



CYFARFOD O'R YMDDIRIEDOLWR CORFFORAETHOL
MEETING OF THE CORPORATE TRUSTEE

DYDDIAD Y CYFARFOD: DATE OF MEETING:	26 September 2024
TEITL YR ADRODDIAD: TITLE OF REPORT:	Ratification of Charitable Funds Requests over £100,000
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Sharon Daniel, Interim Executive Director of Nursing, Quality and Patient Experience
SWYDDOG ADRODD: REPORTING OFFICER:	Sharon Daniel, Interim Executive Director of Nursing, Quality and Patient Experience

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Penderfyniad/For Decision

ADRODDIAD SCAA

SBAR REPORT

Sefyllfa / Situation

The Board of Hywel Dda University Local Health Board (HDdUHB), in its role as Corporate Trustee of the charitable funds held by HDdUHB, is requested to ratify the approval of two charitable funds expenditure requests.

The expenditure requests were considered by the Charitable Funds Committee (CFC) at its meeting held on 17 September 2024 and have been recommended by the CFC to the Corporate Trustee for approval, within the scheme of delegation for authorisation of charitable funds expenditure.

Cefndir / Background

HDdUHB has been appointed as Corporate Trustee of the charitable funds by virtue of Statutory Instrument 2009 No. 778 (W.66) and that its Board serves as its agent in the administration of the charitable funds held by the University Health Board. The Corporate Trustee is also responsible for approving all charitable funds requests over £100,000, that are recommended by the Health Board's CFC.

Aseiad / Assessment

The accompanying charitable funds expenditure requests, attached at Annex 1 and 2, were considered by the CFC at its meeting held on 17 September 2024 and have been recommended for approval to the Board, in its capacity as Corporate Trustee, within the scheme of delegation for authorisation of charitable funds expenditure.

Annex	Application	Lead director	Value of funding request
Annex 1	Enhancements to the outpatient area at Bronglais General Hospital's Chemotherapy Day Unit in	Andrew Carruthers, Chief Operating Officer	£115,779.40

	response to a legacy as outlined in the Annex.		
Annex 2	Purchase of six replacement Paxman scalp cooling units plus five-year maintenance and training contracts	Andrew Carruthers, Chief Operating Officer	£113,208.00

Summarised within the main body of the expenditure requests at Annex 1 and 2 are key considerations including:

1. Strategic priorities: which of the charity's strategic priorities the funding requests relate to.
2. Reason for request: why the expenditure is needed and how the need has been identified.
3. Risks: whether any risks have been identified and how they will be mitigated.
4. Additionality: how the expenditure is considered 'above and beyond' core NHS provision.
5. Impact: the positive changes or effects that will take place as a result of the expenditure.
6. Patient benefit: how patients will benefit.
7. Beneficiaries: the number of people expected to benefit.
8. Evaluation methods: what methods will be used to measure the effectiveness of the expenditure and the difference it makes.
9. Exit strategy: how the benefits of this expenditure will be sustained beyond the end of the time-limited period of charitable funding.
10. Compliance: details of relevant legislative requirements or standards as well as any Hywel Dda policies and procedures.
11. Strategic alignment: alignment with the Health Board's strategic objectives.
12. Cost breakdown: details of all costs associated with the funding request.

Prior to submission to the CFC, the requests were reviewed by the Charitable Funds Finance Team and Head of Hywel Dda Health Charities to ensure compliance with the charity's eligibility criteria as set out in the Charitable Funds Financial Administration and Governance Procedure (FP 420).

Argymhelliad / Recommendation

The Board of HDdUHB, in its role as Corporate Trustee of the charitable funds held by HDdUHB, is asked to:

- **RATIFY** the release of £115,779.40 of charitable funding for enhancements to the outpatient area at Bronglais General Hospital's Chemotherapy Day Unit, subject to the receipt of the legacy referred to in Annex 1.
- **RATIFY** the release of £113,208.00 of charitable funding for the purchase of six replacement Paxman scalp cooling units plus five-year maintenance and training contracts for the Chemotherapy Day Units across HDdUHB, subject to confirmation from procurement that the correct process has been followed.

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol:
Datix Risk Register Reference and Score:

Not applicable for this paper

Parthau Ansawdd:

7. All apply

Domains of Quality Quality and Engagement Act (sharepoint.com)	
Galluogwyr Ansawdd: Enablers of Quality: Quality and Engagement Act (sharepoint.com)	6. All Apply
Amcanion Strategol y BIP: UHB Strategic Objectives:	All Strategic Objectives are applicable
Amcanion Cynllunio Planning Objectives	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Standing Orders / Standing Financial Instructions Financial reports CFC Terms of Reference Charitable Funds Financial Administration and Governance Procedure (FP 420)
Rhestr Termiau: Glossary of Terms:	Included within the main body of the report
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Cyfarfod Bwrdd Iechyd Prifysgol: Parties / Committees consulted prior to University Health Board:	Charitable Funds Committee

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Any issues and considerations are identified in the expenditure requests attached at Annex 1-2
Ansawdd / Gofal Claf: Quality / Patient Care:	Any issues and considerations are identified in the expenditure requests attached at Annex 1-2
Gweithlu: Workforce:	Any issues and considerations are identified in the expenditure requests attached at Annex 1-2
Risg: Risk:	Any issues and considerations are identified in the expenditure requests attached at Annex 1-2
Cyfreithiol: Legal:	Any issues and considerations are identified in the expenditure requests attached at Annex 1-2
Enw Da: Reputational:	Any issues and considerations are identified in the expenditure requests attached at Annex 1-2
Gyfrinachedd: Privacy:	Any issues and considerations are identified in the expenditure requests attached at Annex 1-2

**Cydraddoldeb:
Equality:**

Any issues and considerations are identified in the expenditure requests attached at Annex 1-2