

CHARITABLE FUNDS SUB-COMMITTEE UPDATE REPORT

Date of last meetings: 14 January and 4 March 2025

Quoracy: Met

Report by: Carly Hill (Assistant Director Medical Directorate), Sub-Committee Chair

KEY DISCUSSION POINTS AND MATTERS TO BE ESCALATED FROM THE DISCUSSION AT THE MEETING:

Alert¹ (may require discussion)

There are no matters to **alert** members of the Charitable Funds Committee (CFC) to.

Advise² (to monitor)

There are no matters to **advise** members of the CFC of.

Assure³ (to note)

The CFSC wish to **assure** members of the CFC of the following:

- At the Charitable Funds Sub-Committee (CFSC) meeting held on 14 January 2025, members considered and approved two expenditure requests with a value of £1,685.74. These lower value expenditure requests were considered by the CFSC due to their nature; a retrospective expenditure request and a request for an overseas conference. Further information on the expenditure requests can be found in Appendix 1.
- At the Charitable Funds Sub-Committee (CFSC) meeting held on 4 March 2025, members considered and approved one expenditure request with a value of £1,285.00.

Review of Risks

There are no key risks or areas of concern to bring to the CFC's attention.

Sharing of learning

The CFSC wishes to highlight the learning from a decontamination concern that arose in relation to a probe that formed part of a charitable funds request for a Radial Endobronchial Ultrasound (EBUS) processor approved by the CFSC in July 2024 (CF02942, Prince Philip Hospital (PPH) Respiratory Medicine). Improvements are being made to the health board's procedures relating to the purchase of medical devices to ensure that the Head of Decontamination is consulted regarding the purchase of medical devices that require decontamination (cleaning/disinfection/sterilisation) before or following each use. The Charitable

¹ There is a lack of confidence that any action in place is sufficient to address the issue satisfactorily and/or within the scope of the operational team or executive to resolve. Engagement, action or intervention required.

² There are areas of concern where assurance has been taken on actions in place but requires close monitoring. An early warning of an emerging and potentially serious concern.

³ There is confidence that actions are robust and will be sufficient to address the issue or generally operating effectively. Routine monitoring.

Funds Financial Administration and Governance Procedure has been updated to reference the improvements made to the Medical Devices Policy (467).

Recommendation

The Charitable Funds Committee is requested to **NOTE** the content of this report in respect of the Charitable Funds Sub-Committee's provision of assurance.

Agenda, papers and minutes of the CFSC are available on request from Fundraising.HywelDda@wales.nhs.uk

APPENDIX 1

Summary of expenditure requests considered by the Charitable Funds Sub-Committee:

Meeting: 14 January 2025		
Item	Comments	Decision
<p>CF03113</p> <p>Colorectal Support Group</p> <p>Colorectal Services Bronglais Hospital (BGH)</p> <p>£550.00 Inclusive of VAT</p>	<p><u>Request:</u> Delivery of a support group for colorectal patients in Aberystwyth on 9 December 2024. Request includes the cost of refreshments and a Christmas wreath making activity for up to 25 patients. The request was being made retrospectively as the application form was not signed by the fund manager until after the date of the event due to sick leave and operational pressures. The service confirmed that the actual cost of the event was less than the value of funds requested and advised that the service would submit a revised application form that reflected the actual costs incurred.</p> <p><u>Patient benefit:</u> The patient support group benefits colorectal patients who have been diagnosed and coping with the long-term physical and psychological effects of colorectal cancer. Led by a Clinical Nurse Specialist, patients receive further support with their ongoing rehabilitation for their physical health and wellbeing. Regular groups are run across all counties on rotation, funded by charitable funds (room hire and refreshments). Patients find support and comfort during the group sessions and had requested a Christmas activity to bring enjoyment and improve their mental health at what can be a difficult time of year. The colorectal cancer team and patients have raised nearly £14,000 to provide support to colorectal patients during their treatment, post-treatment and during their long-term recovery.</p> <p><u>Eligibility:</u> Wellbeing initiatives which demonstrate improved experiences and outcomes for patients and service users.</p>	<p>Approved subject to submission of a revised funding request aligned to the actual costs incurred.</p>
<p>CF03117</p> <p>European Bronchiectasis Workshop</p> <p>Respiratory Services Glangwili Hospital (GGH)</p> <p>£1,135.74 Inclusive of VAT</p>	<p><u>Request:</u> Support the attendance of one physiotherapist and two respiratory nurses at the European Bronchiectasis Workshop in Paris 20-22 February 2025. The team leads on delivering nurse and physio led bronchiectasis clinics for patients from all three counties in HDdUHB. There is a lack of education for health professionals delivering care to patients who have bronchiectasis and there is no equivalent UK based education or training for this specific condition.</p> <p><u>Patient benefit:</u> This opportunity would enable the team to receive education and learning to help better manage bronchiectasis patients, which will in turn improve patient outcomes including reduced antibiotic usage and reduced hospital admissions. The conference will help improve knowledge and clinical skills that would be disseminated to other healthcare professionals and progress pathways across the three counties, with the view of improving standards of care for bronchiectasis patients and admission avoidance. The conference is offering a vast agenda and workshops. It would also be a good opportunity for networking, to meet other healthcare professionals leading and delivering care for this condition. The Corporate Legal</p>	<p>Approved subject to evidence of study leave approval being provided and submission of a revised funding request to confirm the</p>



	<p>Services team had confirmed that the sponsorship received to contribute to the event had been declared in line with the Standards of Behaviour Policy and approved.</p> <p><u>Eligibility:</u> Overseas courses and conferences where there is a clear patient benefit and no UK provision available within 12 months.</p>	<p>declaration of sponsorship.</p>
<p>Meeting: 4 March 2025</p>		
Item	Comments	Decision
<p>CF03134</p> <p>Masters level module at Teesside University</p> <p>Community Cardiology Services</p> <p>£1,285.00 <i>VAT exempt</i></p>	<p><u>Request:</u> Support attendance on an Investigation and Management of Arrhythmias and Blackouts University Certificate in Postgraduate Professional Development at Teesside University. This course helps candidates achieve advanced knowledge and skills to care holistically and competently for patients with arrhythmias, blackouts and those at risk of developing arrhythmias and blackouts. Confirmation was received that the request was for a one-off module with no commitment to fund further studies following completion of the module, in line with the HDdUHB Learning and Development Policy.</p> <p><u>Patient benefit:</u> The candidate is an Arrhythmia Nurse with direct patient care providing a health board wide service on the assessment and investigation into symptoms of palpitations and arrhythmia. At an advanced level, the course aims to develop increased competency and skills in patient assessment investigations, control and holistic care and management. It will also provide practical training and skills in patient examination through observed structured clinical examination. Completing the course will have significant impact on the candidate's clinical practice and will improve patient care with advanced knowledge and skills that can be shared within the multi-disciplinary team.</p> <p><u>Eligibility:</u> Higher award and academic studies for which significant benefit to the HDdUHB can be quantified through training and development objectives.</p>	<p>Approved.</p>
<p>CF03141</p> <p>Bellman Maxi Classic Personal Listeners</p> <p>Carmarthenshire Transfer of Care, Advice Liaison Service (TOCALs)</p> <p>£478.45 <i>Inclusive of VAT</i></p>	<p>Members were advised that application CF03141 had been withdrawn as the listening devices had been funded from a revenue budget. The application had been submitted for CFSC consideration due to the nature of the equipment and HDdUHB's duty to meet the Equality Act and provide accessible communication in healthcare settings.</p>	<p>Withdrawn.</p>