

**PWYLLGOR CRONFA ELUSENNOL
CHARITABLE FUNDS COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	17 June 2025
TEITL YR ADRODDIAD: TITLE OF REPORT:	Expenditure Plan for the Support for Life Response Fund
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Sharon Daniel, Executive Director of Nursing, Quality & Patient Experience.
SWYDDOG ADRODD: REPORTING OFFICER:	Nicola Llewelyn, Head of Hywel Dda Health Charities

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Penderfyniad/For Decision

**ADRODDIAD SCAA
SBAR REPORT**

Sefyllfa / Situation

This report follows the review of the Support for Life Response Fund that was presented to the CFC in September 2024 where it was noted that a further report would be submitted following the completion of the review of designated funds to provide recommendations on priorities for the general fund.

The proposed approach outlined within this report is intended to ensure that the Support for Life Response Fund is used effectively to make a positive difference to the health, wellbeing and experience of patients, service users and staff across Hywel Dda University Health Board (HDdUHB).

This report is presented to the Charitable Funds Committee (CFC) to recommend the allocation of the Hywel Dda Health Charities (HDdHC) general fund; the Support for Life Response Fund.

Cefndir / Background

1. The Support for Life Response Fund

When income is received for general charitable purposes, the donations are held in the charity's general fund; the Support for Life Response Fund (fund reference T600). This fund is promoted as a fund that enables the charity to prioritise expenditure where and when it is needed the most.

The uncommitted balance of the general fund at 31 March 2025 was £921,010. The balance has grown considerably since the COVID-19 pandemic and in particular thanks to the receipt of a significant legacy in 2023/24.

A summary of income received since 2018/19 is shown below:

T600 income	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Donations	5,414	19,797	242,237	2,967	25,290	26,187	25,355
Legacies	-	-	-	-	-	1,329,817	1,059
Lottery income	-	-	-	3,830	12,994	15,462	15,125
	5,414	19,797	242,237	6,797	38,283	1,371,465	41,538

A summary of the general fund's expenditure since 2018/19 (invoices paid) is shown below:

T600 Expenditure	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Expenditure	1,957	1,416	26,222	140,274	34,246	47,938	- 1,563

2024/25 expenditure from the general fund was £44,175 but is showing as negative in the table above due to the release of £45,738 of commitments from the approved contribution to the Bronglais Hospital Chemotherapy Day Unit (CFC 12 March 2024) following the receipt of additional income specifically for the Bronglais Chemo Appeal.

To date, the general fund has been predominantly used to support ad hoc proactive charitable expenditure requests from services and departments that do not hold their own designated charitable funds including, Workforce and Organisational Development, Corporate Nursing, Patient Experience, Arts and Health. Expenditure has focused on improving staff wellbeing as well as patient experience.

2. Value of charitable funds held by HDdHC

Although the balance of the general fund has grown in recent years, the majority of the charity's funds are held in 'designated' or 'earmarked' funds for a specific service or department in line with the wishes expressed by our donors.

A summary of the charity's fund balances at 31 March 2025 is show below:

Area	Fund balance £
Community & Integrated Medicine Clinical Care Group	
Carmarthenshire Unscheduled Care (includes £42,310 endowment fund)	985,824
Carmarthenshire Community	385,326
Ceredigion Unscheduled Care (includes £95,350 endowment fund)	1,553,176
Ceredigion Community	428,169
Pembrokeshire Unscheduled Care (includes £2,377,742 endowment fund)	2,692,184
Pembrokeshire Community	132,245
	6,176,924
Planned & Specialist Care Clinical Care Group	
Planned Care (Scheduled Care)	621,276
Cancer Services	1,627,636
Children, Women & Family Health	319,172
	2,568,084
Allied Health & Health Sciences Clinical Care Group	
Therapies	88,954
Pathology	252,451
Radiology	25,123
	366,528
Mental Health & Learning Disabilities Clinical Care Group	
Mental Health & Learning Disabilities	224,024
	224,024
Primary Care Clinical Care Group	
Chronic Conditions	12,735

Dental Services	4,601
Primary Care (managed practices)	191,256
Pharmacy	89,634
	298,226
Corporate funds	
Support for Life Response Fund T600 (general fund)	921,010
HDd Unrestricted Apportionments	366,770
Pentre Awel Hydrotherapy Pool	59,315
Grant funds	52,952
Other	3,591
	1,403,638

The balances in the above table are prior to the apportionment of 2024/25 fundraising, support and governance costs and investment income and losses. These total £323,870 and will reduce the balances listed above. The closing balance of charitable funds held by HDdHC at 31 March 2025 was therefore £10,713,553.

Asesiad / Assessment

The funding held within the Support for Life Response Fund presents an opportunity for the charity to make a significant difference to the health, wellbeing and experience of patients, service users and staff across HDdUHB.

The proposal is to establish a twice-yearly application window for funding applications. For 2025/26, it is proposed that an open call for the submission of applications takes place between July and October 2025. It is also proposed that £400,000 (43% of the fund's current uncommitted balance) is ring-fenced for this application window, with the remaining balance retained for a second application window in spring 2026 and to also meet any new or emerging needs that may arise.

Services and departments from across the organisation will be invited to submit proposals, for both capital and revenue projects, that align to the charity's strategic funding priorities for 2023-2028:

- Patient experience: enhancing the patient experience throughout the whole care and treatment journey.
- Staff wellbeing: supporting the wellbeing and professional development of HDdUHB staff.
- Innovation: encouraging and supporting innovation and excellence in the delivery of healthcare across HDdUHB.

This opportunity will be promoted widely via:

- Internal communications channels.
- Engagement with senior leaders via forums such as Clinical Care Groups (CCG) and Charitable Funds-Sub Committee.
- Proactive and targeted engagement and communication for those with little or no direct access to service specific designated charitable funds.

Prior to submission, funding applications will require sign-off at CCG or directorate management level.

All applications will be assessed in line with the charity's eligibility criteria for funding and recommendations made to the CFC for consideration and approval as per the timeline outlined below:

Activity	Timescale
Promotion of funding opportunity	From 7 July 2025
Deadline for submission of funding proposals (12-week application window)	3 October 2025
Assessment of funding proposals	From 3 October 2025
CFC consideration of funding proposals	8 December 2025

During this time, consideration will also be given to re-naming the Support for Life Response Fund and to re-align this piece of work to the promotion of the application window.

Should the value of funding applications received exceed the value of funding ring-fenced for this application window, recommendations will be made to the CFC on the prioritisation of funding and for the consideration of the release of additional funding.

Applications for projects of all sizes will be encouraged, as well as the opportunity to match-fund with the service or department's own designated funds. It is envisaged that applications will be received for expenditure that falls into the following categories:

- Small grants (< £10,000): Smaller items and initiatives not routinely provided by the NHS that will have a positive impact on the health, wellbeing and experience of patients, service users and staff across.
- Medium grants (£10,001 - £50,000): Funding for moderate-scale projects delivering multi-site or service-level benefits.
- Large grants (> £50,000): Strategic investment for larger scale projects with wider-reaching impact, supporting innovation, or system-wide transformation.

The advantages and disadvantages of this approach are outlined below:

Advantages	Disadvantages
Encourages creativity, collaboration and staff engagement in areas that may not have had the opportunity previously.	Difficult to predict the resource required to assess the number of funding proposals that will be received.
Build staff morale in services that have had no direct access to service specific charitable funds.	Risk of low uptake due to lack of staff time and resources.
Funding can contribute to capital or revenue investments that are aligned with the charity's strategic priorities.	Larger services/departments with more resources may have an increased chance of developing more comprehensive proposals.
Raises profile of the charity and availability of charitable funds.	Risk of poor-quality proposals and proposals not meeting eligibility criteria for funding.
Transparent decision-making process.	Impact may be small-scale if proposals are not carefully planned.
Evaluation criteria and clear outcomes can be built into grant award and monitoring processes.	Time-limited investments may not be the best use of funds.
Opportunity for support, advice and guidance to be provided during the application process.	

To mitigate these disadvantages, clear and user-friendly guidance will be provided to ensure that the eligibility criteria for funding is easily understood. Targeted engagement and support will seek to encourage wider participation and increase the likelihood of more comprehensive proposals to deliver initiatives where measurable improvements can be made that address the charity's strategic funding priorities.

Argymhelliad / Recommendation

The Charitable Funds Committee is asked to **CONSIDER** and **APPROVE**:

- The establishment of a twice-yearly application window for funding applications from the Support for Life Response Fund.
- The ring-fencing of £400,000 for an application window to take place between July and October 2025.
- Retaining the remaining balance of the Support for Life Response Fund for a second application window in spring 2026 and to also meet any new or emerging needs that may arise.

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	4.1 Within the budget, priorities and spending criteria determined by the Health Board as Corporate Trustee, and consistent with the requirements of the Charities Act 2011 (or any modification of these acts), apply the charitable funds in accordance with its respective governing documents.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not Applicable
Parthau Ansawdd: Domains of Quality Quality and Engagement Act (sharepoint.com)	Not Applicable
Galluogwyr Ansawdd: Enablers of Quality: Quality and Engagement Act (sharepoint.com)	Not Applicable
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Cynllunio Planning Objectives	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022	10. Not Applicable

Gwybodaeth Ychwanegol:

Further Information:

Ar sail tystiolaeth: Evidence Base:	Financial reports CFC Terms of Reference
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	Charitable Funds Financial Administration and Governance Procedure (FP 420)
Rhestr Termau: Glossary of Terms:	Included within the main body of the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Cronfa Elusenol: Parties / Committees consulted prior to Charitable Funds Committee:	Assistant Director of Finance (Financial Planning & Statutory Reporting) Head of Accounting & Statutory Reporting Deputy Head of Financial Accounting Fundraising Manager Senior Communications Officer

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	The effective application of charitable funds should have a positive impact on the experience of our patients, service users and staff.
Ansawdd / Gofal Claf: Quality / Patient Care:	The effective application of charitable funds should have a positive impact on the experience of our patients, service users and staff.
Gweithlu: Workforce:	The effective application of charitable funds should have a positive impact on the experience of our patients, service users and staff.
Risg: Risk:	Not applicable
Cyfreithiol: Legal:	Any recommendations within the report are in compliance with HDdUHB's Standing Orders
Enw Da: Reputational:	Not applicable
Gyfrinachedd: Privacy:	Not applicable
Cydraddoldeb: Equality:	No EqIA is considered necessary for a paper of this type