

# Charitable Funds Committee Meeting



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd Prifysgol  
Hywel Dda  
University Health Board

## Agenda

Date 13 December 2024  
Time 13:00 - 15:45  
Location Microsoft Teams Meeting/ Ystwyth Boardroom; Ystwyth Board Room  
Avocor (Hywel Dda UHB - Generic Account)  
Title Charitable Funds Committee Meeting

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### 1 - GOVERNANCE

13:00,

#### 1.1 - Welcome and Apologies

Delyth Raynsford (Hywel Dda UHB - Independent Member)

#### 1.2 - Declarations of Interest

Delyth Raynsford (Hywel Dda UHB - Independent Member)

#### 1.3 - Minutes from the Charitable Funds Committee Meeting held on 17 September 2024

Delyth Raynsford (Hywel Dda UHB - Independent Member)

#### 1.4 - Matters Arising and Table of Actions from the Charitable Funds Committee Meeting held on 17 September 2024

Delyth Raynsford (Hywel Dda UHB - Independent Member)

#### 1.5 - Ratification of any Approvals Made Outside the Meeting via Chair's Action

Delyth Raynsford (Hywel Dda UHB - Independent Member)

None for December CFC currently.

## **1.6 - Ratification of Charitable Funds Decisions by the Corporate Trustee**

Delyth Raynsford (Hywel Dda UHB - Independent Member)

Paper submitted to 26 September 2024 Corporate Trustee.  
Verbal confirmation of funding approval.

## **1.7 - Charitable Funds Committee (CFC) Self-Assessment Outcome Report 2023/24 – Progress Update**

*For assurance*

## **2 - APPROVAL OF CHARITABLE FUNDS EXPENDITURE. No funding requests received for consideration.**

13:21,

## **3 - PERFORMANCE**

13:21,

### **3.1 - Integrated Hywel Dda Health Charities Performance Report** *For discussion*

Timothy John (Hywel Dda UHB - Senior Finance Business Partner (Accounting & Statutory Reporting)), Nicola Llewelyn (Hywel Dda UHB - Head of Hywel Dda Health Charities)

### **3.2 - HDdHC Investment Advisor Update (External CCLA)**

*For assurance*

daisy.mannifield@ccla.co.uk

Daisy Mannifield, Client Investment Director, CCLA. Attending in person.

### **3.3 - Draft Annual Accounts (2023/2024)**

*For discussion*

Timothy John (Hywel Dda UHB - Senior Finance Business Partner (Accounting & Statutory Reporting))

## **4 - OPERATIONAL/STRATEGIC ISSUES**

13:56,

**4.1 - Presentation: Overview of HDdUHB Capital Programme** *For discussion*  
Eldeg Rosser (Head of Capital Planning)

**4.2 - Update on the Development of Therapeutic Gardens at Prince Philip Hospital** *For information*

Neil Mason (Hywel Dda UHB - Head of Service: Older Adult MH), Stuart Bancroft (Assistant General Manager - Hywel Dda UHB)

Updated paper, not funding request.

**4.3 - Interim Review of Charitable Funds Financial Administration and Governance Procedure** *For approval*

Nicola Llewelyn (Hywel Dda UHB - Head of Hywel Dda Health Charities), Timothy John (Hywel Dda UHB - Senior Finance Business Partner (Accounting & Statutory Reporting))

Arising from TOA action CFC(24)48 - brought forward to December 2024.

**4.4 - Review of the Hywel Dda Health Charities Fundraising and Communications Activities** *For discussion*

Nicola Llewelyn (Hywel Dda UHB - Head of Hywel Dda Health Charities), Timothy John (Hywel Dda UHB - Senior Finance Business Partner (Accounting & Statutory Reporting)), Tara Nickerson (Hywel Dda UHB - Fundraising Manager), Matthew Pearce (Hywel Dda UHB - Senior Communications Officer)

## **5 - RISK AND ASSURANCE**

14:41,

**5.1 - Charitable Funds Sub-Committee Update Report** *For assurance*  
Carly Hill (Hywel Dda UHB - Assistant Director)

### **5.2 - Charitable Funds Committee Risk Register**

Sharon Daniel (Hywel Dda UHB - Interim Executive Director of Nursing, Quality & Patient Experience)

*No report for presentation as there are currently no risks in the domain of charitable funds.*

## **6 - FOR INFORMATION**

14:51,

### **6.1 - Charitable Funds Committee Annual Work Programme**

*For information*

Delyth Raynsford (Hywel Dda UHB - Independent Member)

## **7 - MATTERS AND RISKS FOR ESCALATION TO THE BOARD**

14:56, Delyth Raynsford (Hywel Dda UHB - Independent Member)

Verbal.

## **8 - ANY OTHER BUSINESS**

15:01, Delyth Raynsford (Hywel Dda UHB - Independent Member)

## **9 - DATE AND TIME OF NEXT MEETING**

15:01,

18 March 2025; 09:30 - 12:15