

**PWYLLGOR CRONFA ELUSENNOL
CHARITABLE FUNDS COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	15 September 2020
TEITL YR ADRODDIAD: TITLE OF REPORT:	Update on NHS Charities Together Grant Funding Expenditure
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Huw Thomas, Director of Finance & Mandy Rayani, Director of Nursing, Quality and Patient Experience
SWYDDOG ADRODD: REPORTING OFFICER:	Jennifer Thomas, Senior Finance Business Partner & Nicola Llewelyn, Head of Hywel Dda Health Charities

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Penderfyniad/For Decision

**ADRODDIAD SCAA
SBAR REPORT**

Sefyllfa / Situation

This paper is intended to provide an update on the expenditure relating to the grant monies received from NHS Charities Together.

Cefndir / Background

Hywel Dda Health Charities has received three 'COVID-19 urgent response' grants from NHS Charities Together:

Grants to NHS charities to spend quickly on enhancing the well-being of NHS staff, volunteers and patients impacted by COVID-19, such as:

- *Funding well-being packs/gifts for staff and volunteers on wards/departments (this could include food/meal deliveries and refreshments, wash kits, overnight stay kits, furniture for rest rooms, etc).*
- *Supporting patients' mental health through isolation with electronic communication devices so they can talk to family and friends.*
- *Other items as identified by members and their NHS bodies that enhance the well-being of NHS staff, volunteers and patients impacted by COVID-19.*
- *This list is not exhaustive.*

The funding received can be broken down as follows:

- £35,000 received on 8th April 2020
- £70,000 received on 4th May 2020
- £50,000 received on 1st July 2020

Total £155,000.

There is an expectation that stage 1 grants are focused on urgent and immediate needs that enhance the well-being of NHS staff, volunteers and patients impacted by COVID-19. There is a requirement that the majority of funds will be spent within 12 weeks of the grant award or confirmation given that there is a plan in place to spend and allocate these funds within that timeframe.

As per the terms and conditions of the grant award, a new restricted charitable fund has been opened for the purpose of the funding received (T560).

As only a small number of requests for funding had been received during April and early May 2020, a small grant scheme was developed and launched to encourage colleagues to consider and apply for items that would make the biggest difference to the well-being and welfare of staff, volunteers and patients impacted by the COVID-19 pandemic. The grant scheme invited wards, services and departments across the whole of the Hywel Dda University Health Board (HDdUHB) to apply for funding for items to enhance patient, staff and volunteer well-being.

At the meeting of the Hywel Dda University Health Board Corporate Trustee held on 23rd June 2020, the Corporate Trustee endorsed the charity's approach to the prioritisation and allocation of the grant funding received from NHS Charities Together in relation to the small grant scheme, as outlined in the [paper submitted to the Corporate Trustee](#).

Asesiad / Assessment

1. Summary of applications: Hywel Dda COVID-19 Small Grant Scheme

270 applications were received from across the HDdUHB which met the approved eligibility criteria of the small grant scheme totalling £188,316.47:

- 184 applications to support staff well-being totalling £101,406.27
- 85 applications to support patient well-being totalling £85,398.68
- 1 application to support patient and staff well-being totalling £1,511.52

To date, 40% of the eligible applications received relating to the small grant scheme have been processed in full and a significant number of applications have been partially processed. Finance and Procurement colleagues are continuing to work through the outstanding applications and it is anticipated that this work will be completed by 30th September 2020.

The delays in processing these applications are due to the identification and approval of new suppliers for the wide-ranging items that have been requested which are not traditionally purchased by the NHS or readily available from our supply chain. Due to the volume of applications received and the number of individual items requested (over 1,300), this process has unfortunately taken longer than anticipated however every effort is being made to resolve this as quickly as possible.

To date, the Charitable Funds Committee (CFC) has approved the expenditure of £155,000 of grant funding received from NHS Charities Together to fulfil the eligible applications received to the small grant scheme from colleagues across the HDdUHB.

To ensure that all eligible applications made to the small grant scheme are supported, the CFC is requested to approve an additional sum of £33,316.47 from the donations made to the recent [Apêl Hywel Dda NHS COVID-19 Appeal](#). The Appeal has raised £96,943 to support the welfare and well-being of our staff and volunteers with the funding currently being held in the Support for Life Response Fund (T600).

At the Public Board meeting held on 28th May 2020, the Director of Workforce & Organisational Development confirmed that the Organisational Development Team would be undertaking an engagement process across the entire workforce to establish those changes or items that would make a difference to them in their working lives. The results of this engagement process

will feed into future discussions with the CFC around the most appropriate use of the remaining funding raised from the Apêl Hywel Dda NHS COVID-19 Appeal, in line with the spirit in which the donations were made.

2. Stage 2 & 3 NHS Charities Together grant funding

NHS Charities Together has recently announced details of additional grant funding available to its member organisations.

2.1 Stage 2 grant funding – Community partnership grants

Hywel Dda Health Charities is eligible to apply for a maximum allocation of £171,804.12 from this funding stream. The allocation to each NHS charity has been calculated according to population numbers and the Health Board will be required to submit an application for this funding to demonstrate how we intend to meet the criteria of the grant fund. NHS Charities Together has appointed a Grant Advisory and Awards Recommendations Panel to assess and approve all applications. Applications are being accepted from September 2020 and there is an expectation that any funding awarded will be spent within 2 years of the grant award being made.

NHS Charities Together intends that the community partnership grants recognise the profound impact of the pandemic on all communities outside NHS settings such as hospices, community healthcare and social care. As the NHS relies on partnerships with social care and community health organisations to provide vital patient services and care, grants are intended to fund projects through public or third sector organisations. The priority for this funding is around supporting communities through new or existing partnerships with health and social care (public and/or third sector), with a focus on personalised care, reducing disparity in health inequalities and outcomes as well as increasing preventative healthcare and social care.

The Assistant Director of Strategic Partnerships, on behalf of the Director of Public Health, has been asked to engage with key stakeholders and provide the CFC with a proposal around local priorities and the HDdUHB's proposed approach to this funding opportunity for discussion and consideration. Discussions have already taken place at the Integrated Executive Group of the Regional Partnership Board and at recent Transformation Steering Group workshops on how this funding could make the greatest impact within our communities.

It is also proposed that one of the areas to be explored will be the successful introduction of the Family Liaison Officer roles across the HDdUHB and the opportunity to retain this invaluable support to our patients, their families and our staff by working in partnership with the third sector.

2.2 Stage 3 grant funding – Recovery grants

Hywel Dda Health Charities is eligible to apply for a maximum allocation of £220,000 from this funding stream. The allocation to each NHS charity has been calculated according to published head count NHS workforce figures using published data from December 2019 (£22 per member of staff). We will be also be required to apply for this funding to demonstrate how the projects we have identified meet the criteria of the grant fund. Applications are being accepted from September 2020 and there is an expectation that any funding awarded will be spent within 2 years of the grant award being made.

NHS Charities Together intends that the recovery grant funding is used to help member charities to 'tackle some of the longer-term effects of Covid-19 with their trusts and look at preparedness for any second wave'. The original correspondence received around this funding

suggested a focus on 'the mental health and recovery of NHS staff and volunteers to provide respite, rehabilitation and mental health recovery of NHS staff and their families' however the criteria now appears to be more general.

NHS Charities Together suggests that use of the funds for recovery projects can take a number of forms which could include, however are not limited to, the following examples:

- Adjustments and resumption of normal services.
- Longer-term plans to support staff health.
- Projects that improve well-being and mental health.
- Plans to support specific staff cohorts reducing disparity and focussing on diversity.
- Plans that have a role to play in wider economic or social recovery, for example through employment or training.
- Projects that may dovetail with social prescribing plans that will support staff.

The grant criteria states that projects should not duplicate existing work or cover core NHS activities but rather add value to and enhance existing work or introduce innovation with the aim of making a visible and meaningful difference.

The Assistant Director of Organisational Development on behalf of the Director of Workforce & Organisational Development has been asked provide the CFC with a proposal around local needs and priorities and the HDdUHB's proposed approach to this funding opportunity for discussion and consideration.

Argymhelliad / Recommendation

The Charitable Funds Committee is asked to:

- **NOTE** the expenditure of the grant funding received from NHS Charities Together and **APPROVE** the sum of £33,316.47 from the donations made to the recent Apêl Hywel Dda NHS COVID-19 Appeal to fund the shortfall identified above.
- **NOTE** the details of additional grant funding available to NHS Charities Together member organisations and **ENDORSE** the proposed approach to identifying needs and priorities for discussion and consideration by the CFC.

Amcanion: (rhaid cwblhau)	
Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	6.17 Reviewing alternative sources of funding to donations and legacies which could provide the Committee with additional leverage and access to additional funds.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable for this paper.
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	7. Staff and Resources
Amcanion Strategol y BIP: UHB Strategic Objectives:	4. Improve the productivity and quality of our services using the principles of prudent health care and the opportunities to innovate and work with partners.

Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2018-2019	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Included within the main body of the report
Rhestr Termau: Glossary of Terms:	Included within the main body of the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Cronfa Elusennol: Parties / Committees consulted prior to Charitable Funds Committee:	N/A

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Any issues are identified in the report.
Ansawdd / Gofal Claf: Quality / Patient Care:	Any issues are identified in the report.
Gweithlu: Workforce:	Any issues are identified in the report.
Risg: Risk:	Any issues are identified in the report.
Cyfreithiol: Legal:	Any issues are identified in the report.
Enw Da: Reputational:	Any issues are identified in the report.
Gyfrinachedd: Privacy:	No impact.
Cydraddoldeb: Equality:	No EqIA is considered necessary for a report of this type.