

Virtual Audit & Risk Assurance Committee Meeting



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Hywel Dda
University Health Board

Agenda

Date 09 December 2025
Time 09:30 - 12:00
Location Microsoft Teams
Title Virtual Audit & Risk Assurance Committee Meeting

1 - 1 Introductions

09:30,

1.1 - Apologies

For information

09:30, Rhodri Evans (Hywel Dda UHB - Independent Member)

1.2 - Declaration of Interests

For information

09:30,
All

2 - Governance

09:30,

2.1 - Minutes of the Meeting held on 14 October 2025

For approval

09:30, Rhodri Evans (Hywel Dda UHB - Independent Member)

2.2 - Table of Actions

For assurance

09:30, Rhodri Evans (Hywel Dda UHB - Independent Member)

2.3 - Matters Arising not on Agenda

For discussion

09:35, Rhodri Evans (Hywel Dda UHB - Independent Member)

2.4 - Escalation Status Update Report

For assurance

09:35, Philip Kloer (Hywel Dda UHB - Chief Executive), Lee Davies (Hywel Dda UHB - Executive Director of Strategy and Planning), Shaun Ayres (Hywel Dda UHB - Director of Delivery)

2.5 - All Wales NHS Audit Committee Chairs' Meeting Update

For information

09:55, Rhodri Evans (Hywel Dda UHB - Independent Member)

2.6 - Committee Self-Assessment

For assurance

10:00, Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

3 - Audit Wales

10:05,

3.1 - Audit Wales Update Report

For assurance

10:05, Anne Beegan, Urvisha Perez, David Williams

3.2 - Structured Assessment 2025

For assurance

10:15, Anne Beegan, Urvisha Perez, Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

3.3 - Review of the Management of Outpatients

For assurance

10:35, Anne Beegan, Urvisha Perez, Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer), Keith Jones (Hywel Dda UHB - Director of Operational Planning & Performance), Paula Goode (Hywel Dda UHB - Service Director for Planned and Specialist Care), Lisa Humphrey (Hywel Dda UHB - General Manager)

DEFERRED to 10 February 2026 meeting

**3.4 - Review of Urgent and Emergency Care - Patient Flow
(Regional Report)**

*For
assurance*

10:35, Anne Beegan, Urvisha Perez, Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer), Gareth Cottrell (Hywel Dda UHB - Deputy Chief Operating Officer), Peter Skitt (Hywel Dda UHB - Clinical Care Group Service Director - Community & Integrated Medicine), Anna Chiffi (Hywel Dda UHB - Assistant Director of Nursing, Patient Safety, Quality), Thomas Alexander (Hywel Dda UHB - Principal Programme Manager), Linda Jones

3.5 - Audit Fees Consultation 2026-27

For information

10:55, Anne Beegan, Urvisha Perez

|| - BREAK

11:00,

4 - NWSSP – Audit and Assurance Services - Internal Audit

11:10,

4.1 - Internal Audit Plan Progress Report

For assurance

11:10, James Johns (NWSSP - Internal Audit)

4.2 - Medical Devices Regulations (Substantial Assurance)

For assurance

11:20, James Johns (NWSSP - Internal Audit), Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer), Gareth Rees (Hywel Dda UHB - Operations Directorate), Jan Bojanowski (Hywel Dda UHB - Head of Clinical Engineering)

4.3 - Vaccination and Immunisation

For assurance

11:30, James Johns (NWSSP - Internal Audit), Ardiana Gjini (Hywel Dda UHB - Executive Director of Public Health)

DEFERRED to 10 February 2026 meeting

4.4 - Operational Governance Arrangements

For assurance

11:30, James Johns (NWSSP - Internal Audit), Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer)

DEFERRED to 10 February 2026 meeting

4.5 - Managed Practices

For assurance

11:30, James Johns (NWSSP - Internal Audit), Andrew Carruthers (Hywel Dda UHB - Chief Operating Officer)

DEFERRED to 10 February 2026 meeting

4.6 - Level 3 and 4 Directorates

For assurance

11:30, James Johns (NWSSP - Internal Audit), Huw Thomas (Hywel Dda UHB - Director of Finance)

DEFERRED to 10 February 2026 meeting

5 - Financial Focus

11:30,

5.1 - Financial Assurance Report

For assurance

11:30, Huw Thomas (Hywel Dda UHB - Director of Finance)

5.2 - Counter Fraud Update

For information

11:40, Benjamin Rees (Hywel Dda UHB - Local Counter Fraud Specialist)

6 - Assurance and Risk

11:50,

6.1 - Risk Assurance Report

For assurance

11:50, Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

7 - For Information

12:00,

7.1 - ARAC Workplan 2025/26

For information

12:00,

8 - Any Other Business

12:00,

9 - Review of Meeting

12:00,

9.1 - Matters and Risks for Escalation to the Board

For discussion

12:00,

10 - Date and Time of Next Meeting

12:00,

9.30am, 10 February 2026