



**PWYLLGOR CRONFA ELUSENNOL
CHARITABLE FUNDS COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	30 November 2020
TEITL YR ADRODDIAD: TITLE OF REPORT:	Charitable Funds Sub-Committee Update Report
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Andrew Carruthers Director of Operations
SWYDDOG ADRODD: REPORTING OFFICER:	Gareth Rees Deputy Director of Operations

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Trafodaeth/For Discussion

**ADRODDIAD SCAA
SBAR REPORT**

Sefyllfa / Situation

This report provides the Charitable Funds Committee (CFC) with an overview of Charitable Funds Sub-Committee (CFSC) decisions including discussions and deliberations made since the previous report presented to the CFC on 15th September 2020.

Cefndir / Background

This report has been developed to provide assurance to the CFC on decisions taken at CFSC and provides an opportunity for the CFC to discuss these.

Asesiad / Assessment

Highlights:

- There have been no further meetings of the CFSC undertaken since the report presented to CFC on 15th September 2020 due to:
 - 1) Increased COVID-19 and associated surge capacity step up arrangements.
 - 2) CFSC meeting governance arrangements are yet to be finalised as a consequence of the CFC's directions agreed on 15th September 2020.
- Six requests were approved using the discretion afforded to the CFSC Chair at a combined value of £53,848.35.
- One request is pending decision.

Argymhelliad / Recommendation

The Charitable Funds Committee is asked to receive and note the CFSC update report.

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Committee ToR Reference Cyfeirnod Cylch Gorchwyl y Pwyllgor	12.6 - The Committee has established the Charitable Funds Operations Sub-Committee to ensure that the UHB's policies and procedures are followed in relation to specialist designated and restricted funds.
Cyfeirnod Cofrestr Risg Risk Register Reference:	Not applicable

Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	Governance, Leadership and Accountability
Amcanion Strategol y BIP: UHB Strategic Objectives:	9. To improve the productivity and quality of our services using the principles of prudent health care and the opportunities to innovate and work with partners.
Amcanion Llesiant BIP: UHB Well-being Objectives:	Improve efficiency and quality of services through collaboration with people, communities and partners
Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Ledger reports and investment reports
Rhestr Termiau: Glossary of Terms:	Included within the body of the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Cronfa Elusennol: Parties / Committees consulted prior to Charitable Funds Committee:	Charitable Funds Sub Committee
Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Provide independent oversight and ensure correct controls and governance arrangements are in place to provide assurance that charitable funds within Hywel Dda University Health Board are appropriately managed.
Ansawdd / Gofal Claf: Quality / Patient Care:	Develop a proactive and standard approach to the expenditure of charitable funds to ensure that appropriate service needs and additional benefits to patient care is supported. Support charitable funds requests which provide increased benefits to patient services and demonstrate enhancement to the quality of patient care provided.
Gweithlu: Workforce:	Not applicable
Risg: Risk:	Reputational risk if charitable funds are not properly managed and governance controls are not followed.
Cyfreithiol: Legal:	Financial reporting is in line with charity law and guidance. Legal obligation to ensure that charitable funds are appropriately controlled.
Enw Da: Reputational:	Reputational risk if charitable funds are not properly managed and governance controls are not followed correctly.
Gyfrinachedd: Privacy:	Not applicable
Cydraddoldeb: Equality:	Ensure equity of access by ensuring decisions made benefit all patients and staff within Hywel Dda University Health Board.



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Hywel Dda
University Health Board



Elusennau Iechyd Hywel Dda
Hywel Dda Health Charities
Rhif Elusen Gofrestredig: 1147863
Registered Charity Number: 1147863

Hywel Dda Health Charities

Charitable Funds Sub-Committee

Update Report for the Charitable Funds Committee

30th November 2020

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1. Introduction

This report provides the CFC with an overview of the CFSC's decisions since the previous report to the CFC on 15th September 2019.

The report summarises decisions taken at CFSC level during the period 15th September to 18th November 2020 and provides an opportunity for the CFC to review these as necessary.

2. Update from CFSC meetings

Since the previous report, the CFSC has not met due to COVID-19 pressures.

CFSC Meeting Date	Quorate	Comments
April 2020	-	Cancelled
May 2020	-	Cancelled
June 2020	-	Cancelled
July 2020	-	Cancelled
August 2020	-	Cancelled
September 2020	-	Cancelled
October 2020	-	Suspended [Note 1]
November 2020	-	Suspended [Note 1]

Note 1: The governance and operating arrangements for CFSC meetings from January 2021 are yet to be finalised following approval of the new working arrangements discussed at the September 2020 CFC meeting. Support has been secured from the Programme Management Office to review the charitable funds application process and develop a standard operating procedure for the CFSC in its new format in time for January 2021.

2.1. CFSC consideration of requests since the previous report to the CFC

2.1.1 ITEMS APPROVED AT CFSC				
Description	Date Approved	Value	Commentary	Claimed Patient Benefit
No items were approved at CFSC during this reporting period				

2.1.2 ITEMS PENDING DECISION			
Description	Date Reviewed	Value	Commentary
IT works and equipment in support of social distancing measures required to the Cardiology	11 November 2020	£22,475	Retrospective request. Safety improvements usually do not receive charitable funds support. Scheme has bypassed the COVID-19 restart and recover prioritised process. No evidence of value considerations for works of such

Department at Bronglais General Hospital (BGH)			magnitude.
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2.1.3 ITEMS APPROVED BY CHAIR'S ACTION				
Description	Approval Noted at CFSC	Value	Commentary	Patient Benefit
Bladder Scanner, Mobile Cart & Printer, (including three year warranty extension) Prince Phillip Hospital (PPH)	-	£10,336.72	Limited bladder scanner availability due to increased diagnostics need arising from surgical pathway during COVID-19	The additional scanner will prevent delays in case management, reducing patient discomfort with timely intervention such as urinary catheterisation made possible.
Bladder Scanner, Mobile Cart & Printer x 3, Wards 3, 7 & 9, Withybush General Hospital (WGH)	-	£21,000	As above	The additional scanners will prevent delays in case management, reducing patient discomfort with timely intervention such as urinary catheterisation made possible.
Mac 2000 Electro-cardiogram (ECG) Machine, Renal Unit, WGH	-	£5,156	Removes the need for dialysis patients to visit Accident and Emergency (A&E) for ECG tests therefore reducing risk of cross infection including COVID-19.	Enables patients to be diagnosed promptly and treated accordingly without introducing additional risk.
Mac 2000 ECG Machine, Special Care Baby Unit (SCBU), Glangwili General Hospital (GGH)	-	£4,340	The SCBU requires its own machine to reduce cross infection risk.	Will benefit infant patients to be diagnosed promptly and treated effectively.
Vertical Turning Mattress, Manual Handling Department, WGH	-	£5,495	Current mattress broken and reached end of life.	Will reduce the manual handling risk to staff and decreases pulmonary complications and provides pressure

				relief for patients reducing the risk of pressure ulcers.
Bladder Scanner, Mobile Cart, Printer & Chair Puffin Ward, WGH	-	£7,520.63	The Ward requires its own machine to limit cross infection.	Will benefit patients to be diagnosed promptly and treated effectively.

2.1.4 ITEMS REJECTED

Description	Date Rejected	Value	Commentary
No items were rejected during this reporting period			

2.1.5 ITEMS RECOMMENDED FOR APPROVAL (by Executive Director or Charitable Funds Committee)

Description	Date Reviewed	Value	Commentary	Patient Benefit
No items were recommended for Executive Director or Charitable Funds Committee approval during this reporting period				

2.2. Applications to set up new charitable funds

None at this time.

2.3. Issues requiring guidance from CFC

None at this time.

2.4. Other Issues for Noting

None at this time.

3. **List of Priorities Eligible for Charitable Funding**

None at this time.

4. **Departures from HDdUHB Policy**

None at this time.