

CHARITABLE FUNDS SUB-COMMITTEE UPDATE REPORT

Date of last meetings: 8 July 2025

Quoracy: Met

Report by: John Evans (Deputy Director Medical Directorate), Sub-Committee Chair

KEY DISCUSSION POINTS AND MATTERS TO BE ESCALATED FROM THE DISCUSSION AT THE MEETING:

Alert¹ (may require discussion)

The Charitable Funds Sub-Committee had no items of which to **alert** the Charitable Funds Committee.

Advise² (to monitor)

The Charitable Funds Sub-Committee had no items of which to **advise** the Charitable Funds Committee.

Assure³ (to note)

The CFSC wish to **assure** members of the CFC of the following:

- At the Charitable Funds Sub-Committee (CFSC) meeting held on 8 July 2025, members considered and approved three expenditure requests with a value of £47,422.56. Further information on the expenditure requests can be found in Appendix 1.
- Members also considered and approved an expenditure request that had previously been approved at the May 2025 meeting (CF03195 patient waiting room and kitchen refurbishment for Glangwili General Hospital (GGH) Chemotherapy Day Unit £32,727.60). The request was re-submitted due to changes to the scheme that had been made at the request of the Senior Sister following her return from a period of absence (lighting and furniture choices) resulting in a cost increase of £1,483.51.
- The funding requests submitted by the Planned and Specialist Care Clinical Care Group (CCG) were considered and approved pending CCG approval. This was due to the new governance processes that are being implemented within the CCG for charitable expenditure requests over the value of £10,000. For future meetings it is expected that that CCG approval will be received in advance of submission for CFSC consideration.

Review of Risks

Not applicable.

Sharing of learning

¹ There is a lack of confidence that any action in place is sufficient to address the issue satisfactorily and/or within the scope of the operational team or executive to resolve. Engagement, action or intervention required.

² There are areas of concern where assurance has been taken on actions in place but requires close monitoring. An early warning of an emerging and potentially serious concern.

³ There is confidence that actions are robust and will be sufficient to address the issue or generally operating effectively. Routine monitoring.

Not applicable.

Recommendation

The Charitable Funds Committee is requested to **NOTE** the content of this report in respect of the Charitable Funds Sub-Committee's provision of assurance.

Agenda, papers and minutes of the CFSC are available on request from Fundraising.HywelDda@wales.nhs.uk

APPENDIX 1

Summary of expenditure requests considered by the Charitable Funds Sub-Committee:

Meeting: 8 July 2025		
Item	Comments	Decision
<p>CF03225</p> <p>Bespoke fitted pull-down bed</p> <p>GGH Labour Ward, Maternity Services</p> <p>£16,123.32 <i>Inclusive of VAT</i></p>	<p>Request: Purchase and install a bespoke fitted pull-down bed for the bereavement room on the labour ward at GGH. To provide a bed large enough for parents to be able to stay together, in line with the feedback received from parents who have previously experienced stillbirth or neonatal loss.</p> <p>Patient benefit: The labour ward bereavement room currently offers a birthing bed and a single sofa bed for the partner to rest and sleep on. The service has worked with Croyde Medical and Estates colleagues to design a bespoke fitted pull-down bed for the room. This will enable families to share a double bed in the room, whilst still able to provide the birthing bed for labour and birth. The bed will facilitate a much needed, family orientated environment for bereaved parents, where they can provide support and comfort for each other during a very difficult time in their lives.</p> <p>Eligibility: Items that offer additional comforts to patients, their families, relatives and carers to make time spent in hospital more comfortable.</p> <p>Member comments: Clarification sought on the nature of fundraising being undertaken by a local bereavement support group and confirmation provided that the Health Board (HB) would be purchasing the bed. Request to clarify whether the bed is a medical device as the assessment section of the application form had not been completed. Update 18 July 2025: Clinical Engineering has confirmed that the bed is not considered to be a medical device.</p>	<p>Approved subject to confirmation regarding medical device status and subject to CCG approval</p>
<p>CF03226</p> <p>Enhancements to the outdoor play area at GGH Cilgerran Ward</p> <p>£15,745.49 <i>Inclusive of VAT</i></p>	<p>Request: Enhancements to the outdoor play area at Cilgerran Ward, GGH. The project includes re-spraying the graffiti wall, purchase of paint, new toys, play equipment, summer house, storage and more. The play area was fully refurbished in 2017 thanks to a community benefit project. The garden has been well used since, however, following eight years of use, some enhancement and improvement works are required to keep the garden looking its best and to allow us to continue to use the play area to its full potential.</p> <p>Patient benefit: Having a suitable outdoor space is important for the babies, children and young people we support. It allows them to have a safe space away from their beds whilst they are in hospital. It will also give them an opportunity to support their health and wellbeing by engaging with the outdoors. There is a well-established body of solid evidence that shows the contribution that play, particularly outdoor play, can make to children's long-term and immediate wellbeing, to their physical health and to their mental health and resilience.</p> <p>Eligibility: Building and/or refurbishment works that create more welcoming and comfortable surroundings for patients, services users, visitors and staff where no NHS exchequer resources are available and will not be available for at least five years.</p>	<p>Approved subject to CCG approval</p>



	<p>Member comments: Clarification sought on why a permanent ramp cannot be installed in the play area. Confirmation received that this is due to the resin flooring on the play surfaces.</p>	
<p>CF03195</p> <p>WGH Pharmacy staff room refurbishment</p> <p>£15,553.75 <i>Inclusive of VAT</i></p>	<p>Request: Refurbish the staff rest room within the Withybush Hospital (WGH) Pharmacy Department to provide a much improved and more comfortable environment for staff to rest and recuperate. The project will involve removal of old fixtures with some being repurposed in other areas, re-decoration, new flooring, purchase of new furniture and artwork.</p> <p>Patient/staff benefit: During recent workforce culture work undertaken by the Organisational Development relationship team, an overwhelming theme came through that the current staff room is not fit for purpose, which is having a detrimental effect on staff morale and subsequently well-being. The current area is dated with the furniture worn and unsuitable for the number of staff. The department has been through challenging times in the last few years and getting the room back as an area suitable for rest will have a positive impact on productivity. It is felt the room acts as a hub during periods of rest for communication within the team, which improves output and hopefully patient flow.</p> <p>Eligibility: Refurbishment works or furniture, fixtures and fittings for indoor and outdoor staff rest areas or accommodation, which would result in an improvement in staff rest and welfare facilities where such enhancements would not normally be funded by NHS resources.</p> <p>Member comments: Confirmation received that a) this project is part of an agreed expenditure plan for the remaining funds held by Pharmacy following the review of designated funds, b) there was no funding available as part of the WGH Reinforced Autoclaved Aerated Concrete (RAAC) or fire programme to support this work and c) the aseptic suite programme would not have an impact. Local Estates Department has confirmed that the work is above and beyond routine maintenance which is currently being achieved by the Estates Department. Request is being made to update a dated but fully functioning area to provide a more welcoming environment for staff.</p>	<p>Approved</p>
<p>CF03195</p> <p>Refurbishment of patient waiting room and patient kitchen</p> <p>Chemotherapy Day Unit GGH</p> <p>£34,211.11 <i>Inclusive of VAT</i></p>	<p>Request: Refurbishment of the patient waiting room and adjacent patient kitchen to provide a more comfortable and welcoming environment. The project will involve full redecoration, removal and replacement of old fixtures and fittings, purchase of new furniture and artwork. Work is considered to be above and beyond routine maintenance, because the patient waiting room and kitchen are in good working order, meet WHTMs and are compliant. The request is not to refurbish these areas because there is a need due to a lack of routine maintenance. The request has been made by the service to instead upgrade a dated but fully functioning area to provide a more welcoming and attractive environment for patients.</p> <p>Patient benefit: The current patient waiting room and kitchen are dated and do not provide a welcoming or attractive environment for the many patients who spend a lot of time in this area waiting for treatment or clinic appointments. The aim is to refurbish the waiting room, to provide calming colours with comfortable seating as a less clinical atmosphere, which can help reduce anxiety and physical discomfort for patients. The refurbishment will maximise the space available, creating a more functional area. The improved seating layout will improve the flow of patients and reduce overcrowding, ensuring a more organised and less</p>	<p>Approved subject to CCG approval</p>

	<p>stressful environment. For clinic appointments and treatment visits we would expect approximately 200 patients per week to benefit (10,400 visits per year).</p> <p>Eligibility: Building and/or refurbishment works that create more welcoming and comfortable surroundings for patients, services users, visitors and staff where no NHS exchequer resources are available and will not be available for at least five years.</p> <p>Member comments: Request originally approved by CFSC on 6 May 2025 but is being re-submitted following changes to the scheme that have been following sickness absence within the CDU management team (lighting and furniture choices) that have resulted in a cost increase of £1,483.51.</p>	
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