



TABLE OF ACTIONS FROM
CHARITABLE FUNDS COMMITTEE MEETING
13 DECEMBER 2024

MINUTE REF	ACTION	LEAD	TIME SCALE	PROGRESS
CFC(24)38	UPDATE ON THE CONSTRUCTION AND ARRANGEMENTS OF THE HYDROTHERAPY POOL AT THE PENTRE AWEL VILLAGE, LLANELLI To feedback the outcome of the discussion at Executive Team to the CFC Chair and Vice Chair and agree the next steps.	HT/S-MJ	September 2024	Complete: Mr Huw Thomas provided the Executive Team update as recorded in CFC minutes. Mrs Sian-Marie James updated the Committee regarding the ongoing MOU discussions as recorded in CFC minutes.
CFC(24)53	Update on Expenditure. Bronglais Hospital Fibroscan Ultrasound To discuss utilising the outreach service to improve access to the Fibroscan Ultrasound across the Health Board.	SD/DB	March 2025	In progress: Meeting scheduled to take place January 2025. SD to update at the next CFC meeting.
CFC(24)66	Ratification of Charitable Funds Decisions by the Corporate Trustee To clarify with the Director of Corporate Governance whether there is a requirement for these reports to return to CFC from the Corporate Trustee in future.	HT	January 2025	There is no requirement for items which have been agreed by the Corporate Trustee to then be brought back to the CFC. This is on the basis that the CFC is a reporting Committee of the Corporate Trustee.
CFC(24)69	Integrated Hywel Dda Health Charities Performance Report. To meet prior to the March CFC meeting to scrutinise and discuss the Performance Report further.	HT & SD	March 2025	Meeting concluded. Agreed that a review of the fundraising performance will be undertaken within 12 months to assess the sustainability of the current model.

CFC(24)69	Integrated Hywel Dda Health Charities Performance Report. To refresh and revise the Integrated Performance Report, bringing in the outcomes of discussions regarding benchmarking and to ensure data is presented in a more effective way.	TJ & NL	March 2025	Complete. Revised format of the Integrated Performance Report to be presented to the March 2025 CFC meeting.
CFC(24)70	Hywel Dda Health Charity (HDDHC) Investment Advisor Update, CCLA. To meet with Ms Daisy Mannifield to assess an appropriate allocation of funds for the HDDHC to hold in cash, in addition to determining a reasonable level of risk on any such allocation across cash and investments.	HT	March 2025	Meeting has been arranged, and the outcome will be reported to the March Committee.
CFC(24)72	Presentation: Overview of HDdUHB Capital Programme. To ensure that the Capital Planning Team factor in VAT efficiencies as part of their planning for 2025/2026 and link in with both CFC and CF Sub Committee.	ER	March 2025	When developing the Capital Plans on an annual basis the Capital Planning Team will link in with the Finance and Charitable Funds Team to ensure that VAT recovery opportunities are maximised. Once the detailed plans for 2025/26 are completed they will be shared with both CFC and CF Sub Committee.
CFC(24)72	Presentation: Overview of HDdUHB Capital Programme. To identify scenarios and examples to draw out issues around where potential conflicts of interest may arise ahead of the scheduled Corporate Trustee Training session.	NL / SMJ	March 2025	Complete. Case studies incorporated into the Corporate Trustee Training session.
CFC(24)73	Update on the Development of Therapeutic Gardens at Prince Philip Hospital. To contact Mr Andrew	NL	January 2025	Complete. Mr Andrew Carruthers has scrutinised the scheme and is

	Carruthers to act as an approach Executive Health Board Lead in order to provide an independent assessment of the project costs.			attending the March 2025 CFC meeting for this agenda item.
CFC(24)74	Interim Review of Charitable Funds Financial Administration and Governance Procedure Comments received as part of the global consultation to be approved via Chairs Action.	NL/ CSO	March 2025	Complete. SBAR submitted to the March 2025 CFC meeting for consideration rather than via Chair's Action.
CFC(24)75	Review of the Hywel Dda Health Charities Fundraising and Communications Activities. Further work to be undertaken to reflect the full year of activity and its value.	NL & TJ	March 2025	Complete. M10 income figures to be reported to the March 2025 CFC meeting.
CFC(24)75	Review of the Hywel Dda Health Charities Fundraising and Communications Activities. To work with relevant CFC Executive members towards developing financial forecasts and workplan moving forward.	NL & TJ	March 2025	Complete. HT & SD agreed that a review of the fundraising performance will be undertaken within 12 months to assess the sustainability of the current model.
CFC(24)77	Charitable Funds Committee Risk Register To complete risk assessment templates for the three suggested risks for consideration by Mrs Daniel.	NL & TJ	January 2025	Complete. Agenda item for the March 2025 CFC meeting.
CFC(24)80	Any Other Business To discuss including a staff representative as a member to CFSC.	CH/AD/NL	January 2025	Complete. AD has joined the CFSC and attended his first meeting in January 2025.