

PWYLLGOR CRONFA ELUSENNOL
CHARITABLE FUNDS COMMITTEE

DYDDIAD Y CYFARFOD: DATE OF MEETING:	08 December 2025
TEITL YR ADRODDIAD: TITLE OF REPORT:	Charitable Funds Committee (CFC) Self-Assessment Six Month Update Report
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Joanne Wilson, Director of Corporate Governance/Board Secretary Sharon Daniel, Director of Nursing, Quality and Patient Experience
SWYDDOG ADRODD: REPORTING OFFICER:	Charlotte Wilmshurst, Assistant Director of Assurance and Risk

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Er Sicrwydd/For Assurance

ADRODDIAD SCAA
SBAR REPORT

Sefyllfa / Situation

The purpose of this report is to provide an update on the actions agreed by the Charitable Funds Committee (CFC) in response to the outcomes from the Self-Assessment 2024/25 process.

Cefndir / Background

In June 2025, the CFC received a report which presented the outcomes of the CFC Self-Assessment 2024/25 process. For CFC, this involved:

- Short digital form which requested feedback on the following areas:
 - Governance and administration
 - Committee's inputs
 - Conduct of Committee meetings
 - Interface with other Committees, including the Board
 - Committee's impact
 - Individual role on Committee

The feedback from this form was considered alongside other information, such as:

- Matters alerted to the Board
- IM reflective sessions
- Auditor/regulator feedback

The Chair and Lead Executive met to consider the Committee's effectiveness to date based on responses from the above digital form and feedback from auditors/regulators and other intelligence on how the Committee currently operates, where it has made an impact and what it has shone a light on, and the areas where it could have done better.

Asesiad / Assessment

The following actions were agreed in response to the outcomes of the CFC Self-Assessment 2024/25, which are now being taken forward by CFC:

Action	By whom	By when	Update
To ensure support and training on Hywel Dda Health Charities and the role of the Committee is provided to all new IMs and 'in attendance' members.	Head of Hywel Dda Health Charities	Sept 2025	Included as part of the IM induction process, led by the Corporate Governance Team.
To ensure representation from service leads at Committee meetings to present applications/evaluation reports relevant to their service area.	Hywel Dda Health Charities/CSO	Immediate	Complete. No reports will be accepted without confirmation that service leads will be present.
To ensure that applications for funding considered by the Committee meet the charity's eligibility criteria and demonstrate patient benefit.	Hywel Dda Health Charities	Sept 2025	Complete. All funding requests will be assessed by the Hywel Dda Health Charities before submission to the CFC.
To conclude meeting discussions with clear and actionable outcomes so that all members have a shared understanding of the key actions and next steps including any alert or advise items for Board.	CFC Chair	Immediate	Complete.
To schedule IM reflective sessions after all Committee meetings.	CSO	June 2025	Complete.
To reach a clear position as to the expectations of the return on investment the charity makes in its overheads and adapt the charity's strategy accordingly.	Executive Director of Nursing, Quality & Patient Experience	Sept 2025	In progress. Review of the impact of holding two vacancies within the team to be presented to Business Executive Team in January 2026.
To provide more detailed evaluation reports on funding approvals made outside of the Committee's scheme of delegation i.e. <£50,000, including staff education and training.	Hywel Dda Health Charities	Immediate Revised date: March 2026	In progress. Trittech advising on the evaluation framework ensuring best practice at the conception of projects.

Argymhelliad / Recommendation

The Committee is asked to:

- **RECEIVE ASSURANCE** from the progress made against the actions being undertaken to improve its effectiveness.

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Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	12.6 The Director of Corporate Governance/Board Secretary, on behalf of the Board, shall oversee a process of regular and rigorous self-assessment and evaluation of the Committee's performance and operation, including that of any sub-committees established
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable
Parthau Ansawdd: Domains of Quality Quality and Engagement Act (sharepoint.com)	7. All apply
Galluogwyr Ansawdd: Enablers of Quality: Quality and Engagement Act (sharepoint.com)	6. All Apply
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Cynllunio Planning Objectives	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	CFC Terms of Reference CFC Self-Assessment digital form results Auditor and Regulator feedback through Structured Assessment, and Internal Audit
Rhestr Termau: Glossary of Terms:	Included within report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Diwylliant, Pobl a Datblygu Sefydliadol:	CFC Chair Director of Corporate Governance/Board Secretary

Parties / Committees consulted prior to People, Organisational Development & Culture Committee:	
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Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Not applicable
Ansawdd / Gofal Claf: Quality / Patient Care:	An effective CFC should seek out areas of system weakness and facilitate an organisational culture that drives strategic development and operational performance.
Gweithlu: Workforce:	Not applicable
Risg: Risk:	An effective CFC should drive improvement through scrutiny and challenge on the effective and efficient management of risks relating to strategic development and operational performance.
Cyfreithiol: Legal:	Not applicable
Enw Da: Reputational:	Not applicable
Gyfrinachedd: Privacy:	Not applicable
Cydraddoldeb: Equality:	Not applicable