



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Hywel Dda
University Health Board

TABLE OF ACTIONS
CHARITABLE FUNDS COMMITTEE MEETING
HELD ON 6TH JUNE 2022

MINUTE REFERENCE	ACTION	LEAD	TIME SCALE	PROGRESS
CFC(22)25	TABLE OF ACTIONS FROM THE MEETING HELD ON 6TH JUNE 2022 <ul style="list-style-type: none"> CFC(22)16 UPDATE ON EVALUATION FRAMEWORK FOR HYWEL DDA HEALTH CHARITIES: To provide an update on the evaluation framework to the Committee at its meeting on 26th September 2022 	NLI	06.09.22	Forward planned for inclusion on the September 2022 Committee meeting agenda
CFC(22)26	CHARITABLE FUNDS – MAKING A DIFFERENCE: SPECIALIST BEREAVEMENT SUPPORT AND TRAINING FOR STAFF <ul style="list-style-type: none"> To liaise and the Integrated System Director to explore ways to support the evaluation of this programme. To discuss, outside of the meeting, the types of memory boxes currently being used in the Health Board. 	JB MR/NLI	04.07.22 04.07.22	Action complete. Meeting held with the Assistant Director (Legal and Patient Support) on 28 th July 2022 Action complete. Discussions held with Ms Julie Brennan and the Patient Experience team
CFC(22)30	SELF-ASSESSMENT OF COMMITTEE EFFECTIVENESS 2021/22: REVIEW OF QUESTIONS <ul style="list-style-type: none"> To request that the self-assessment template be updated to refer to Mrs Delyth Raynsford as the current Chair of the Committee. 	SB	04.07.22	Action complete

MINUTE REFERENCE	ACTION	LEAD	TIME SCALE	PROGRESS
CFC(22)31	CHARITABLE FUNDS SUB-COMMITTEE UPDATE REPORT <ul style="list-style-type: none"> To liaise with general managers at GGH and WGH, in relation to the feedback received from the community regarding seating arrangements in A&E departments, on what could be done going forward. To link with the Arts in Health team and the Head of Manual Handling regarding a review of seating arrangements and environmental improvements. 	MR/NLI	04.07.22	Action complete. A&E Seating & Signage Task & Finish Group established to review seating and signage within A&E departments
		MR	04.07.22	Action complete. Membership of the Task & Finish Group includes Arts in Health and Manual Handling colleagues
CFC(22)32	UPDATE ON ESTABLISHMENT OF THE INVESTMENT ADVISOR SUB-COMMITTEE <ul style="list-style-type: none"> To present the Sub-Committee Update Report, including the Sub-Committee's Terms of Reference for approval, to the Committee at its meeting on 26th September 2022. 	RD	06.09.22	Forward planned for inclusion on the September 2022 Committee meeting agenda
CFC(22)33	CHARITABLE FUNDS COMMITTEE RISK REGISTER <ul style="list-style-type: none"> To present an update on a development grant from NHS Charities Together for external support/advice in order to address one of the key actions of the Committee's Planning Objective to develop the charity's longer term strategy, which will include a focus on fundraising, to the Committee at its meeting on 26th September 2022. 	NLI	06.09.22	Forward planned for inclusion on the September 2022 Committee meeting agenda

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CFC(22)38	UPDATE ON EXPENDITURE: STAFF WELFARE AND WELLBEING - REST AREAS <ul style="list-style-type: none"> To present an update on the allocation of funding for the development of staff rest areas to the Committee at its meeting on 26th September 2022. 	NLI/EB	06.09.22	Forward planned for inclusion on the September 2022 Committee meeting agenda
CFC(22)43	CHARITABLE FUNDS COMMITTEE WORK PROGRAMME 2022/23 <ul style="list-style-type: none"> To update the Work Programme to reflect any actions arising from the Committee meeting held on 6th June 2022. 	SB	04.07.22	Action complete

MR – Mandy Rayani
RD – Rhian Davies
NLI – Nicola Llewelyn
JB – Julie Brennan
EB – Elin Brock