

**PWYLLGOR CRONFA ELUSENNOL
CHARITABLE FUNDS COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	17 September 2024
TEITL YR ADRODDIAD: TITLE OF REPORT:	Review of the Support for Life Response Fund (general fund)
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Sharon Daniel, Interim Executive Director of Nursing, Quality & Patient Experience
SWYDDOG ADRODD: REPORTING OFFICER:	Nicola Llewelyn, Head of Hywel Dda Health Charities

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Trafodaeth/For Discussion

ADRODDIAD SCAA

SBAR REPORT

Sefyllfa / Situation

This report is presented to the Charitable Funds Committee (CFC) to provide a review of the Hywel Dda Health Charities (HDdHC) general fund, the Support for Life Response Fund.

Cefndir / Background

Discussions took place at the March 2024 CFC meeting regarding equitable allocation of charitable funds held by HDdHC in line with the population of the Hywel Dda Health Board area. The CFC was advised that the balance of the charity's general fund (Support for Life Response Fund) had grown significantly in the last four years and that there was an opportunity to explore areas of the organisation that previously had not been supported by charitable funds. It was agreed that an analysis of expenditure would be presented to the May 2024 meeting (deferred to September 2024).

Asesiad / Assessment

1. The Support for Life Response Fund

The majority of HDdHC's income is held in 'designated' or 'earmarked' funds for a specific service or department in line with the wishes expressed by our donors (for example Urology, Cancer, Older Adult Mental Health Services).

The charity's supporters and fundraisers are encouraged to donate or fundraise for general charitable purposes and when income is received for this purpose, the donations are held in the charity's general fund; the Support for Life Response Fund (fund reference T600). The general fund is promoted as a fund that enables the charity to prioritise expenditure where and when it is needed the most.

2. Income

The balance of the general fund has grown significantly in the last four years, predominately due to donations received during the COVID-19 pandemic and the receipt of a significant legacy in 2023/2024.

A summary of income received since 2018/2019 is shown below:

T600 Income	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Donations	5,414.32	19,797.15	242,236.64	2,967.34	25,289.73	26,186.64
Legacy income	0.00	0.00	0.00	0.00	0.00	1,329,816.61
Lottery income	0.00	0.00	0.00	3,830.13	12,993.50	15,462.00
	5,414.32	19,797.15	242,236.64	6,797.47	38,283.23	1,371,465.25

3. Expenditure

A summary of the general fund's expenditure since 2018/2019 (invoices paid) is shown below:

T600 Expenditure	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Expenditure	1,956.55	1,415.85	26,221.86	140,274.35	34,245.81	47,938.26
	1,956.55	1,415.85	26,221.86	140,274.35	34,245.81	47,938.26

To date, the general fund has been used to support charitable expenditure requests from services and departments that do not hold their own designated charitable funds (for example Workforce and Organisational Development, Corporate Nursing, Patient Experience, Arts and Health). Expenditure has focused on improving staff wellbeing as well as patient experience.

3.1 Notable expenditure 2020/21

Item	Service	Value
Festive expenditure	Health Board wide	£14,494.60
Printing of a 2021 calendar of religious festivals and events	Black, Asian and Minority Ethnic Advisory Group	£6,387.00
Chair's Commendation Awards	Workforce and Organisational Development	£1,601.86

3.2 Notable expenditure 2021/2022

Item	Service	Value
Creation and improvement of staff rest areas	Health Board wide	£113,045.00
Festive expenditure	Health Board wide	£19,995.20

3.3 Notable expenditure 2022/23

Item	Service	Value
Festive expenditure	Health Board wide	£21,856.50
International Nurses Day wellbeing care packs	Corporate Nursing	£2,545.76
International Nurses Wellbeing Events	Corporate Nursing	£1,266.30
Emergency patient toiletries	Patient Experience	£978.00

3.4 Notable expenditure 2023/24

Item	Service	Value
Festive expenditure		£22,338.37
A Dose of Art commission	Arts and Health	£5,500.00
International Nurses Wellbeing Events	Corporate Nursing	£1,456.05

3.5 Material commitments 2023/2024

In addition to the expenditure noted above, the following expenditure requests were approved by the CFC and Corporate Trustee from the general fund in 2023/2024. These approvals are shown as material commitments in the charity's accounts until the expenditure has been incurred:

Item	Value	Date approved
Creative Activities for Staff Wellbeing – Arts and Health	£35,000.00	26 September 2023
Simulation equipment	£56,461.00	28 November 2023
Arts and Health – Capacity Building	£198,065.00	12 March 2024
Approval of Revised Plans to Deliver a Newly Refurbished Chemotherapy Day Unit at Bronglais Hospital	£389,468.91	12 March 2024
Total	£678,994.91	

4. Balance of the general fund

The uncommitted balance of the general fund as of 31 August 2024 was £830,744.

5. Scheme of delegation

Expenditure requests to the Support for Life Response Fund are currently considered by the following approvers, in line with the charity's scheme of delegation approved by the CFC in September 2020:

Approval limit (inclusive of VAT)	Approver
Up to £10,000 <i>4th level</i>	Chief Executive
£10,001 - £50,000 <i>3rd level</i>	Charitable Funds Sub-Committee
£50,001 - £100,000 <i>2nd level</i>	Charitable Funds Committee
Over £100,000 <i>1st level</i>	Corporate Trustee

6. Future spending priorities for the general fund

To maximise the impact of the general fund, an expenditure plan will be developed during Quarters 3 and 4 for consideration by the CFC. This work will be undertaken following the conclusion of the charity's fund structure review, to identify departments and services across HDdUHB with access to limited amounts of funding that is insufficient to do anything meaningful with or those with no access to their own designated charitable funds.

The expenditure plan will focus on equitable allocation of funding in areas where measurable improvements can be made in line with the charity's objective of funding:

- Initiatives to enhance the patient experience throughout the whole care and treatment journey.
- Initiatives to support the wellbeing and professional development of HDdUHB staff.
- Innovation in the delivery of healthcare across HDdUHB.

Following the conclusion of the charity's fund structure review, expenditure plans will also be produced for the designated funds within the new structure, to ensure that the purpose of each fund is understood and that the funding is allocated effectively for the benefit of our population.

Argymhelliad / Recommendation

The Charitable Funds Committee is asked to

- **NOTE** the review of the Support for Life Response Fund.

Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	4.1 Within the budget, priorities and spending criteria determined by the Health Board as Corporate Trustee, and consistent with the requirements of the Charities Act 2011 (or any modification of these acts), apply the charitable funds in accordance with its respective governing documents.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable
Parthau Ansawdd: Domains of Quality Quality and Engagement Act (sharepoint.com)	Not Applicable
Galluogwyr Ansawdd: Enablers of Quality: Quality and Engagement Act (sharepoint.com)	Not Applicable
Amcanion Strategol y BIP: UHB Strategic Objectives:	Not Applicable
Amcanion Cynllunio Planning Objectives	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022	10. Not Applicable

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Financial reports CFC Terms of Reference Charitable Funds Financial Administration and Governance Procedure (FP 420)
Rhestr Termau: Glossary of Terms:	Included within the main body of the report
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Cronfa Elusennol: Parties / Committees consulted prior to Charitable Funds Committee:	Finance Business Partner (Accounting & Statutory Reporting)

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	The effective application of charitable funds should have a positive impact on the experience of our patients, service users and staff.
Ansawdd / Gofal Claf: Quality / Patient Care:	The effective application of charitable funds should have a positive impact on the experience of our patients, service users and staff.
Gweithlu: Workforce:	The effective application of charitable funds should have a positive impact on the experience of our patients, service users and staff.
Risg: Risk:	Not applicable
Cyfreithiol: Legal:	Any recommendations within the report are in compliance with HDdUHB's Standing Orders
Enw Da: Reputational:	Not applicable
Gyfrinachedd: Privacy:	Not applicable
Cydraddoldeb: Equality:	No Equality Impact Assessment (EqIA) is considered necessary for a paper of this type