

## Bundle Charitable Funds Committee 15 September 2020

2.1.1

Charitable Funds Operations Sub-Committee Update Report

*Presenter: Gareth Rees*

Charitable Funds Sub-Committee Update Report SBAR

Charitable Funds Sub-Committee Update Report (Sept 2020)



**PWYLLGOR CRONFA ELUSENNOL  
CHARITABLE FUNDS COMMITTEE**

<b>DYDDIAD Y CYFARFOD: DATE OF MEETING:</b>	15 September 2020
<b>TEITL YR ADRODDIAD: TITLE OF REPORT:</b>	Charitable Funds Operations Sub-Committee Update Report
<b>CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:</b>	Andrew Carruthers Director of Operations
<b>SWYDDOG ADRODD: REPORTING OFFICER:</b>	Gareth Rees Deputy Director of Operations

**Pwrpas yr Adroddiad (dewiswch fel yn addas)**

**Purpose of the Report (select as appropriate)**

Ar Gyfer Trafodaeth/For Discussion

**ADRODDIAD SCAA  
SBAR REPORT**

**Sefyllfa / Situation**

This report provides the Charitable Funds Committee (CFC) with an update on Charitable Funds Operations Sub-Committee (CFOSC) decisions including discussions and deliberations taken since the most recent report presented to the CFC on 17<sup>th</sup> March 2020.

**Cefndir / Background**

This report has been developed to provide assurance to the CFC on decisions taken at CFOSC and provides an opportunity for the CFC to discuss these.

**Asesiad / Assessment**

**Highlights:**

- Since the most recent meeting of the CFOSC on 5<sup>th</sup> March 2020, no further meetings have been held due to the unavoidable change to operational priorities as a result of the COVID-19 pandemic.
- Seven requests were approved using the discretion afforded to the Chair at a combined value of £35,031.15.
- One request was recommended for Director approval to the value of £61,116.12.

**Argymhelliad / Recommendation**

The Committee is asked to receive the Charitable Funds Operations Sub-Committee update report.

**Amcanion: (rhaid cwblhau)**

**Objectives: (must be completed)**

Committee ToR Reference Cyfeirnod Cylch Gorchwyl y Pwyllgor	12.6 - The Committee has established the Charitable Funds Operations Sub-Committee to ensure that the UHB's policies and procedures are followed in relation to specialist designated and restricted funds.
Cyfeirnod Cofrestr Risg Risk Register Reference:	Not applicable

Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	Governance, Leadership and Accountability
Amcanion Strategol y BIP: UHB Strategic Objectives:	9. To improve the productivity and quality of our services using the principles of prudent health care and the opportunities to innovate and work with partners.
Amcanion Llesiant BIP: UHB Well-being Objectives:	Improve efficiency and quality of services through collaboration with people, communities and partners
<b>Gwybodaeth Ychwanegol: Further Information:</b>	
Ar sail tystiolaeth: Evidence Base:	Ledger reports and investment reports
Rhestr Termiau: Glossary of Terms:	Included within the body of the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Cronfa Elusennol: Parties / Committees consulted prior to Charitable Funds Committee:	Charitable Funds Operations Sub Committee
<b>Effaith: (rhaid cwblhau) Impact: (must be completed)</b>	
<b>Ariannol / Gwerth am Arian: Financial / Service:</b>	Provide independent oversight and ensure correct controls and governance arrangements are in place to provide assurance that charitable funds within Hywel Dda are appropriately managed.
<b>Ansawdd / Gofal Claf: Quality / Patient Care:</b>	Develop a proactive and standard approach to the expenditure of charitable funds to ensure that appropriate service needs and additional benefits to patient care is supported. Support charitable funds requests which provide increased benefits to patient services and demonstrate enhancement to the quality of patient care provided.
<b>Gweithlu: Workforce:</b>	Not applicable
<b>Risg: Risk:</b>	Reputational risk if charitable funds are not properly managed and governance controls are not followed.
<b>Cyfreithiol: Legal:</b>	Financial reporting is in line with charity law and guidance. Legal obligation to ensure that charitable funds are appropriately controlled.
<b>Enw Da: Reputational:</b>	Reputational risk if charitable funds are not properly managed and governance controls are not followed correctly.
<b>Gyfrinachedd: Privacy:</b>	Not applicable
<b>Cydraddoldeb: Equality:</b>	Ensure equity of access by ensuring decisions made benefit all patients and staff within Hywel Dda University Health Board.



**GIG**  
CYMRU  
**NHS**  
WALES

Bwrdd Iechyd Prifysgol  
Hywel Dda  
University Health Board



**Elusennau Iechyd Hywel Dda**  
**Hywel Dda Health Charities**  
Rhif Elusen Gofrestredig: 1147863  
Registered Charity Number: 1147863

# Hywel Dda Health Charities

## Charitable Funds Operations Sub-Committee

### Update Report for the Charitable Funds Committee

**15<sup>th</sup> September 2020**

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## 1. Introduction

This report provides the Charitable Funds Committee (CFC) with an overview of the Charitable Funds Operations Sub-Committee's decisions since the most recent report to the CFC on 17<sup>th</sup> March 2020.

The report summarises decisions taken at Sub-Committee level during the period 5<sup>th</sup> March 2020 to 15<sup>th</sup> September 2020 and provides an opportunity for the CFC to review these as necessary.

## 2. Update from Charitable Fund Operations Sub-Committee meetings

Since the previous report, the Sub-Committee has not met due to COVID-19 pressures.

Sub-Committee Meeting Date	Quorate	Comments
April 2020	-	Cancelled
May 2020	-	Cancelled
June 2020	-	Cancelled
July 2020	-	Cancelled
August 2020	-	Cancelled

### 2.1. Sub-Committee consideration of requests since the most recent report to the CFC

2.1.1 ITEMS APPROVED AT SUB-COMMITTEE				
Description	Date Approved	Value	Commentary	Claimed Patient Benefit
No items were approved at Sub-Committee during this reporting period				

2.1.2 ITEMS PENDING DECISION			
Description	Date Reviewed	Value	Commentary
No items were pending decision during this reporting period			

2.1.3 ITEMS APPROVED BY CHAIR'S ACTION				
Description	Approval Noted at CFOSC	Value	Commentary	Patient Benefit
Accuvein AV400, Angharad Ward, Bronglais General Hospital (BGH)	-	£4,465	Current device broken beyond repair.	The device supports medical staff to locate the veins of babies and children undergoing blood tests and cannulation and will

				improve the patient experience and minimise anxiety and fear.
Bilirubinmeter Drager Jaundice Meter, Special Care Baby Unit (SCBU), Glangwili General Hospital (GGH)	-	£7,766.84	Provides a non-invasive way of assessing jaundice levels in newborn babies.	Less traumatic for the baby, and instant results leading to swift treatment.
Specialist Cardiac Training Course at Birmingham City University	-	£5,184	Cardiac training course for 6 members of the Cardiac Team	Provides improved cardiac diagnostic interpretation competencies.
Marsden Patient Transfer Scale, BGH	-	£5,673	Instrument designed to weigh critically ill patients swiftly through the transfer slide.	Reduces patient discomfort considerably when avoidance of weight measurements is not practical. Reduces medication delays through having accurate weight measurements to hand. Improved patient experience.
NHS Rainbow Hooded Jumpers, Carmarthenshire Community Teams	-	£5,836.35	A thank you to the Carmarthenshire Community Teams from the Community Head of Nursing for their hard work during COVID-19.	Indirect
Tilt in Space Specialist Seating Chairs, Ward 11, Withybush General Hospital (WGH)	-	£7,914.96	Current chairs no longer fit for purpose.	To be used by complex stroke patients requiring specialist seating to aid rehabilitation.

#### 2.1.4 ITEMS REJECTED

Description	Date Rejected	Value	Commentary
No items were rejected during this reporting period			

**2.1.5 ITEMS RECOMMENDED FOR APPROVAL  
(by Lead Director or Charitable Funds Committee)**

Description	Date Reviewed	Value	Commentary	Patient Benefit
Replacement Ultrasound Scanners x 2, Breast Care Unit, Prince Phillip Hospital (PPH)	July 2020	£61,116.12	By replacing the current machines with a General Electric (GE) machine, it will bring the scanners in line with what is in place within the rest of the Health Board, ensuring that there is equity of the quality of the scanners and the images they provide.	Images from the scanners which are used in the outpatient clinic rooms are downloaded to the PACS system, in order for patient scan results to be monitored, and also assists in the diagnosing of patients safely.

2.2. Applications to set up new charitable funds

None at this time.

2.3. Issues requiring guidance from CFC

None at this time.

2.4. Other Issues for Noting

None at this time.

**3. List of Priorities Eligible for Charitable Funding**

None at this time.

**4. Departures from HDdUHB Policy**

None at this time.