

Agenda Audit & Risk Assurance Committee

Date 22/10/2019
Time 9:30 - 13:15
Location Ystwyth Building - Board Room
Chair Paul Newman

Description

1 Introductions

9:30

1.1 Apologies

Presenter: Chair

1.2 Declaration of Interests

All

2 Governance

9:35

2.1 Minutes of the Meeting held on 27th August 2019

Presenter: Chair

2.2 Table of Actions

Presenter: Chair

2.3 Matters Arising not on the Agenda

Presenter: Chair

2.4 Feedback from the Targeted Intervention Meeting held on 27th September 2019

Presenter: Steve Moore

2.5 Standing Orders and Standing Financial Instructions

Presenter: Joanne Wilson

3 Financial Focus

10:00

3.1 Financial Assurance Report

Presenter: Huw Thomas

4 Wales Audit Office

10:20

4.1 Wales Audit Office Update Report

Presenter: Wales Audit Office

4.2 WAO Structured Assessment 2018 - Progress to Date

Presenter: WAO/Joanne Wilson

4.3 WAO Clinical Coding Follow-up Update

Presenter: WAO/Karen Miles

4.4 WAO Well-being Future Generations Examination

Presenter: WAO/Sarah Jennings

4.5 WAO Review of Primary Care (including local update)

Presenter: WAO/Jill Paterson

DEFERRED to 19th December 2019 meeting

4.6 WAO Orthopaedic Services Follow-up

Presenter: WAO/Joe Teape

DEFERRED to 19th December 2019 meeting

4.7 Response to WAO Report: What's the hold up? Discharging Patients in Wales Update

Presenter: Joe Teape

4.8 Morning Break

11:20

5 NWSSP - Audit and Assurance Services - Internal Audit

11:30

5.1 Internal Audit Plan Progress Report (incl Mid Year Review of the Internal Audit Plan)

Presenter: James Johns

5.2 Patient Access

Presenter: James Johns

DEFERRED to 19th December 2019 meeting

5.3 Research & Development

Presenter: James Johns

DEFERRED to 19th December 2019 meeting

5.4 Virtualisation

Presenter: James Johns

DEFERRED to 19th December 2019 meeting

5.5 IT Service Management

Presenter: James Johns

DEFERRED to 19th December 2019 meeting

5.6 Directorate Review - Bronglais General Hospital

Presenter: James Johns
DEFERRED to 19th December 2019 meeting

5.7 Consultants Job Planning

Presenter: James Johns
DEFERRED to 19th December 2019 meeting

5.8 RCP Medical Records Keeping Standards (Reasonable Assurance) Update

Presenter: James Johns/Dr Philip Kloer

5.9 Welsh Language Standards Implementation (Reasonable Assurance)

Presenter: James Johns

5.10 Water Safety Follow-up (Substantial Assurance)

Presenter: James Johns
Please note - the attached report has been updated, to address the formatting issue identified at Appendix A – Item 4

5.11 Water Safety - Additional Sampling (Limited Assurance)

Presenter: James Johns/Joe Teape/Rob Elliott

5.12 Estates Directorate Governance Review (Limited Assurance)

Presenter: James Johns/Joe Teape/Rob Elliott

5.13 Radiology Directorate (Reasonable Assurance) Update

Presenter: James Johns/Joe Teape/Amanda Evans

6 Assurance and Risk

12:20

6.1 Scrutiny of Outstanding Improvement Plans:

6.1.1 WAO Review of Estates 2016 Update

Presenter: Joe Teape/Rob Elliott

6.1.2 IA Health & Safety 2016 Update

Presenter: Joe Teape/Rob Elliott/Tim Harrison

6.1.3 WAO Follow-up Information Backup, Disaster Recovery and Business Continuity, and Data Quality Update

Presenter: Karen Miles/Anthony Tracey

- 6.2 Business Planning & Performance Assurance Committee Assurance Report around the Discharge of their Terms of Reference**
Presenter: Karen Miles
- 6.3 Audit Tracker**
Presenter: Joanne Wilson
- 7 Counter Fraud**
12:55
- 7.1 Counter Fraud Update**
Presenter: Matthew Evans
- 8 For Information**
13:00
- 8.1 Audit & Risk Assurance Committee Work Programme 2019/20**
Presenter: Chair
- 9 Any Other Business**
13:05
All
- 10 Review of Meeting**
13:10
- 10.1 Reflective Summary of the Meeting**
Presenter: Chair/Joanne Wilson
- 11 Date & Time of Next Meeting**
9:30am, 19th December 2019, Boardroom, Corporate Offices, Ystwyth Building, St David's Park, Carmarthen