

CHARITABLE FUNDS SUB-COMMITTEE UPDATE REPORT

Date of last meetings: 5 March 2024 & 7 May 2024

Quoracy: Met

Report by: Carly Hill (Assistant Director Medical Directorate), Sub-Committee Chair

KEY DISCUSSION POINTS AND MATTERS TO BE ESCALATED FROM THE DISCUSSION AT THE MEETING:

Alert¹ (may require discussion)

There are no matters to **alert** members of the Charitable Funds Committee (CFC) to.

Advise² (to monitor)

There are no matters to **advise** members of the CFC of.

Assure³ (to note)

The CFSC wish to **assure** members of the CFC of the following:

- At the Charitable Funds Sub-Committee (CFSC) meetings held on 5 March 2024 and 7 May 2024, members considered and approved seven expenditure requests with a combined value of £161,601.66. Further information can be found in Appendix 1.
- In relation to request CF02871 (refurbishment of day service facilities at Tŷ Bryngwyn), due to the submission of a revised expenditure request because of increased project costs following a quotation exercise, future charitable funds expenditure requests for building or estates work will only be accepted with formal quotations rather than budget cost estimates.
- In relation to request CF02809 (LATP GMotio Biopsy Motorised Chair), the CFSC Chair has advised the General Manager Scheduled Care that increased costs of £3,223 have been incurred due to delays by the Urology Services in not placing an order promptly for a motorised chair following approval of funds. Services will continue to be reminded of the requirement to place orders promptly following the approval of funds, in line with the expiry date of quotes submitted with their funding requests.
- In relation to request CF02910 (staff hoodies), the CFSC Chair has asked the Hywel Dda Senior Nurse Management Team to advise on a staff wellbeing expenditure request submitted by the Carmarthenshire Community Services. Although team fleeces or hoodies are listed as ineligible for charitable funds in the charity's eligibility criteria, the CFSC felt that the application presented a strong staff wellbeing initiative that was eligible for charitable funding in line with the charity's eligibility criteria. The CFSC therefore approved the

¹ There is a lack of confidence that any action in place is sufficient to address the issue satisfactorily and/or within the scope of the operational team or executive to resolve. Engagement, action or intervention required.

² There are areas of concern where assurance has been taken on actions in place but requires close monitoring. An early warning of an emerging and potentially serious concern.

³ There is confidence that actions are robust and will be sufficient to address the issue or generally operating effectively. Routine monitoring.

expenditure request in principle, subject to consideration and endorsement by the Senior Nurse Management Team of this approach as a staff wellbeing initiative.

- In relation to request CF02910 (Overseas Nurses Wellbeing Days), the CFSC Chair has asked the Assistant Director of Nursing (Corporate Nursing) to explore sustainable funding options for the provision of wellbeing days for overseas nurses following approval of funds for the 2024/25 financial year. The Assistant Director of Nursing was also asked to discuss the wellbeing initiative with the Senior Nurse Management Team to ensure that the offering is considered equitable and fair for all groups of nursing staff and to also discuss with the Medical Directorate to learn about its enhanced induction programme and any learning that can be shared with the overseas liaison team.
- Requests have been submitted to the Director of Therapies and Health Science and Director of Public Health to nominate representatives of their directorates to join the CFSC due to vacancies in the membership previously held by the former Assistant Director of Therapies & Health Sciences and former Interim Consultant Public Health / Deputy Director Public Health.

Review of Risks

There are no key risks or areas of concern to bring to the CFC's attention.

Sharing of learning

The CFSC wish to highlight that the learning from the assurance section above will ensure that:

- Charitable funds expenditure requests for building or estates work will only be accepted with formal quotations rather than budget cost estimates.
- Services will continue to be reminded of the requirement to place orders following the approval of funds promptly, in line with the expiry date of quotes submitted with their funding requests.

Recommendation

The Charitable Funds Committee is requested to **NOTE** the content of this report in respect of the Charitable Funds Sub-Committee's provision of assurance.

Agenda, papers and minutes of the CFSC are available on request from Fundraising.HywelDda@wales.nhs.uk

APPENDIX 1

Summary of expenditure requests considered by the Charitable Funds Sub-Committee:

| Meeting: 5 th March 2024 | | |
|--|---|----------|
| Item | Comments | Decision |
| CF02871 Refurbishment of day service facilities Ty Bryngwyn Specialist Palliative Care Unit, Llanelli £40,543.10 <i>inclusive of VAT</i> | <p>The previous charitable funds request approved on 07.11.23 (CF02725) was withdrawn on 12.02.24. This is a revised request submitted for consideration due to increased project costs of £6,100.98 following a quotation exercise.</p> <p><u>Request:</u> Refurbishment and upgrade of six rooms at Tŷ Bryngwyn to enable the re-start of day service provision on a permanent basis.</p> <p><u>Patient benefit:</u> This project will provide modern, inviting and fit for purpose spaces for a wide range of uses including receiving holistic complimentary therapies and art therapy. The project will also create a dedicated interactive wellbeing and room. The rooms have not been updated since Tŷ Bryngwyn opened 20 years ago and require modernisation to ensure the facilities are fit for purpose. Wellbeing support of this nature can make a huge difference to the quality of life for palliative patients and those who care for them, helping them to live as well as possible.</p> <p><u>Eligibility:</u> Furniture, fixtures and fittings for use in clinical areas by patients, visitors, relatives or staff that create more welcoming and comfortable surroundings.</p> | Approved |
| CF02872 Ultrasound system Intensive Care Unit, GGH £43,057.94 VAT exempt | <p><u>Request:</u> Purchase of a replacement ultrasound system for use on a daily basis for patient care and also for staff training. The new system features automated and advanced clinical tools that enable fast assessments of patients, support clinical decision making, aid in performing invasive procedures and help monitor patient progress in the critical care environment. This request is being made as the older system is beginning to fail and is now clinically obsolete.</p> <p><u>Patient benefit:</u> The new state-of-the-art ultrasound system will greatly enhance patient care and diagnostics and help to guide management of critically ill patients. Physicians will have access to a mobile, multi-purpose ultrasound system, which reduces examination time, reduces keystrokes, and provides increased consistency. As a patient's condition can change rapidly in a critical care environment, the system provides consistent monitoring that enables rapid assessments and quick decision-making when needed. The new system can be used to assist with most of invasive procedures. Enhanced features such as the catheter-to-vessel ratio tool can assist clinicians in selecting the appropriate sized catheter based on vessel diameter. The new system also has the ability to communicate and store images within existing IT systems which is consistent with good clinical governance process.</p> | Approved |



| | | |
|---|---|---|
| | As a training centre for Intensive Care Medicine in HDdUHB, the system will also be used for staff training. <u>Eligibility:</u> Medical and surgical equipment and its maintenance for NHS patient care, education and research. | |
| CF02873 10 x BasicLine 2 Therapy Chairs Unscheduled Care GGH £45,468.00 VAT exempt | <u>Request:</u> Purchase of 10 therapy chairs for GGH Medical Assessment Unit (MAU) and Clinical Decisions Unit (CDU). <u>Patient benefit:</u> Patients are sat in the chairs for many hours without access to a bed. It is therefore important that their comfort is maintained by having comfortable chairs with a recline function for patients to rest. This is especially important as MAU provides a 24-hour service. The new chairs would lead to a more comfortable and enhanced patient experience. The chairs have been carefully selected following patient feedback and offer additional features such as fixed head pillow, pressure damage preventative cushioning, integrated IV pole, manual footrest, adjustable art rests and illuminated remote control. Patients are more likely to have adequate rest during their time in the units and the chairs will help provide safe care for patients should there be an emergency and their condition deteriorate. <u>Eligibility:</u> Medical and surgical equipment and its maintenance for NHS patient care, education and research. | Approved |
| Meeting: 7th May 2024 | | |
| Item | Comments | Decision |
| CF02809 LATP GMotio Biopsy Motorised Chair Urology Services £18,723.00 VAT exempt £15,500 VAT exempt | This request was originally approved on 16.01.2024. A revised request is being re-submitted for consideration due to increased supplier costs of £3,223 following approval of funds. <u>Request:</u> Purchase of a patient couch to facilitate the rollout of trans-perineal prostate biopsies at PPH. The compatible ultrasound equipment is already available, purchased from charitable donations. A patient couch compatible with this equipment to undertake the procedure in an outpatient setting under local anaesthetic instead of within a theatre setting is required. <u>Patient benefit:</u> Prostate biopsies are required for the diagnosis of prostate cancer. Trans-perineal biopsy is undertaken under local rather than general anaesthetic and is associated with a far lower risk of infection to the patient. The establishment of this new service will increase capacity and support the health board's aim of moving all biopsies from trans-rectal to trans-perineal approach in the 12-months following commencement of the service. Staff have received training off-site on the use of this equipment and will cascade to staff locally. <u>Eligibility:</u> Medical and surgical equipment and its maintenance for NHS patient care, education and research. | Approved with a request for the General Manager to be made aware of the delays to the order being placed following approval of funds. |



| | | |
|--|---|--|
| <p>CF02905</p> <p>Bladder Scanner</p> <p>Carmarthenshire Community</p> <p>£10,137.62 <i>VAT exempt</i></p> | <p><u>Request:</u> Purchase of a bladder scanner to support a county wide trial of without catheter quality improvement project across Carmarthenshire. The equipment will support effective clinical decision making in community clinics when caring for patients in the community.</p> <p><u>Patient benefit:</u> The bladder scanner will enable patients to have safe interventions in community clinics rather than a hospital setting therefore reducing the length of time that they have a catheter. This will be beneficial to patients as by removing a catheter at the earliest opportunity will improve bladder control, thereby improving the individual's quality of life and reduce their risk of infection and unplanned hospital admission.</p> <p><u>Eligibility:</u> Medical and surgical equipment and its maintenance for NHS patient care, education and research.</p> | <p>Approved</p> |
| <p>CF02861</p> <p>MA in Professional Practice module</p> <p>Paediatric Palliative Care</p> <p>£1,800 <i>VAT exempt</i></p> | <p><u>Request:</u> Funding for the 'Work-Based Learning Project' module for a MA in Professional Practice. The module will focus on quality improvement, looking at evidence to support the benefits and needs for play therapy services in paediatric palliative care. No central higher award funding available to support the costs of the module commencing in May 2024.</p> <p><u>Patient benefit:</u> Patients and service users will benefit from the staff member undertaking this training. The project to be undertaken will look at evidence to support the benefits and needs for play therapy services in paediatric palliative care. It will also raise awareness of the benefits that play services provide to young people and their families across the region.</p> <p><u>Eligibility:</u> Higher award and academic studies for which significant benefit to HDdUHB can be quantified through training and development objectives.</p> | <p>Approved</p> |
| <p>CF02910</p> <p>Staff hoodies</p> <p>Carmarthenshire Community</p> <p>£4,675.87 <i>Inclusive of VAT</i></p> | <p><u>Request:</u> Provide a hoodie to the community services teams across the whole of Carmarthenshire who travel to and from a patient's home to provide care. Team members spend the majority of their working day away from their main office base within the community in all weathers. However, they are not provided with an NHS issue coat or jacket.</p> <p><u>Patient benefit:</u> The request is being made as part of a wellbeing initiative for staff. The initiative would support staff wellbeing by making the team feel valued and connected to a purpose – this is in line with the Hywel Dda Discovery Report on staff retention presented to the People, Organisational Development and Culture Committee in February 2024. The report discusses organisational identity and when people feel a connection to a purpose and a bigger picture, they tend to feel better about their work and are more productive in work. We believe that an initiative of this nature will improve the wellbeing of the team and motivate the team following a difficult winter period.</p> | <p>Approved in principle, subject to consideration and endorsement by SNMT of this approach as a staff wellbeing initiative.</p> |



| | | |
|--|---|---|
| | <p><u>Eligibility:</u> Although team fleeces or hoodies are listed as ineligible for charitable funds in the charity's eligibility criteria, we feel that the wellbeing aspect of the initiative is eligible for charitable funding in line with the charity's eligibility criteria: Initiatives that promote staff wellbeing which demonstrate a clear improvement in the wellbeing of staff that translate to improved care to patients.</p> | |
| <p>CF02898</p> <p>Overseas Nurses Wellbeing Days</p> <p>Corporate Nursing</p> <p>£1,872.00 <i>Inclusive of VAT</i></p> | <p><u>Request:</u> Request to deliver wellbeing days as part of an induction programme for c. 60 overseas nurses arriving in Hywel Dda during 2024/25. The events will promote the wellbeing and integration of overseas nurses into the community, local culture and promoting the organisational and objectives of the Health Board. The activities delivered during the day help the nurses to bond and form new relationships as part of their integration into the health board.</p> <p><u>Patient benefit:</u> Retention of our overseas nurses is imperative to promote and preserve the continued high standards of our excellent patient care and safety in our hospitals that we strive to maintain and continually improve. The Wellbeing Days facilitate and enhance their professional development through wellbeing and team building. Positive feedback from previous wellbeing days attended by 197 overseas nurses re-affirm our belief that this day is invaluable for their wellbeing and subsequently their ability to apply the best of themselves to the care of our patients.</p> <p><u>Eligibility:</u> Initiatives that promote staff wellbeing which demonstrate a clear improvement in the wellbeing of staff that translate to improved care to patients.</p> | <p>Approved for the 2024-25 financial year, with the recommendation that the Assistant Director of Nursing:</p> <ol style="list-style-type: none">1. Explores sustainable funding sources for future years.2. Discusses this model with SNMT to ensure that the offering is considered equitable and fair for all groups of nursing staff.3. Discusses this model with the Medical Directorate to learn about its enhanced induction programme and any learning that can be shared. |