

# Audit & Risk Assurance Committee Meeting (Review of Draft Accounts)



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd Prifysgol  
Hywel Dda  
University Health Board

## Agenda

Date 08 May 2025  
Time 09:30 - 13:30  
Location Microsoft Teams Meeting/ Ystwyth Boardroom  
Title Audit & Risk Assurance Committee Meeting (Review of Draft Accounts)  
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### 1 - Introductions

09:30,

#### 1.1 - Apologies

09:30, Rhodri Evans (Hywel Dda UHB - Independent Member)

#### 1.2 - Declaration of Interests

09:30, All

### 2 - NWSSP – Audit and Assurance Services - Internal Audit

09:30,

#### 2.1 - Internal Audit Plan Progress Report

09:30, James Johns (NWSSP - Internal Audit)

*For assurance*

**2.2 - Executive Team Governance (Substantial Assurance)** *For assurance*

09:35, James Johns (NWSSP - Internal Audit), Philip Kloer (Hywel Dda UHB - Chief Executive), Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

**2.3 - Annual Planning (Reasonable Assurance)** *For assurance*

09:45, James Johns (NWSSP - Internal Audit), Lee Davies (Hywel Dda UHB - Executive Director of Strategy and Planning), Shaun Ayres (Hywel Dda UHB - Director of Delivery), Daniel L Warm (Hywel Dda UHB - Head of Planning)

**2.4 - Digital Strategic Partner (Substantial Assurance)** *For assurance*

09:55, James Johns (NWSSP - Internal Audit), Huw Thomas (Hywel Dda UHB - Director of Finance), Anthony Tracey (Hywel Dda UHB - Digital Director)

**2.5 - Cleanliness/Cleaning Standards Follow-up** *For assurance*

10:05, James Johns (NWSSP - Internal Audit)

DEFERRED to 24 June 2025 meeting

**2.6 - Withybush Hospital (WGH) RAAC** *For assurance*

10:05, James Johns (NWSSP - Internal Audit)

DEFERRED to 24 June 2025 meeting

**2.7 - Continuing Health Care – Database Maintenance and Finance Processes** *For assurance*

10:05, James Johns (NWSSP - Internal Audit)

DEFERRED to 24 June 2025 meeting

**3 - Governance**

10:05,

**3.1 - Report on the Adequacy of Arrangements for Declaring, Registering and Handling of Interests, Gifts, Hospitality, Honoraria and Sponsorship** *For assurance*

10:05, Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

**3.2 - Year-end Processes** *For assurance*

10:15, Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

- Compliance with Ministerial Directions
- Compliance with Welsh Health Circulars

**3.3 - Draft Audit and Risk Assurance Committee Annual Report 2024/25** *For approval*

10:25, Rhodri Evans (Hywel Dda UHB - Independent Member)

**3.4 - Draft Head of Internal Audit Opinion and Annual Report 2024/25** *For assurance*

10:35, James Johns (NWSSP - Internal Audit)

DEFERRED

**3.5 - Assurance Report on Board Effectiveness** *For assurance*

10:40, Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

**3.6 - BREAK**

10:50,

### **3.7 - Audit Enquiries to those Charged with Governance and Management**

*For approval*

11:00, Huw Thomas (Hywel Dda UHB - Director of Finance)

### **3.8 - Draft Performance Overview**

*For approval*

11:10, Huw Thomas (Hywel Dda UHB - Director of Finance), Alwena Hughes Moakes (Hywel Dda UHB - Communications and Engagement Director), Fiona Hancock (Hywel Dda UHB - Senior Communications Officer), Tracy Price (Hywel Dda UHB - Head of Performance)

### **3.9 - Draft Accountability Report**

*For approval*

11:25, Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

## **4 - Financial Focus**

11:40,

### **4.1 - Banking Arrangements**

*For approval*

11:40, Huw Thomas (Hywel Dda UHB - Director of Finance)

### **4.2 - Draft Annual Accounts 2024/25**

*For discussion*

11:50, Huw Thomas (Hywel Dda UHB - Director of Finance), Rhian Davies (Hywel Dda Health Board - Assistant Director of Finance - Financial Planning & Statutory Reporting, Timothy John (Hywel Dda UHB - Senior Finance Business Partner (Accounting & Statutory Reporting))

A presentation to accompany this item will follow on Tuesday 6 May 2025

**5 - Any Other Business**

12:30, All

**6 - Date and Time of Next Meeting**

12:30,  
9.30am, 24 June 2025