of delegation approval for capital 	Following approval of annual capital plan
Compliance with Tax requirements	<ul style="list-style-type: none"> • Compliance with VAT requirements • Compliance with employment taxes 	Bi-monthly
Compliance with Reporting requirements	<ul style="list-style-type: none"> • Changes in accounting practices and policies • Agree final accounts timetable and plans • Review of annual accounts progress • Review of audited annual accounts and financial statements 	Annually

Financial Assurance Report

2.1 Scheme of delegation changes

There are no Scheme of Delegation changes to report.

2.2 Compliance with Purchase to Pay Requirements

2.2.1 Breaches of the No PO, No Pay Policy

The Health Board has adopted the All Wales No PO, No Pay Policy, which will ensure that all non-pay expenditure (unless listed as an exception) is procured and receipted through the Oracle system.

Figure 1 below illustrates the numbers and value of breaches against the No PO, No Pay policy. For the months of April and May 2023 there were a total of 182 breaches with a combined value of £571k. This compares to a total of 194 breaches with a combined value of £1.06m for February and March 2023.

The cumulative position as at end of May 2023 was a total of 379 breaches with a combined value of £791k. This compares to the cumulative position of 420 breaches in total with a combined value of £1.15m as at the end of March 2023.

The reduction is mainly due to an exceptional item in March (Salary Sacrifice Home Tech Scheme) which has been addressed.

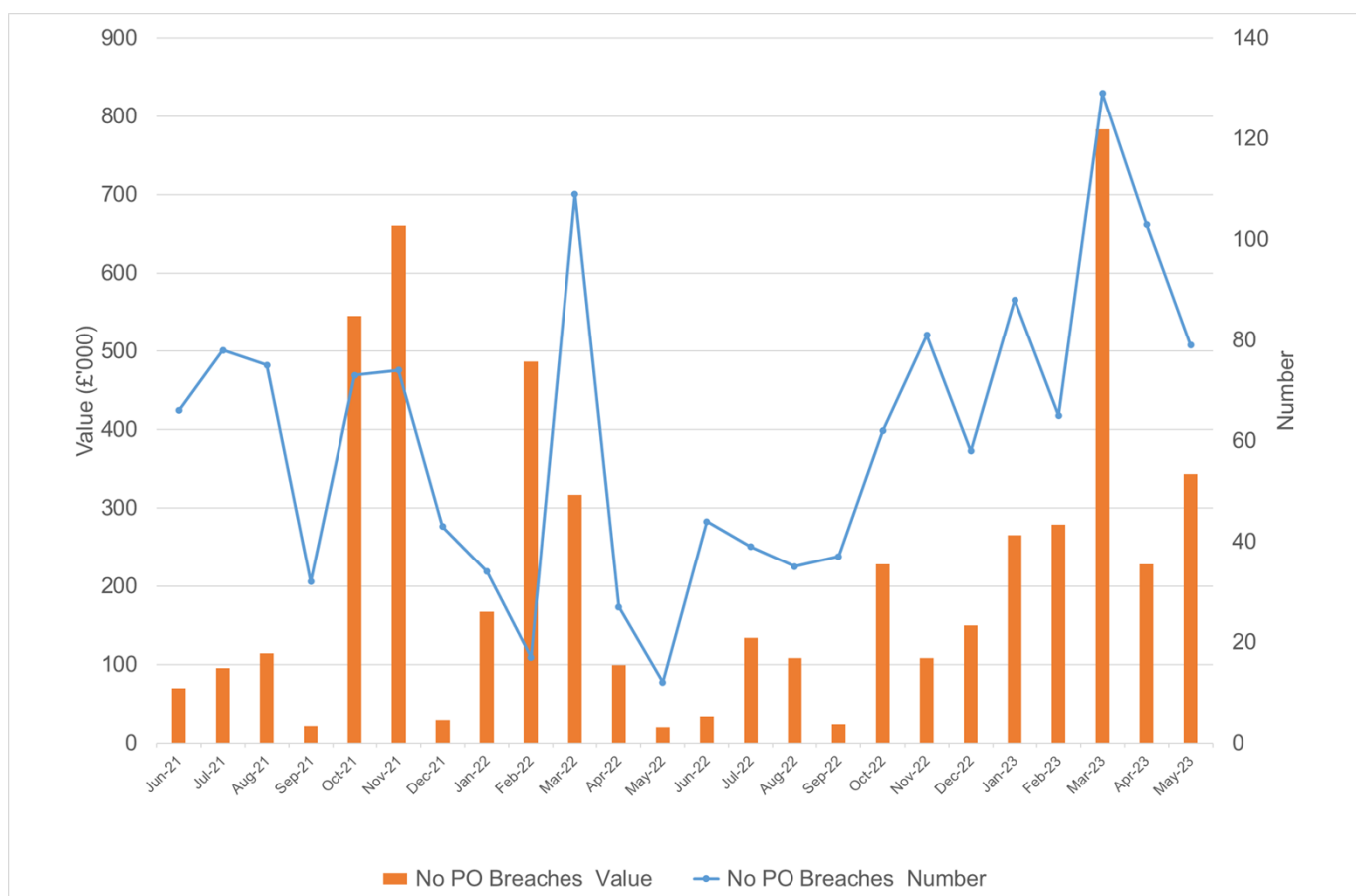
During this reporting period, the Core Processing Team (CPT), Business Partners and Procurement have been dealing with issues associated with the 'No PO No Pay Policy' and additional work has been undertaken to address these holds and improve housekeeping. Below is the list of suppliers who frequently fail to provide a valid Purchase Order on submitted invoices:

- Just Wales Ltd
- Culligan (UK) Ltd TA Angel Springs
- Fedex
- Royal Mail
- Health People Group Ltd
- Mark Hunter Ltd TA Totally Welsh
- Medtronic
- Starkey Laboratories

Ongoing work is planned between CPT and Procurement to ensure that there is a robust process in place to address these holds on a timely basis.

Financial Assurance Report

Figure 1: No PO No Pay Breaches



2.2.2 Public Sector Payment Policy (PSPP) Compliance

The Health Board has a statutory responsibility to pay 95% of its' non-NHS invoices within 30 days.

The Health Board successfully achieved this target in the months of April and May 2023, achieving 96.01% and 96.38% respectively and on a cumulative basis with 96.19% as at 31 May 2023.

Regarding the payment of NHS invoices, the Health Board did not pay 95% of these in the months of April and May 2023 or on a cumulative basis.

2.2.3 Single Tender Actions

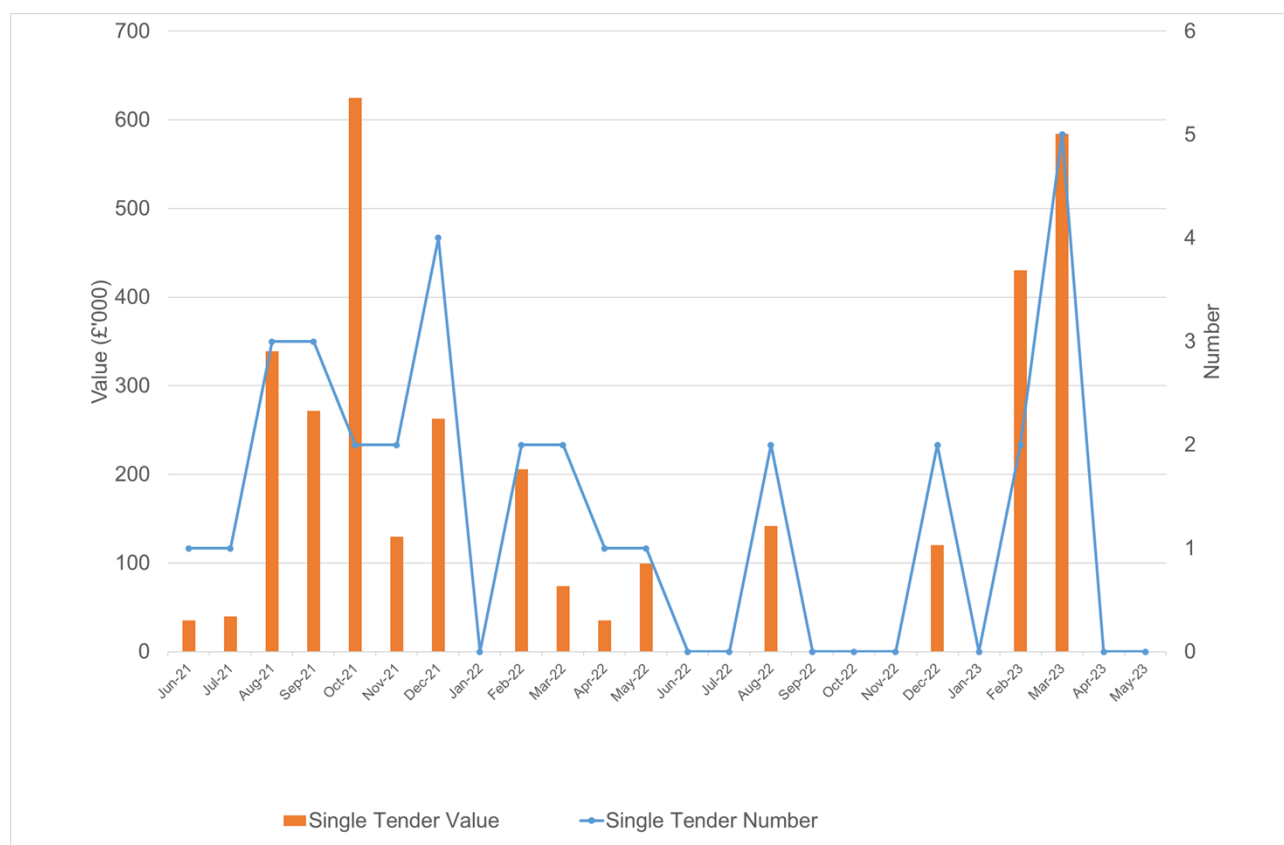
The use of single tender waivers is carefully managed and controlled by the Health Board.

There were no Single Tender Actions (in excess of £25,000) awarded during the period 1 April to 31 May 2023.

The graph below (Figure 2) shows the trend of all Single Tender Actions (STA) approved from 1 June 2021 to 31 May 2023.

Financial Assurance Report

Figure 2: Numbers and value of Single Tender Actions



For completeness a list of all STAs over £25,000 approved during 2022/23 is also included in Appendix 1.

2.2.4 Tenders Awarded

There were 17 contracts awarded, including direct awards through framework (in excess of £25,000) during the period 1 April 2023 to 31 May 2023, totalling £13,621,554, details of which can be seen in Appendix 1.

2.2.5 Consultancy contracts

There were no consultancy contracts awarded during the period 1 April to 31 May 2023.

2.3 Compliance with Income to Cash

2.3.1 Overpayment of Salaries

The Health Board has a duty to ensure that staff are paid appropriately, and that overpayments are not incurred.

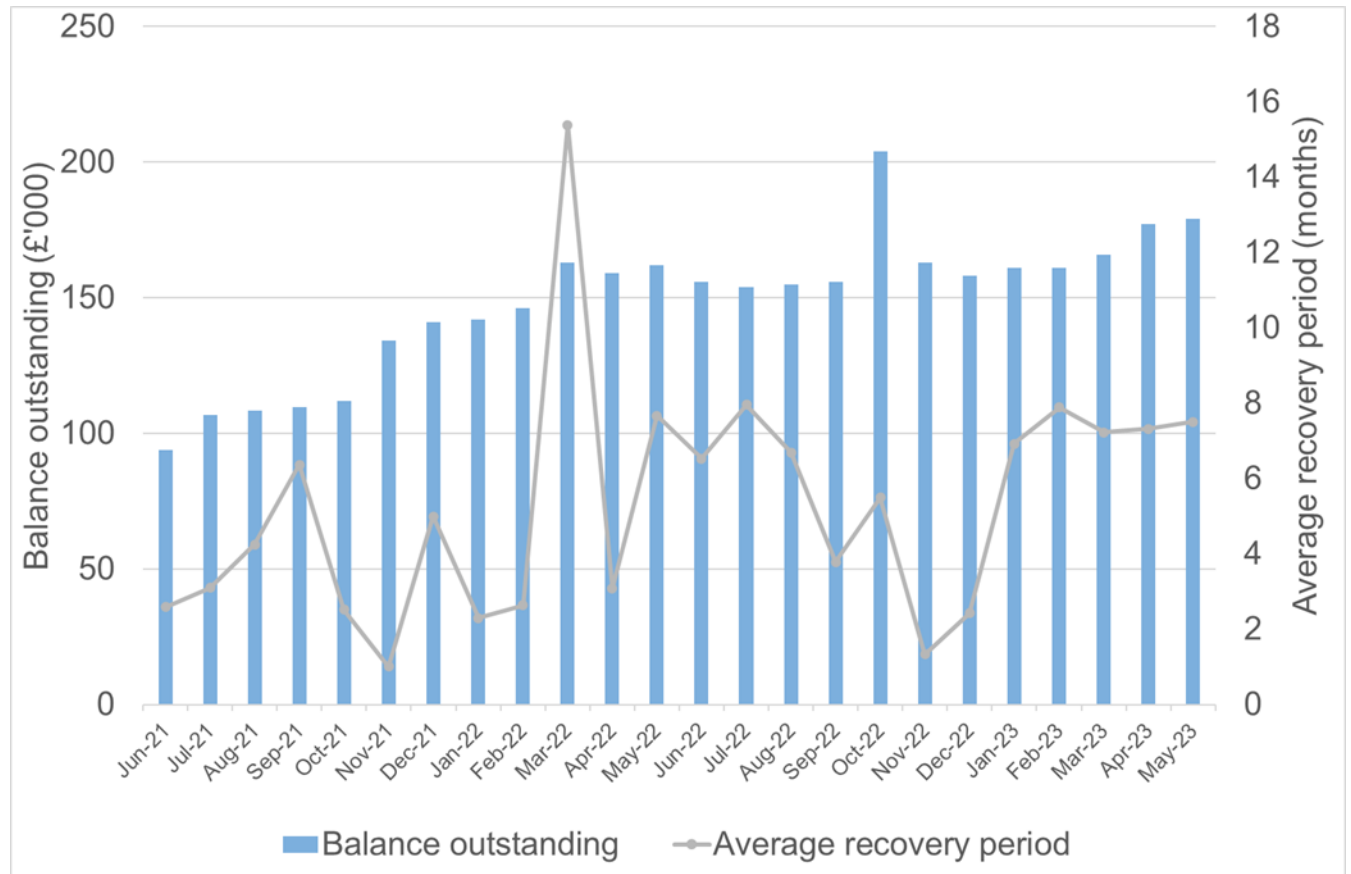
Appendix 2 shows the volume and value of invoices raised in respect of overpayments for the period 1 April to 31 May 2023: 7 cases totalling £31,418.

The graph below (Figure 3) demonstrates the total balance outstanding against the average recovery period. The average recovery period reflects the number of debts settled in the current period only. The value of invoices raised in the period 1 April to 31 May 2023 has decreased, with the total value raised £31k compared to £28k in the previous period.

Financial Assurance Report

The overall debt balance has increased to £179k in May 2023 compared to £166k at the end of March 2023, with the average recovery period increasing to eight months at the end of this period, compared to seven months at the end of the previous period.

Figure 3: Trend of aged overpayments and recoveries



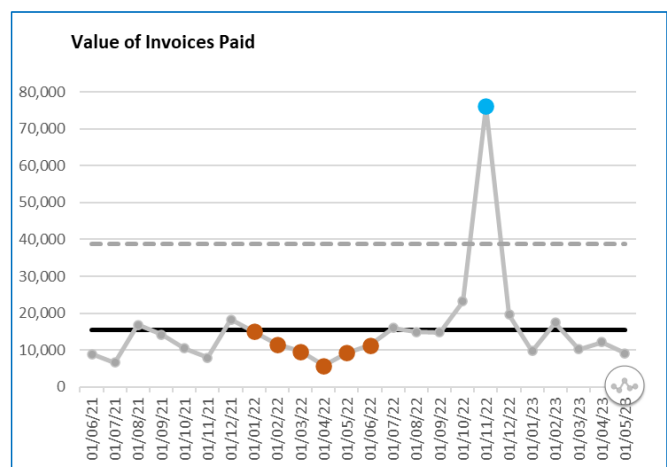
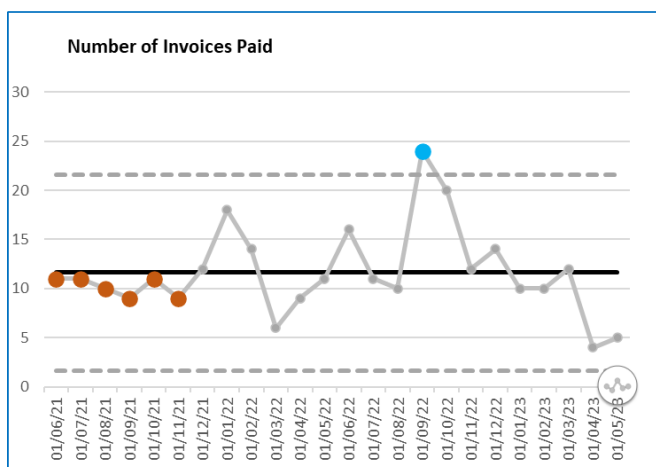
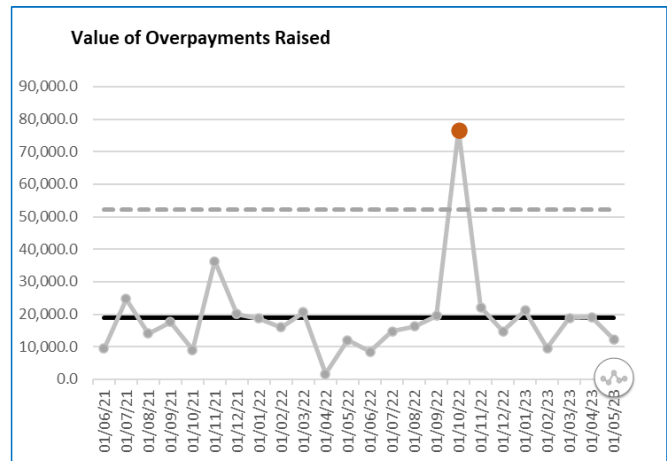
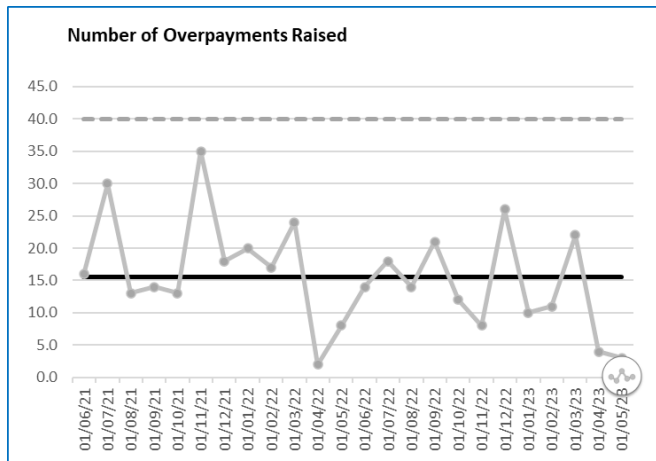
Further statistical analysis in respect of the overpayment of salaries is provided below:

The four charts below show the number and volume of invoices raised by the Health Board in respect of the overpayment of salaries during the period December 2020 to May 2023.

The rate at which the invoices have been raised varies based on the information gathered by the Payroll Department. The average number of invoices raised has increased from 15 to 16 compared to the end of the last period in March 2023, but the average value per month has remained at £19k.

The rate at which the Health Board receives payment for these invoices has stayed level when compared to the end of the last period, whilst the payment average has decreased slightly. On average 12 invoices are paid per month with an average value of £15k, compared to 12 invoices at an average of £16k at the end of March 2023.

Financial Assurance Report



2.3.2 Digitalisation of Payroll Forms

NWSSP have advised that work on the project has commenced and that they hope to rollout changes by November.

2.3.3 Underpayment of salaries

As per the request made by ARAC members at the June 2022 meeting, details were sought regarding the underpayment of salaries. NWSSP have provided details of emergency payments requested and paid in April and May 2023 for underpaid salaries, the total of which was £22,121. Reasons for salary underpayments include:

- Late submission of appointment forms
- Employee returned from maternity leave/late notification received from manager
- Wrong bank account details provided
- Incorrect recording of sick leave
- Nurse bank shifts not verified
- Court order deduction error

Financial Assurance Report

2.4 Losses and Special Payments for Approval

2.4.1 General Losses and Special Payments

Losses and special payments require the Audit & Risk Assurance Committee's approval given their contentious nature. These are outlined in Appendix 3.

There was one write-off in excess of £5k during the period between 1 April 2023 and 31 May 2023. The write-off, related to the overpayment of salary during the period April 2016 to April 2017, amounted to £14,262. The debtor has been declared bankrupt.

Losses and write offs under £5k, as per requirement under FP02 – Income and Cash Collection, have been presented and approved by Director of Finance and Chief Executive. In total these amounted to £38,929.

2.5 Compliance with Capital Requirements

The Health Board is now required to make payments for new major capital schemes through a Project Bank Account (PBA).

There is one project bank account, set up by the supply chain partner IHP for the Glangwili Fire Precaution Phase 1 scheme.

2.6 Compliance with Tax Requirements

EY were formally appointed as Tax Advisors to the Health Board during the period covered by this report.

2.6.1 Compliance with VAT Requirements

Updates regarding existing matters are set out in the following table:

Key VAT issue	Update
BT PSBA network – VAT recovery non-statutory clearance request	The Health Board continues to await HMRC's conclusion on the recoverability of the VAT being incurred on the Health Board's service charges for the BT PSBA network. An update was received in January 2023 confirming that the matter is still under consideration. The Health Board continues to recover the VAT in question in full. VAT potentially repayable to HMRC amounts to circa. £140k.
Capital Front of House Scheme (Bronglais Hospital)	The Health Board continues to await HMRC's decision on whether to accept the Health Board's current VAT recovery position in respect of this scheme or raise a formal assessment for VAT which it believes has been over-claimed by the Health Board. Any VAT which may become repayable to HMRC has been fully provided.

2.6.2 Compliance with Employment Tax Requirements

No updates or issues to report.

Financial Assurance Report

2.7 Compliance with reporting requirements

IFRS 17 – Insurance Contracts. HM Treasury issued an Exposure Draft for the application of IFRS 17. The Draft indicates that IFRS 17 is to be applied by HM Treasury in the Government Financial Reporting Manual from 1 April 2025.

Annual Accounts 2022/23 – the draft accounts package, Remuneration Report, Accountability Report and Performance Report were submitted to Welsh Government by the due deadlines.

Audit Wales have commenced the final audit of the draft accounts and weekly meetings are held with them to assess ongoing progress. At the time of this report Audit Wales have given no indication as to when their audit field work will be completed.

The Auditor General Wales will certify the final accounts on 31 July 2023.

3.1 Recommendations

The Committee is asked to:

Discuss and note the report

Approve the write-off of Losses and Special Payments over £5k noted within (see 2.4)

Appendix 1: Contracts awarded (including direct awards through framework)

	Period covered by this report:		1 April 2023	31 May 2023	
Tender/Contract Reference	Supplier	Value (£) exc. VAT	One-off or Period (Months)	Department	Tender Description
Direct Awards via Framework Agreement					
HDD-DCO-23-01	Curtins Consulting	£320,000	10	Estates	Provision of Reinforced Autoclaved Aerated Concrete Survey WGH
HDD-DCO-23-02	DRAC Consulting	£47,879	8	Estates	Provision of Clerk of Works WGH Fire Precaution Phase Two
HDD-DCO-23-08	Faculty Science LTD	£659,000	24	Digital	Implementation of Faculty Frontier Decision Intelligence Platform
	SUB-TOTAL:	£1,026,879			
Awarded post competitive tender process					
HDD-MIN-51737	Archus Limited	£219,240	36	Planning	Development of Business Cases
HDD-ITT-52259	Action First Assessments	£89,100	12	Mental Health & Learning Disabilities	Medical Assessments (DoLS)
HDD-OJEU-52193	PSL Print	£3,522,660	36	Digital	Hybrid Print and Post Solution
HDD-OJEU-51420	Pembrokeshire Mind	£342,880	36	Mental Health & Learning Disabilities	Perinatal Mental Health Support Services
HDD-OJEU-51416	Pembrokeshire Mind & Links	£683,179	36	Mental Health & Learning Disabilities	Employment & Training Mental Health Support

Financial Assurance Report

HDD-OJEULT-51417	Carmarthenshire People First & Pembrokeshire People First	£690,754	36	Mental Health & Learning Disabilities	Learning Disabilities Mental Health Support
HDD-OJEULT-51414	Advocacy West Wales	£962,278	36	Mental Health & Learning Disabilities	Community Advocacy
HDD-OJEULT-51422	Age Cymru Dyfed, Llanelli Mind & Adferiad	£977,233	36	Mental Health & Learning Disabilities	Social Inclusion Support Services
HDD-OJEULT-51747	West Wales Action for Mental Health	£819,456	36	Mental Health & Learning Disabilities	Wellbeing & Promotion Support Services
HDD-OJEULT-51418	Carmarthenshire Counselling & Pembrokeshire Counselling	£670,535	36	Mental Health & Learning Disabilities	Counselling
HDD-OJEULT-51419	Adferiad & Pembrokeshire Mind	£1,456,350	36	Mental Health & Learning Disabilities	Sanctuary Services
HDD-OJEULT-51421	Adferiad, Llanelli Mind, HUTS, Arts Care, Pembrokeshire Mind, Pobl & Clynyfw	£1,911,010	36	Mental Health & Learning Disabilities	Day Opportunities
HDD-MIN-51515	Ernst & Young LLP	£200,000	36	Corporate	Provision of VAT & Tax Advice Services
HDD-ITT-52260	Coast Procurement	£50,000	12	Workforce	Ad Hoc Recruitment Campaigns
	SUB-TOTAL:	<u>£12,594,675</u>			
	TOTAL:	<u>£13,621,554</u>			

Financial Assurance Report

Single Tender Actions 2022/23:

	Period covered by this report:		April-2022	Mar-2023		
Ref	Supplier	Value (£)	One-off or Period	Request submitted by/Dept:	Date Approved	Justification
HDD-STA-631	Carers Trust Crossroads West Wales, Gofalwr Ceredigion Carers (Credu in Ceredigion), Adferiad Recovery for the provision of Carers Community Outreach Services	£230,000	One off while a tender is undertaken for 2023/24.	Strategic Partnerships	31/03/2023	Continuity of service is essential and this service cannot cease, but is on the condition a tender is undertaken for 2023/2024 onwards
HDD-STA-628	Echosens, Fibroscan 430 + M and Travel Case XL and Probe	£132,960	One off purchase	Hepatology, Medical Gastroenterology	31/03/2023	One off Capital Purchase - not available of a framework and no other scanner can be used for these procedures. This is the standard in HDD.

Financial Assurance Report

HDD-STA-630	Action for Children, Carers Trust Crossroads West Wales, Gofalwr Ceredigion Carers (Credu in Ceredigion), Adferiad Recovery for the provision of Carers Community Outreach Services	£121,000	One off while a tender is undertaken for 2023/24.	Strategic Partnerships	31/03/2023	Continuity of service is essential and this service cannot cease, but is on the condition a tender is undertaken for 2023/2024 onwards
HDD-STA-606	University of Northumbria, NMC Competence Test Centre, University of Northampton, Leeds Teaching Hospital NHS Trust, Ulster University, Oxford Brookes University - Test of competence for internationally registered nurses and midwives	£99,250	May 2022 to March 2023 11 Months	Workforce Education and Development	31/05/2022	The Health Board is undertaking a recruitment campaign as part of an all-Wales project, to recruit and onboard 100 internationally educated nurses from April 2022. Internationally educated nurses are required to undergo specialist training and examination prior to being able to obtain their PIN and commence work in acute settings. Training will be delivered internally, by HB staff. However examination must be undertaken by a registered testing centre. There are a limited number of testing centres across the UK and Ireland. Competition for examination bookings is high due to every HB in Wales undertaking the same recruitment campaign simultaneously. The first cohort is due to arrive imminently and will conclude their training and be exam ready in May. Therefore the HB does not have time to go through the usual procurement process which can take three months. Additionally, the HB must secure bookings with the next available

Financial Assurance Report

						examination slots and not restrict ourselves to fewer suppliers which could risk further delays in examination.
HDD-STA-617	Croeso Care, provision of care package for individual vulnerable young person	£91,000	12 Months August 2022 to August 2023	Women & Children's Directorate	04/08/2022	Notice received from current contracted care provider Adferiad of withdrawal of care for one particular care package. Consideration made to re-tender for this package, however to our knowledge there is currently no other care provider who can care for children under the age of 18yrs. We only require care for this young person for just over 12 months, until she transitions to Adult Services. With consideration made to continuity into adult services for this young person, Croeso Care have been recommended by our Adult colleagues. Croeso Care are able to realign their statement of purpose to include children over 16yrs of age and have confirmed their intention to do so. They can provide immediate care provision and have confirmed they would continue to support into Adult services to ensure

Financial Assurance Report

						continuity for this young person and family, alleviating some of the stressors of Transition. This young person is particularly vulnerable if her assessed needs are not met in the community.
HDD-STA-622	BSI Assurance UK Limited, 5 x annual continuous assessment, planning and reporting, and extension of scope to certify the Health Board's Clinical Engineering team to ISO 13485 standards.	£90,000	5 Years 01-MAY-2023 to 31-APR-2028	Clinical Engineering	22/12/2022	Medical devices are one of the most regulated sectors, which requires effective quality management systems (QMS) to meet the comprehensive requirements of a QMS. ISO 13485 provides a foundation to address regulations and responsibilities, as well as demonstrating commitment to the safety and quality of medical devices. Clinical Engineering is certified to ISO 13485 standards and as such, requires annual auditing to maintain this accreditation. The ISO ensures effectiveness, control, and maintenance of the QMS, critical to customers, stakeholders, patients and users, and regulatory agencies. Effective auditing provides significant benefits, including feedback on QMS, confidence in compliance with regulations, and valuable and recognised certification. It is essential to demonstrate how outputs from complaints feed into reviews, continuous improvement processes, technical documentation, and risk management. British Standards Institution (BSI) are accredited by the United Kingdom Accreditation Service (UKAS), the national accreditation body appointed by the Secretary of State for Business, Energy,

Financial Assurance Report

						and Industrial Strategy (BEIS). BSI has been appointed by the UK Government as the national standards body (codified in a Memorandum of Understanding); they have been assessed against internationally recognized standards and operate to the highest levels of quality and service, providing further assurance that the certificates issued are both credible and impartial. It is imperative to patient safety that the Health Board's QMS and processes are compliant, and the output supports MHRA's post-marketing surveillance, notably the Yellow Card Scheme, for monitoring and reporting medical device incidents. Without the BSI certification, the Health Board would not be following regulatory requirements. BSI are the only national standards body for the UK who can provide support for:- 1. General Medical Devices 2. Active Implantable Medical Devices 3. In-vitro Diagnostics Medical Devices
HDD-STA-632	Carers Trust Crossroads West Wales for the provision of Carers Community Outreach Services	£75,000	one off while a tender is undertaken for 2023/24.	Strategic Partnerships	31/03/2023	Continuity of service is essential, and this service cannot cease, but is on the condition a tender is undertaken for 2023/2024 onwards

Financial Assurance Report

HDD-STA-608	Action For Children, provide a community-based Children's Centre, Key Worker and Family Support Service	£50,880	12 Months 01 April 2022 to 31 March 2023	Women & Children's Directorate	04/08/2022	Action for Children (AfC) are the only organisation locally who can provide the Key Worker service in an integrated approach for children and their families who are disabled or have complex needs. There is evidence of good partnership working and consistent positive patient outcomes. The reasons for specifically using AfC are as follows: The continuity of key workers for a vulnerable cohort of children. This is particularly relevant in the aftermath of the pandemic. Due to the reasons above, it is proposed that the community-based Children's Centre, Key Worker and Family Support Service is commissioned through a Single Tender Action. MH&LD are in the process of working with Procurement to create a framework which this service will sit under, it is planned to be in place by 2022.
HDD-STA-601	Rotamap, eRota - Carmarthenshire Anaesthetics Department	£35,276	2 Years - March 2022 to March 2024	Anaesthetics	13/04/2022	CLW service provided under the e-Rota Agreement for the Carmarthenshire (GGH & PPH) Anaesthetics Department at Hywel Dda University Health Board 23rd Feb 2016. Invoice received for renewal fee for 2022-2023
HDD-STA-625	LinkedIn Ireland Unlimited Company, Head Hunting facility allows us to proactively search the open market to fill hard to fill positions	£29,785	One off Purchase	Workforce: Resourcing and Utilisation	23/12/2022	LinkedIn is the only dedicated professional social media site that offers the connections to potential candidates in this truest form. It supports the Health Boards attraction and efficiency strategies and helps to raise the health board employer virtual profile (EVP).

Financial Assurance Report

HDD-STA-627	Arcus Consulting LTD, Professional Consultancy Services - The aim of the scope of work is to appraise the finance business partnering capabilities, roles and structures that are needed by leaders and understand the interactions with the finance teams from operational colleagues, including a maturity assessment.	£29,700	1 Month 21 February 2023 - 31 March 2023	Finance	16/02/2023	Arcus have been undertaking an All-Wales Finance Business Partner development programme as part of a Finance Academy tendered contract. They are recognised as experts in the modern approach to business partnering across finance functions. With Hywel Dda UHB now in Targeted Intervention for Finance and Planning, an understanding as to the effectiveness of the current finance business partnering approach and the organisational interactions with the finance agenda has been proposed to aid the evidence of the appropriateness of our current model. As part of the All Wales work already undertaken, Arcus already understands the structures, functions and policies overarching to NHS Wales, and are able to continue their work, directly with Hywel Dda, without the need to incur additional effort in preparation having already undertaken this.
-------------	--	---------	---	---------	------------	--

Financial Assurance Report

HDD-STA-629	IBEX Medical Analytics Ltd for Ibex AI Licensing, cloud hosting, support and professional services	£25,800	one off while AW contract put in place	Pathology	31/03/2023	<p>IBEX AI used across Wales and Funded by WG but AW Contract delayed so all HB's doing an STA in interim. There are around 52,300 new prostate cancer cases in the UK every year and around 11,900 deaths from the condition. Digital Pathology have been allocated funding by Welsh Government to implement the equipment and software to improve diagnosis of the disease by digitising the process and introducing artificial intelligence. The technology will reduce the time taken to diagnose cancer and improve the accuracy of the diagnosis, which will support an important priority for the NHS in Wales.</p> <p>To access this funding the approval is required, and software implemented by the end of March at each Health Board. This is an interim measure before All Wales NWSSP Procurement undertake a national tender for award by April 2024. Similar technology will be introduced shortly for other tumour sites including colorectal and breast.</p>
-------------	--	---------	--	-----------	------------	--

Financial Assurance Report

HDD-STA-607	Mental Health Matters Wales, providing Independent Mental Capacity Advocate (IMCA) services	£399,999	01 April 2022 to March 2024 24 Months	Long Term Care/DoLS	20/02/2023	<p>The current provider Mental Health Matters Wales have been providing Independent Mental Capacity Advocate (IMCA) services to HDUHB since 2013. There is a statutory duty, delegated from Welsh Government to HDUHB, for provision of these services under the Mental Capacity Act (MCA) 2005. IMCA services are also provided for our three local authorities under the current agreement. Welsh Government provide direct annual funding to HDUHB for these services. There are currently no other providers within the health board area who would be able to provide the level of service required at short notice. Due to recent increases in DoLS activity within our area there has been a similar increase in demand for IMCA services. Additional funding has been made available by Welsh Government to cover costs of additional IMCAs. Post 01 April 2024 an AW Sourcing agreement will take this forward.</p>
-------------	---	----------	---------------------------------------	---------------------	------------	--

Financial Assurance Report

Appendix 2: Overpayment of Salaries

Period covered by this report: 1 April 2023 – 31 May 2023			
Ref	Reason for Overpayment	Value (£)	Number of invoices
1	Payment processed in error	£80.38	1
2	Overpayment of Shifts / Hours / Unauthorised Leave	£31,337.86	6
		£31,418.24	7

Financial Assurance Report

Appendix 3: Losses and Special Payments over £5,000

	Period covered by this report:		1 April 2023 to 31 May 2023
Ref	Losses and Special Payments Category	Value (£)	Explanation
1	Overpayment of salary	14,261.75	Overpayment of salary between April 2016 and April 2017. Debtor pursued via CCI (3 rd party debt collection bureau) but debtor declared bankrupt.
	Total Losses (for approval)	£14,261.75	

Recommendation: Approve the write-off of Losses and Special Payments over £5k noted above