

# Charitable Funds Committee Meeting - VIRTUAL MEETING



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd Prifysgol  
Hywel Dda  
University Health Board

## Agenda

Date 08 December 2025  
Time 09:30 - 12:30  
Location Microsoft Teams  
Title Charitable Funds Committee Meeting - VIRTUAL MEETING

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### 1 - GOVERNANCE

09:30,

#### 1.1 - Welcome and Apologies

Iwan Thomas (Hywel Dda UHB - Independent Board Member)

None.

#### 1.2 - Declarations of Interest

Iwan Thomas (Hywel Dda UHB - Independent Board Member)

#### 1.3 - Minutes from the Charitable Funds Committee Meeting held on 16 September 2025

*For approval*

Iwan Thomas (Hywel Dda UHB - Independent Board Member)

#### 1.4 - Matters Arising and Table of Actions from the Charitable Funds Committee Meeting held on 16 September 2025

*For approval*

Iwan Thomas (Hywel Dda UHB - Independent Board Member)

#### 1.5 - Ratification of any Approvals Made Outside the Meeting via Chair's Action

Iwan Thomas (Hywel Dda UHB - Independent Board Member)

None.

### **1.6 - Assurance and Risk Report**

*For assurance*

Sharon Daniel (Hywel Dda UHB - Executive Director of Nursing, Quality & Patient Experience)

Charlotte & Rachel Williams prepare report - Sharon presents.

### **1.7 - CFC Self-Assessment Six Month Update Report**

*For assurance*

Sian-Marie James (Hywel Dda UHB -Assistant Director of Corporate Legal Services and Public Affairs)

Six monthly progress update.  
Sian-Marie confirmed as presenter.

## **2 - PERFORMANCE**

09:57,

### **2.1 - Integrated Hywel Dda Health Charities Performance Report** *For assurance*

Timothy John (Hywel Dda UHB - Head of Accounting & Statutory Reporting),  
Nicola Llewelyn (Hywel Dda UHB - Head of Hywel Dda Health Charities)

Including an update on CCG Engagement.

### **2.2 - Draft Annual Accounts**

*For assurance*

Timothy John (Hywel Dda UHB - Head of Accounting & Statutory Reporting)

Verbal update of position to be provided to draft annual accounts.  
NB attached papers are DRAFT only. 2024/2025.

### **2.3 - HDdHC Investment Advisor Update - External CCLA**

*For assurance*

antonia.cavalier@ccla.co.uk

Antonia Cavalier, CCLA.

Tim to discuss re possibility of Workshop Seminar being held with Antonia in person.

### **2.4 - Active Investor Statement Scheme, CCLA**

*For approval*

Timothy John (Hywel Dda UHB - Head of Accounting & Statutory Reporting), Huw Thomas (Hywel Dda UHB - Director of Finance)

Action arising from June 2025 CFC.

Paper to come following meeting with Amy Browne, CCLA Deputy Head of Sustainability.

### **3 - APPROVAL OF CHARITABLE FUNDS EXPENDITURE**

10:52, Nicola Llewelyn (Hywel Dda UHB - Head of Hywel Dda Health Charities)

Covering SBAR.

#### **3.1 - Consideration of funding requests from the charity's Making a Difference Fund** *For approval*

Nicola Llewelyn (Hywel Dda UHB - Head of Hywel Dda Health Charities)

Making a Difference Fund, formally General Fund. (T600 fund)

#### **3.2 - BGH Fibroscanner Charitable Funds Request** *For approval*

Donna Blinston (Hywel Dda UHB - Advanced Nurse Practitioner Hepatology),  
Jessica Showler-Coulson (Hywel Dda UHB - Head of Nursing- Ceredigion System),  
Louise Cullum (Hywel Dda UHB - General Manager - Ceredigion System)

### **4 - IMPACT OF CHARITABLE EXPENDITURE**

11:32,

#### **4.1 - Update on Expenditure: Purchase of Six Replacement Paxman Scalp Cooling Units, plus five year maintenance & training contract** *For discussion*

Bry Phillips (Hywel Dda UHB - Senior Nurse Manager Oncology)

Late Paper, paper to follow. Agreed with Chair.  
(End of Project Evaluation Report.)

#### **4.2 - Creative Activities for Staff Wellbeing - Arts in Health** *For discussion*

Kathryn Lambert (Hywel Dda UHB - Head of Arts and Health / Pennaeth y Celfyddydau ac Iechyd)

(Mid-term report.)

### **5 - OPERATIONAL/STRATEGIC ISSUES**

11:52,

**5.1 - Review of the Charitable Funds Financial Administration and Governance Procedure**

*For approval*

Timothy John (Hywel Dda UHB - Head of Accounting & Statutory Reporting)

Paper will be submitted to outline and request a deferral to March 2026 paper on Review of the Charitable Funds Financial Administration and Governance Procedure. (FP420 Extension.)

**5.2 - Update on the release of funding for the hydrotherapy pool at the Pentre Awel Village, Llanelli**

*For assurance*

Eldeg Rosser (Head of Capital Planning), Anwen Pearce (Hywel Dda Health Board - Capital Programme Manager Planning)

Additional verbal update to be provided.

**6 - RISK AND ASSURANCE**

12:07,

**6.1 - Charitable Funds Sub-Committee Update Report**

*For assurance*

John Evans (Hywel Dda UHB - (Deputy Director, Medical Directorate])

**7 - FOR INFORMATION**

12:12,

**7.1 - Charitable Funds Committee Annual Work Programme**

*For information*

Iwan Thomas (Hywel Dda UHB - Independent Board Member)

**8 - MATTERS AND RISKS FOR ESCALATION TO THE BOARD**

12:12, Iwan Thomas (Hywel Dda UHB - Independent Board Member)

Verbal, Iwan Thomas.

**9 - ANY OTHER BUSINESS**

12:12, Iwan Thomas (Hywel Dda UHB - Independent Board Member)

Charity Commission Autumn update (for information)

**10 - DATE AND TIME OF NEXT MEETING**

12:14, Iwan Thomas (Hywel Dda UHB - Independent Board Member)

17 March 2026; 09:30 - 12:15

(No IC-CFC to follow on from this 8 December 2025 meeting.)