



CYFARFOD O'R YMDDIRIEDOLWR CORFFORAETHOL MEETING OF THE CORPORATE TRUSTEE

DYDDIAD Y CYFARFOD: DATE OF MEETING:	30 March 2023
TEITL YR ADRODDIAD: TITLE OF REPORT:	Hywel Dda Health Charities Annual Report and Accounts 2021/22
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Mandy Rayani, Director of Nursing, Quality and Patient Experience
SWYDDOG ADRODD: REPORTING OFFICER:	Nicola Llewelyn, Head of Hywel Dda Health Charities

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Penderfyniad/For Decision

ADRODDIAD SCAA SBAR REPORT

Sefyllfa / Situation

The Board of Hywel Dda University Local Health Board (HDdUHB), in its role as corporate trustee of the charitable funds held by HDdUHB, is requested to ratify the approval of the Final Hywel Dda Health Charities Annual Report and Accounts 2021/22, presented to the Charitable Funds Committee at its meeting on 26 January 2023.

Cefndir / Background

HDdUHB has been appointed as Corporate Trustee of the charitable funds by virtue of Statutory Instrument 2009 No. 778 (W.66) and that its Board serves as its agent in the administration of the charitable funds held by the University Health Board.

The Charitable Funds Committee (CFC) has been established as a Committee of HDdUHB and constituted from 22 July 2010.

The purpose of the CFC is to:

- Make and monitor arrangements for the control and management of the Board's Charitable Funds, within the budget, priorities and spending criteria determined by the Board and consistent with the legislative framework.
- Provide assurance to the Board in its role as corporate trustees of the charitable funds held and administered by the University Health Board.
- Agree issues to be escalated to the Board with recommendations for action.

The CFC is responsible for approving all charitable expenditure above £50,000 in accordance with the Committee's terms of reference and agreed scheme of financial delegation. Expenditure over £100,000 requires the approval of the Corporate Trustee.

Asesiad / Assessment

Final Hywel Dda Health Charities Annual Report and Accounts 2020/21

The final Hywel Dda Health Charities Annual Report and Accounts 2021/22, attached at Appendix 1, were presented to the CFC at its meeting on 26 January 2023 and approved, prior to presentation to the Board at its Public meeting on 30 March 2023 for ratification in its role as Corporate Trustee.

Argymhelliad / Recommendation

The Board of Hywel Dda University Local Health Board, in its role as Corporate Trustee of the charitable funds held by the UHB, is asked to **RATIFY** the final Hywel Dda Health Charities Annual Report and Accounts 2021/22.

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable for this paper.
Safon(au) Gofal ac Iechyd: Health and Care Standard(s): Hyperlink to NHS Wales Health & Care Standards	Governance, Leadership and Accountability
Amcanion Strategol y BIP: UHB Strategic Objectives: Hyperlink to HDdUHB Strategic Objectives	All Strategic Objectives are applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Statement	Improve Population Health through prevention and early intervention

Gwybodaeth Ychwanegol:

Further Information:

Ar sail tystiolaeth: Evidence Base:	Standing Orders / Standing Financial Instructions Charitable Funds Committee Terms of Reference Charity Commission guidance
Rhestr Termiau: Glossary of Terms:	Included within the body of the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Cyfarfod Mewnol Pwyllgor Bwrdd Iechyd Prifysgol: Parties / Committees consulted prior to the In Committee University Health Board:	Charitable Funds Committee

Effaith: (rhaid cwblhau)

Impact: (must be completed)

Ariannol / Gwerth am Arian: Financial / Service:	Hywel Dda University Local Health Board holds the charitable funds linked to its NHS services in the capacity of a Corporate Trustee. The responsibility for the management and use of these charitable funds held on trust lies with the Board of Hywel Dda
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	<p>University Local Health Board acting as Corporate Trustee. The Charitable Funds Committee has been established as a Committee of the Hywel Dda University Local Health Board. The purpose of the Charitable Funds Committee is to make and monitor arrangements for the control and management of the UHB's charitable funds, within the budget, priorities and spending criteria determined by the Board and consistent with the legislative framework. The Committee is responsible for ensuring that all charitable expenditure is reasonable, clinically and ethically appropriate.</p>
<p>Ansawdd / Gofal Claf: Quality / Patient Care:</p>	<p>The Charitable Funds Committee must ensure that adequate controls and governance arrangements are in place to ensure that our charitable funds are used to support NHS services locally.</p>
<p>Gweithlu: Workforce:</p>	<p>The resources outlined in the paper will allow the work of the charity to be further developed. The charity has no employees but accesses staff time via the University Health Board.</p>
<p>Risg: Risk:</p>	<p>Breach of Standing Orders and/or Standing Financial Instructions if the Charitable Funds Committee's Terms of Reference are not adhered to.</p>
<p>Cyfreithiol: Legal:</p>	<p>The charity's financial reporting is in line with charity law and guidance.</p>
<p>Enw Da: Reputational:</p>	<p>No impact</p>
<p>Gyfrinachedd: Privacy:</p>	<p>No impact</p>
<p>Cydraddoldeb: Equality:</p>	<p>No EqIA is considered necessary for a paper of this type.</p>



Elusennau Iechyd
HYWEL DDA
Health Charities

#MakingaDifference in 2021-22



Annual report and accounts

Thank you



2021-22 was yet another challenging year as we slowly moved out of the pandemic.

Thanks to your generosity, Hywel Dda Health Charities was able to provide invaluable support to Hywel Dda University Health Board, its patients, service users and staff.

The aim of the charity is to help the NHS do more than would otherwise be possible. I'm thrilled to report that in 2021-22 we spent an incredible £1.6 million on making things better.

This funding has had a real impact, paying for the latest technology, patient comforts, staff training and a whole host of other benefits.

To every supporter who donated to or fundraised for us in 2021-22: in a time of great challenge, your kindness changed lives.

Thank you for #MakingaDifference.

Delyth Raynsford

Chair

Charitable Funds Committee

Hywel Dda University

Health Board



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Elusennau Iechyd
HYWEL DDA
Health Charities

1. Our purpose, achievements and plans





Elusennau Iechyd
HYWEL DDA
Health Charities

Our purpose

Hywel Dda Health Charities is the official charity of Hywel Dda University Local Health Board, registered charity number 1147863. We exist to make a positive difference to the health, wellbeing and experience of NHS patients, service users and staff across Carmarthenshire, Ceredigion and Pembrokeshire.

Our aim is to raise and distribute funds to enhance local NHS services. Every penny we receive from patients, their families and our local communities is spent on enhancing NHS services, above and beyond what NHS funding allows.

Our charity raises and distributes funds to enhance our local NHS services through:

- Providing the most up-to-date medical equipment for diagnosis and treatment
- Creating more welcoming surroundings for patients, their families and staff
- Offering additional patient comforts to make time spent in hospital more comfortable
- Supporting staff learning and development and wellbeing initiatives;
- Enhancing care in our local communities
- Funding research projects to improve our understanding of new and emerging treatments
- Delivering healthy living and health promotion initiatives.



How we help

Hywel Dda Health Charities works closely with Hywel Dda University Health Board to ensure that our charity allocates funding to the areas where it can make the biggest impact to the treatment and care of patients across Carmarthenshire, Ceredigion and Pembrokeshire.

We do not replace NHS funding but use the generous donations we receive from patients, their families and our local communities to support the University Health Board to provide services and activities above and beyond what the NHS can provide.

Hywel Dda University Health Board is the corporate trustee of Hywel Dda Health Charities. The charity is managed independently of the University Health Board through a separate scheme of delegation to its Charitable Funds Committee.

We carry out our aims through the provision of grants to support and enhance the NHS services provided by the University Health Board and its partners.



Who we support

Hywel Dda University Health Board plans and provides NHS healthcare services for Carmarthenshire, Ceredigion, Pembrokeshire and its bordering counties.

12,750 members of staff provide:

Primary care

Community care

In-hospital care

Mental health and learning disabilities services

This is done in partnership with three local authorities and public, private and third sector colleagues, including volunteers, for a population of 387,300, through:

- **Four main hospitals: Bronglais Hospital in Aberystwyth; Glangwili Hospital in Carmarthen; Prince Philip Hospital in Llanelli, and Withybush Hospital in Haverfordwest**
- **Five community hospitals: Amman Valley and Llandovery hospitals in Carmarthenshire; Tregaron Hospital in Ceredigion, and Tenby and South Pembrokeshire hospitals in Pembrokeshire**
- **Two integrated care centres: Aberaeron and Cardigan in Ceredigion, and a number of other community settings, e.g. Bro Preseli, Crymych**
- **48 general practices (four of which are health board managed practices); 53 dental practices (including four orthodontic); 98 community pharmacies; 43 general ophthalmic practices (43 providing Eye Health Examination Wales services and 32 providing low vision services); domiciliary only providers and health centres**
- **Numerous locations providing mental health and learning disabilities services**
- **Highly specialised services commissioned by Welsh Health Specialised Services Committee**
- **Sure Start joint services with Carmarthenshire, Ceredigion, and Pembrokeshire local authorities.**



Our year in numbers

In 2021-22...



was donated to
the charity



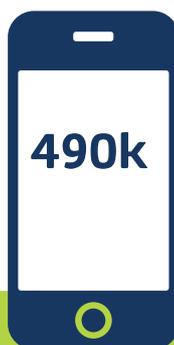
players won a
prize in our
charity lottery



online giving
pages were
created to
support us



Our social
media reach
was over



people left us
a gift in their
will

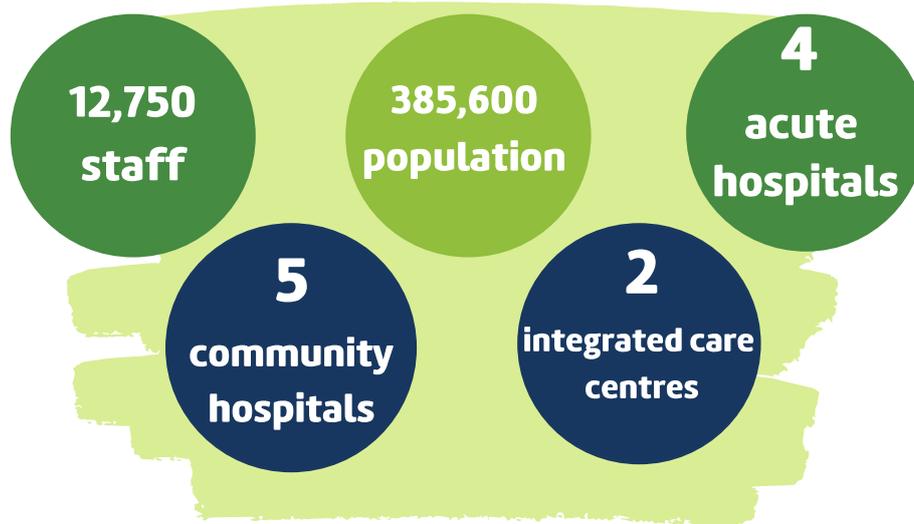


A fabulous
pets were
entered into our
pet competition



The difference you made

Thanks to your generosity, in 2021–22 we were able to enhance care, experience and outcomes for:



These are just a few examples of how charitable funds made a difference...

We funded six major projects to support the health and wellbeing of health board staff thanks to a £242,000 grant from the NHS Charities Together COVID-19 Urgent Appeal. The projects are providing a range of opportunities and support including:



Ecotherapy

Wellbeing Champions

Bereavement support

Rest areas

Lifelong learning

Arts in health

We purchased a new ECG machine costing more than £8,000 for the Intensive Care Unit at Prince Philip Hospital. Senior Sister Catherine Cole said: “We are already seeing the benefits. The ECG machine will help improve the patient experience.”



We provided a new lung function machine costing more than £38,000 for the Cardio-Respiratory department at Withybush Hospital. Principal Clinic Physiologist Sian Jones said: “We are now able to provide airway and lung testing for more complex cases, especially for cancer patients.”



We purchased 3D goggles for Cilgerran Ward at Glangwili Hospital. Sandra Jones, Head of the Therapeutic Play Service, said: “These goggles are great for reducing anxiety amongst children.”



We purchased a new patient monitor for the children’s ward at Bronglais Hospital. Senior Sister Louise Hughes said: “These monitors are of benefit to the child, as they enable closer monitoring to take place.”



We funded cycle training for staff at Cwm Seren mental health unit in Carmarthen so they can support patients to use bikes for exercise and leisure.



We also funded new resources for Hywel Dda's Community Nutrition and Dietetic Service including an online risk calculator for patients and their carers and family members to self-screen for malnutrition.

A £75,000 grant awarded by NHS Charities Together funded a team of community workers reach out to ethnic minority people living in the area. The project increased uptake of the COVID-19 vaccination among ethnic minority communities and increased access to health care services and communication support. The project has been such a success that it recently won a National BAME Health and Care Award!



Diolch!



#YourNHSCharity



Your fantastic fundraising

In a year when we slowly moved out of the pandemic, you went the extra mile to make a big difference! Here's a little flavour of what you did for your NHS charity in 2021-22...



Malcolm Powell raised over £7,000 for Withybush Hospital by staging a classic car run! “My granddaughter is a paramedic and I just think the staff in the NHS are all brilliant people.”

Andrew and Jane Phillips donated £1,500 to the Special Care Baby Unit in Glangwili Hospital from the sale of pumpkins! “We are forever grateful to the team for all the care and help we received.”



Machynys Golf Club Ladies Section raised over £4,000 for the Urology Department and Breast Care Unit at Prince Philip Hospital. “We felt it was important to support causes that work within our community.”



Ceredigion Armed Forces veterans did a barrels-and-plank challenge to raise money for the children’s ward at Bronglais Hospital. “Our veterans totally believe in supporting the local community.”





Five Carmarthenshire community nurses did a skydive to raise funds for their service. Anwen Thomas said: "I have worked as a Health Care Support Worker for over three years and am passionate about the community service we provide."



Jodine Fec, an Advanced Pharmacist, ran the Newport Wales Marathon to raise money for dementia services. "I hope my efforts will support people living with dementia."

Below: the Three Amigos biker group on its annual Christmas toy run for children in Glangwili and Withybush hospitals



#YourNHSCharity



#EichElusenGIG



#YourNHS

elusennauiech y hyweldda
hywelddaheol charities.org



Thank you!



Headline news!

There were some big developments at Hywel Dda Health Charities in 2021-22...

New charity lottery

In September 2021 we launched our new **lottery**! For just £1 per entry our supporters are in with a chance of winning up to £25,000 – and at least 50p comes directly to Hywel Dda Health Charities to help us provide the little extras that make a big difference.



Bronglais Chemo Appeal

In November 2021 we launched the **Bronglais Chemo Appeal**. Our aim is to raise £500,000 to make our dream of providing a purpose-built chemotherapy day unit for Bronglais General Hospital a reality.

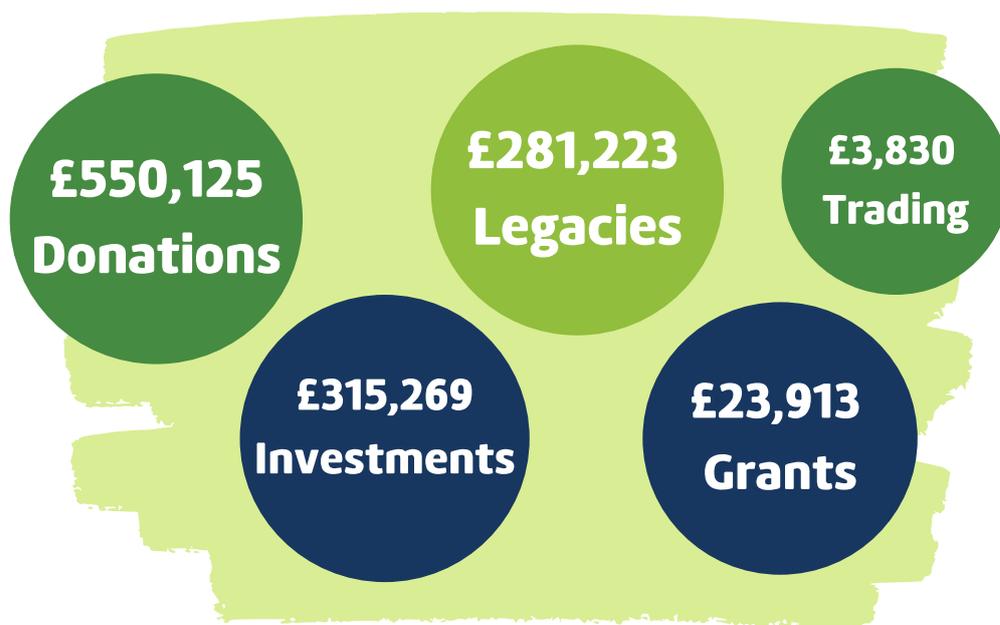


Apêl Cemo Bronglais
Bronglais Chemo Appeal



Income at a glance

In total, thanks to your generosity, our income for 2021-22 was £1.17 million. The income streams of our charity were as follows:



Donations were received from patients and their families wanting to show their appreciation for care received. The charity is extremely grateful for all donations received to help us realise our aims. Some donations were received in memory of a loved one and we are proud to know that the treatment and support received has been so valued.

The charity was also the grateful beneficiary of a number of **legacies** totalling £281,223.

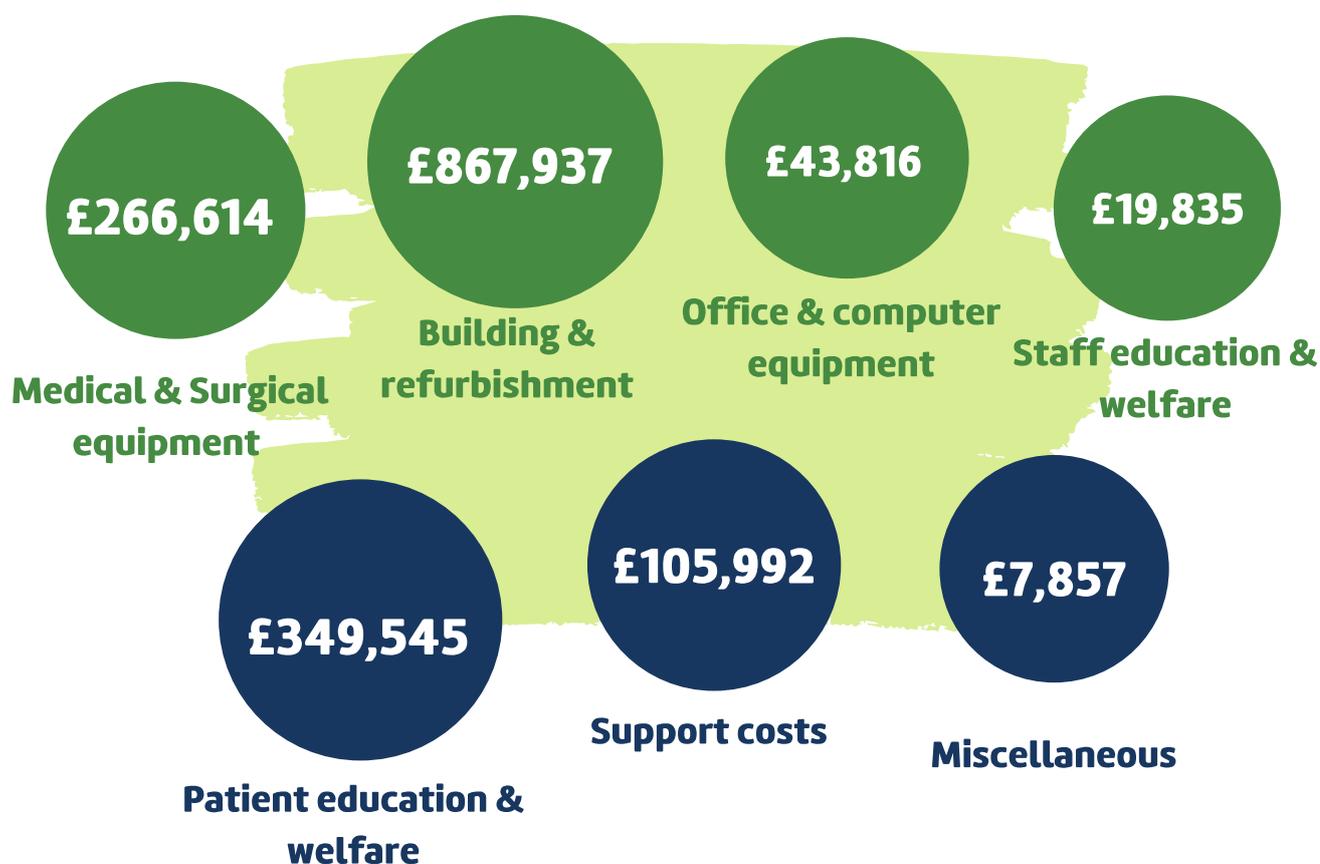
Grants were received from the Co-op Community Fund and Groundwork UK.

Investment income in the form of dividends and interest from investment and cash balances held by the charity was received totalling £315,269.



Expenditure at a glance

The charity is principally a grant making body. During 2021–22 the charity has continued to support a wide range of charitable and health related activities across Hywel Dda University Health Board and spent a total of **£1.66 million** on making things better, as follows:



#YourNHSCharity 



Diolch!  

Our plans for 2022–23



In 2022–23 we will continue to focus on the objectives of our three-year plan, approved by the Charitable Funds Committee in March 2020, which provide a clear direction for the charity so that we can continue to make a positive difference to the health, wellbeing and experience of patients, service users and staff across Hywel Dda University Health Board:

Income: Increase our income levels by 10% on an annual basis from April 2020 to March 2023

Expenditure: Increase charitable expenditure by 15% on an annual basis from April 2020 to March 2023

Communications: Increase our charity's profile and raise awareness of the positive difference we make



How to support us



Be a part of our story in 2022–23! Get in touch using the details below to find out how you can donate, fundraise, or support us in a number of other ways.

www.hywelddahealthcharities.org.uk

01267 239815

Fundraising.HywelDda@wales.nhs.uk



#EichElusenGIG #YourNHSCharity

Registered charity
number: 1147863





Elusennau Iechyd
HYWEL DDA
Health Charities

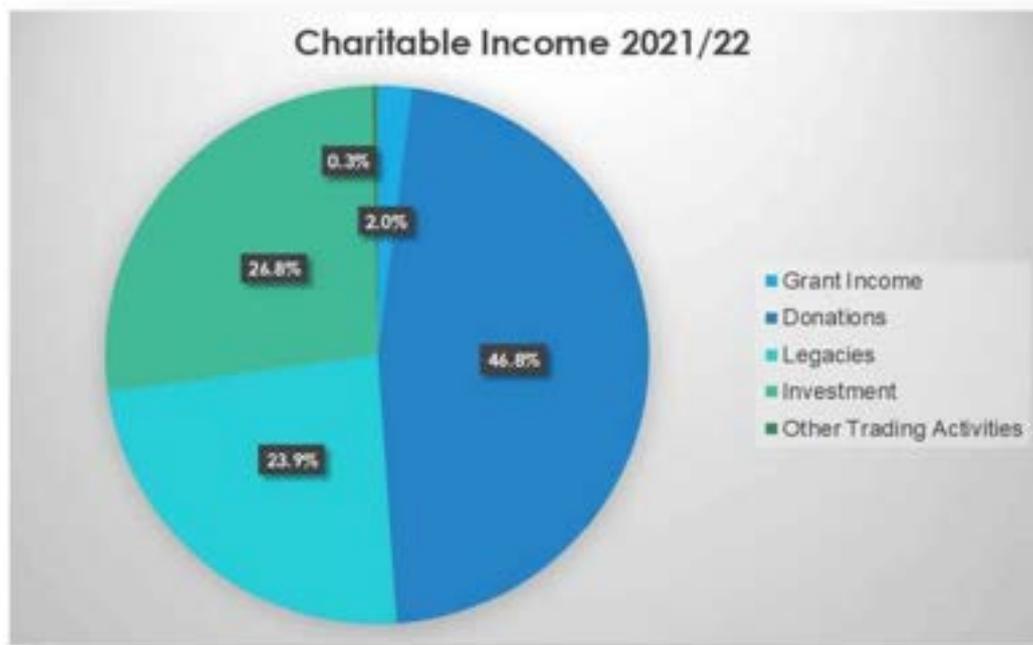
2. Our finances and governance



Financial review

Incoming Resources

The chart below shows our main sources of income in 2021–22. Incoming resources for the year totalled £1,174,360; our largest source of income continues to be gifts and donations from the public either direct or through corporate giving.



Donations (£550,125)

Nearly half of the Charity's income comes from the voluntary efforts of staff, patients and their families wanting to show their appreciation for the care and support they have received. As expected, this income is less than last year (2020–21 £830,973) as levels of gifts and gifts in kind that resulted from the first lockdown did not continue. We remain extremely grateful for all the support the public and staff have given us to help realise our aims.

Legacies (£281,223)

The Charity was also the grateful beneficiary of a number of legacies totalling £281,223, for funds mainly located at our acute hospitals. Generous legacies received during the year included:

- A legacy of £25,010 to Towy Ward, Carmarthenshire
- A legacy of £31,143 to Respiratory Medicine, Prince Philip
- A legacy of £25,010 to Accident & Emergency, Carmarthenshire
- A legacy of £50,019 to Haematology Services, Carmarthenshire
- A legacy of £42,310 to Glangwili General Hospital General Fund
- A legacy of £14,171 to Meurig Ward, Ceredigion
- A legacy of £13,671 to Children's Angharad Ward, Ceredigion
- A legacy of £40,129 to Withybush General Hospital General.



Grants (£23,913)

Grant income has reduced this year (2020–21 £511,386). We are grateful to other charities and similar organisations that have given us grants to fund projects or purchase pieces of equipment. This year, grants were received from the Co-Op Community Fund – Dementia (£21,070), Groundwork UK (£2,000), Co-Op Community Fund – Surf Tonic (£843).

Other Trading Activities (£3,830)

The successful launch of the Hywel Dda Health Charities Lottery took place in September 2021. Marketing plans have been devised to promote the lottery with the aim to increase future player numbers.

Investment income (£315,269)

Investment income in the form of dividends and interest from investment and cash balances held by the charity was received totaling £315,269, equating to 26.8% of total income.

Expenditure

The Charity is principally a grant making body, providing grants to Hywel Dda University Health Board as a contribution to the cost of the provision of healthcare beyond what the NHS provides. During 2021–22 the Charity has continued to support a wide range of charitable and health related activities across Hywel Dda University Health Board.

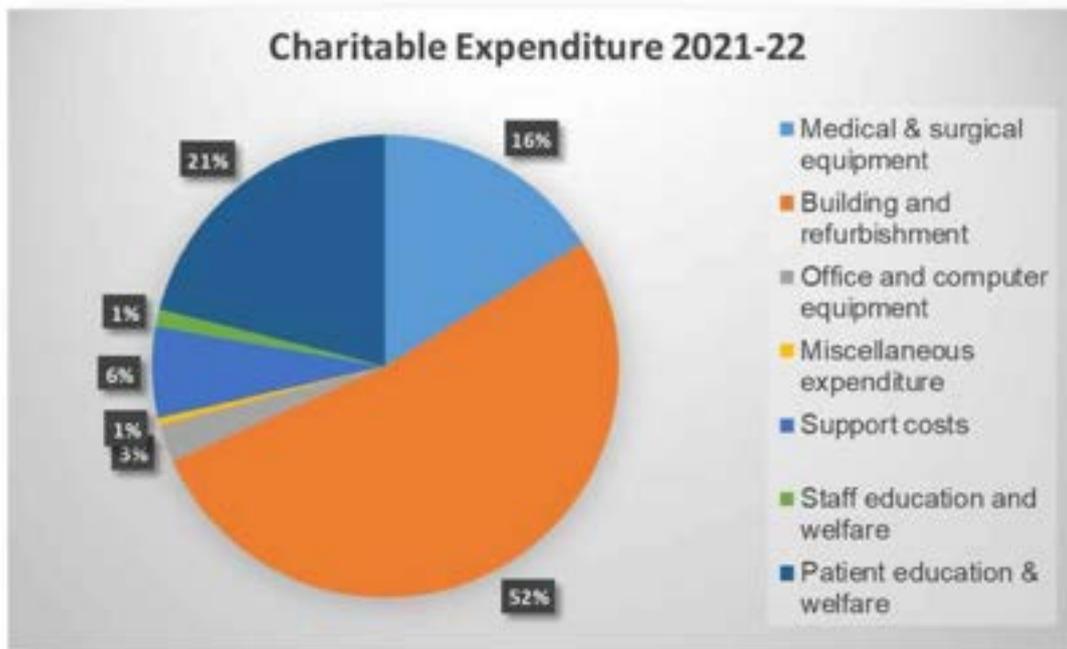
Our key aim is to serve the NHS patients of Hywel Dda University Health Board for the public benefit. By working closely with the University Health Board, we are able to use our generous donations to provide invaluable support on patient focused expenditure.

Our grant making policy ensures that all expenditure of our charitable funds is in accordance with the charitable purpose agreed for the fund and in the spirit of the donor's wishes. All charitable expenditure is made with consideration given to the public benefit of improved healthcare. A rigorous process of review and evaluation is carried out on all funding requests to ensure they are of the highest standard.



Analysis of expenditure

In 2021–22 expenditure on charitable activities totalled £1,661,596. The expenditure categories were as follows:



- Medical and surgical equipment – Equipment for patient benefit
- Office and computer equipment – Equipment, which supports the provision of healthcare thereby benefiting patient care
- Building & refurbishment – Enhancements made to buildings to provide additional patient benefit and care
- Miscellaneous – All other expenditure
- Support costs – Direct administration costs in support of the Charity’s objectives
- Staff education and welfare – Includes training above that which is mandatory to improve patient care
- Patient education and welfare – Expenditure on improving patient education and welfare.

Management and administration costs

The total management and administration costs for 2021–22 were £444,459 which includes £338,466 fundraising costs and £105,993 support costs. This represents 4.2% of the opening fund balances held as at 1st April 2021.

Investments and performance

The Charity retains the services of investment advisors to manage its investment portfolios. Policy is set by the Charity Trustee in its instruction to their advisor. The advisors have been instructed to manage the portfolios to produce both income and capital returns, and manage those funds within the value they retain on the accounts. The Charity also holds funds in short term investments that are not managed by the investment advisor.



During 2021–22, there was realised gain of £189,161 due to an increase in the market value of investments held during the year. This combined with investment income of £315,269 gave a total in year gain of 5.16% for investments held by the Charity.

Sarasin & Partners LLP provided the services of investment advisor for 2021–22. These investments are managed in accordance with the Trustee Act 2000.

The Charity Trustee has challenged its investment advisers to demonstrate that the decisions they make on behalf of the Charity are aligned with its ethical policy. Sarasin has provided examples of how they use Environmental, Social and Governance (ESG) criteria to measure the sustainable and ethical impact of businesses when making investments on behalf of the Charity. These include:–

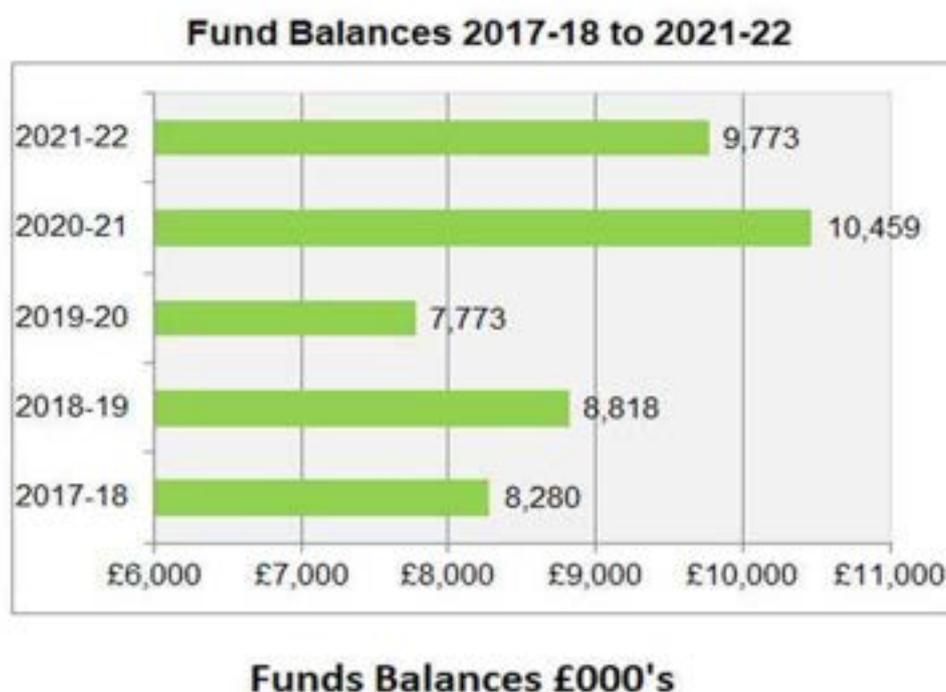
- Bazelgette Finance is an example of a green bond held within the Charity portfolio which is helping to design, build and maintain the Thames Tideway Tunnel. The tunnel will intercept Bazalgette’s Victorian sewerage network, significantly reducing discharges into the Thames – a major feat – which has been awarded the highest green evaluation rating by S&P covering transparency, governance and environmental impact.
- Golden Lane Housing is a leading national charitable enterprise focused on providing supported housing for people with learning disabilities. For the year 2021–2022, Golden Lane Housing was able to provide a further 232 tenancies for people with a learning disability or autism.
- Greensleeves Care is one of the most respected care charities in the United Kingdom providing high quality care for over 25 years. As of November 2022, Greensleeves manage 27 homes with a capacity for 1,245 residents.
- Home REIT plc is held within our portfolio and invests in a diversified portfolio of assets across the UK to provide good quality accommodation to the homeless. As of February 2022, they had acquired 1,585 properties allowing them to provide shelter for over 8,000 tenants.
- Octopus Renewable Infrastructure Trust is another example of a holding in our portfolio which has been at the heart of accelerating the transition to net zero. They invest in renewable energy sources with a particular focus on onshore wind farms and solar parks.

Overall financial position: 31st March 2022

The value of the Charity as at 31st March 2022 has decreased from the previous year by £685,833. This is largely due to a decrease in income sources and a decline in the return on our investments. This can be attributed to the unprecedented support the Charity received in 2020–21, the significant impact of the pandemic on UK charitable giving, community fundraising and mass participation events, in addition to the significant level of grant funding received from NHS Charities Together during 2020/21.



The graph below indicates the level of funds held as at the end of the year in the last five financial years:



Reserves policy

The Charity has a reserves policy and has defined reserves to be the element of funds that are freely available for its general purposes. Reserves are the resources the Charity can make available to spend for any or all of the Charity's purposes once it has met its commitments and covered its other planned expenditure. This means it excludes Permanent endowment, restricted funds and uncommitted designated funds.

Reserves are needed where there may be insufficient balances in individual restricted and designated funds to meet the objectives of those funds. There is also a need for reserves where there may be a requirement to incur expenditure which is exclusively charitable, and cannot be funded from revenue, for which there is not a relevant fund.

The Charity shall hold a separate fixed asset investment reserve based on 10% of the value of its fixed asset investments retained and a minimum of £500,000 to ensure there is sufficient funds for on-going commitments. The fixed asset investment reserve shall only fall below 10% to cover losses in the value of fixed assets.

In order to maintain the reserves as low as possible it is important:

- expenditure plans are developed for all the relevant funds
- monthly financial reports are produced to monitor level of expenditure
- the value of fixed asset investments performance is reviewed quarterly.

The total reserves held by the Charity as at 31st March 2022 was £3,405,053 Charity Unrestricted Funds.



Structure, governance and management

Constitution

Hywel Dda University Local Health Board holds charitable funds as sole corporate trustee and the board members of the University Health Board (whilst not “trustees” in their own right) are jointly responsible for the management of those charitable funds. The membership of the board was as follows at the time the annual report was approved:

Ms Maria Battle, Chair

Mrs Judith Hardisty, Vice Chair

Ms Anna Lewis, Independent Member

Ms Chantal Patel, Independent Member

Mr Winston Weir, Independent Member

Mr Iwan Thomas, Independent Member

Mr Maynard Davies, Independent Member

Ms Delyth Raynsford, Independent Member

Ms Ann Murphy, Independent Member

Mr Paul Newman, Independent Member

Mr Steve Moore, Chief Executive

Mr Huw Thomas, Executive Director of Finance

Mrs Mandy Rayani, Executive Director of Nursing, Quality & Patient Experience

Ms Alison Shakeshaft, Executive Director of Therapies and Health Science

Mrs Lisa Gostling, Executive Director of Workforce and Organisational Development

Late Mrs Ros Jeruis, Executive Director of Public Health

Dr Phil Kloer, Executive Medical Director and Deputy Chief Executive

Mr Andrew Carruthers, Executive Director of Operations

Mrs Joanne Wilson, Board Secretary

Mr Lee Davies, Executive Director of Strategic Development & Operational Planning

The Director of Nursing, Quality & Patient Experience is the Executive Director with lead responsibility for the charity.



Key Management Personnel Remuneration

The trustees have concluded that the Corporate Trustee through the Charitable Funds Committee comprises the key management personnel of the Charity as they are in control of directing the Charity. The Charity does not make any payments for remuneration nor to reimburse expenses to the Charity trustees for their work undertaken as trustee. Trustees are required to disclose all relevant interests, register them with the Health Board and withdraw from decisions where a conflict of interest arises. All related party transactions are disclosed in note 2 to the accounts.

Trustee Recruitment, Appointment and Induction

The Chair and Independent Members are appointed by the Welsh Government, and together with the Executive Directors are trustees of the Hywel Dda Health Charities.

New members of the Board are provided with an induction pack consisting of the Charity's governing documents and policies and procedures as well as previous annual reports and accounts and Charity Commission guidance.

Charitable Funds Committee

The Charitable Funds Committee is appointed by the Board from the Independent Members who act as 'agents' of the Board as sole corporate trustee. The Committee is required to:

- control, manage and monitor the use of the fund's resources;
- provide support, guidance and encouragement for all its fundraising activities whilst managing and monitoring receipt of all income;
- ensure that best practice is followed in the conduct of all its affairs fulfilling all of its legal responsibilities;
- monitor the performance of the appointed investment advisor whilst being aware of ethical considerations;
- keep the University Health Board fully informed on the activity, performance and risks of the Charity;
- appoint the investment advisors to the Charity.

Members of the Charitable Funds Committee also receive regular informal training and briefings on current charity issues at quarterly committee meetings. As the Charity is a member of the Association of NHS Charities, committee members also receive regular briefings on areas of interest and details of relevant training opportunities to enhance their skills.

Objects of the charity

Hywel Dda Health Charities has registered the following objects with the Charity Commission:

“The trustee shall hold the trust fund upon trust to apply the income, and at its discretion, so far as may be permissible, the capital, for all or any charitable purpose or purposes relating to the National Health Service.”



Charity independence

The charitable funds linked to the University Health Board are independent of the 'exchequer' (Government funded NHS) funds of the University Health Board and must be managed separately, even though they are mainly to be used to support the work and services of the NHS body.

The Charity Commission has regulatory responsibility for ensuring the proper management of these charitable funds.

The Charity needs to be independent from, yet supportive of, the University Health Board. The Charity therefore focuses on the following charitable purposes, recognised in law (Charities Act 2022):

- The advancement of health or the saving of lives And to a lesser degree
- The advancement of education
- The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

The Charity raises monies, holds those monies and commits expenditure through more than 278 local, general and special purpose funds.

The current list of these funds is given at appendix A. Whilst almost all funds are designated for a particular purpose (as described by the donor's wishes and the local funds title); some funds are restricted by the charitable purpose imposed by the donor.

Within expenditure authorisation limits local fund managers decide on and commit expenditure for the benefit of the area concerned.

Our staff and advisors

Bankers

The Charity has retained the banking services during the year from Barclays Bank, 9-10 Guildhall Square, Carmarthen, SA31 1PW.

External auditors

The Charity's auditors during the year was Audit Wales, 24 Cathedral Road, Cardiff, CF11 9LJ.



Fundraising activities

During 2020–21, the University Health Board employed six members of staff (4.4 full time equivalent) to support the fundraising and communications functions of the charity. During 2021–22 this function of the charity expanded with additional staff recruited to support the implementation of the charity’s objectives. At the end of 2021–22, nine members of staff (8.77 full time equivalent) were employed to support the fundraising and communications functions of the charity.

The fundraising support team is responsible for increasing the Charity’s income to support Hywel Dda University Health Board to provide services and activities above and beyond what the NHS can provide.

The team is responsible for promoting fundraising for and giving to the Charity and provides support, advice and guidance to fundraisers to ensure that all fundraising is carried out in line with regulation and best practice.

The team also assists many charitable groups and associations that provide both financial and non-financial support for healthcare services across our three counties.

Grant making policy

To achieve its objectives the Charity makes grant payments to Hywel Dda University Health Board in accordance with charity law, our constitution and the wishes and direction of donors.

In making grants, we endeavour to reflect the wishes of patients and staff by directing funds towards areas they tell us are most in need.

Hywel Dda Health Charities makes grants from both its unrestricted and restricted funds. Within the unrestricted funds, grants are made from general funds, designated (earmarked) funds. Income generated from endowment funds are held as restricted income and applied within the restricted purpose of that endowment.

In the awarding of our grants, consideration is given to the Charity Commission’s guidance on public benefit. To ensure public benefit and value for money when authorising charitable expenditure, applications for charitable funds include questions on the purpose of the application to the Charity, why the expenditure is required and how the expenditure meets the aims of the Charity.



Investments

The trustees hold the Pembrokeshire Cardiology Equipment fund as a separate investment portfolio, which is managed with the advice of Sarasin & Partners with an objective of the fund to achieve long-term capital and income growth.

The trustees have approved a total returns policy for this fund. Income is credited back to the Charity bank account and held as restricted income.

Other investments of Hywel Dda Health Charities are also managed with the advice of Sarasin & Partners with an objective of the fund to achieve long-term capital and income growth. Both portfolios are structured to permit a range of investments intended to yield a competitive rate of return in current market conditions.

The investment advisor actively manages the assets and has delegated authority to purchase and sell when market opportunities arise. The trustees have decided not to invest in companies who are:

- involved in the production or manufacturing of tobacco
- supply tobacco products where turnover or more that 5% is derived from this source
- involved in the production, manufacturing of alcoholic beverages, where more than 25% is derived from this source.

Investment managers will be required to present in person to the Charitable Funds Committee at least quarterly (via Videoconferencing, and in person at least twice a year). The Charitable Funds Committee will consider the reports and presentations from the investment manager(s) together with current cashflow reports and forecasts.



Risk management

Exposure to risk

The Chief Executive of Hywel Dda University Local Health Board, together with the other directors, is responsible for ensuring that an effective system of financial control is maintained. The Chief Executive and other directors are also responsible for reviewing the effectiveness of this system and have confirmed that the minimum control standards laid down by the Welsh Government have been in existence throughout the financial year. The minimum control standards apply equally to the management of the Charity by officers of the University Local Health Board as to the exchequer funds of the University Local Health Board. In this way, the major risks to which the Charity is exposed have been reviewed and systems have been established to mitigate those risks.

Financial control

A financial procedure, expenditure guideline, governance framework and strategy have been developed to ensure that there are sufficient management controls in place to:

- ensure that spending is in accordance with objects and priorities agreed by the Charitable Funds Committee;
- ensure the criteria for spending charitable monies are fully met;
- ensure that the accounting records are maintained;
- ensure devolved decision-making is within specified parameters. Internal Audit also undertake annual reviews to evaluate the adequacy of procedures and controls, to ensure compliance, and to provide reasonable assurance over:
 - achievement of management objectives for the systems;
 - use of resources in accordance with donors' requirements;
 - compliance with policies and procedures;
 - safeguarding assets. The Internal Audit reports are presented to both the Charitable Funds and Audit Committee, and this is a key measure of control.

Investment risk

The risk is minimised by agreeing an investment policy with the nominated investment managers. This policy includes ethical consideration where investments in the production, manufacturing or supply of tobacco or alcoholic beverages conflict with the charitable objects.

In assessing companies' involvement in these sectors the following limits have been set:

- investment in the production or manufacture of tobacco products at any level;
- investment in the production, manufacture of alcoholic beverages where more than 10% is derived from this source.

Further to the above, the investment manager's performance is reviewed in each Charitable Fund Committee meeting and compared to charitable investment benchmarks.

Appendix A: List of designated funds

CORPORATE - HYWEL DDA WIDE

Fund Cost Centre	Fund Name	Fund Type
T552	Childrens Services – Child and Adolescent Psychiatry	Legacy
T556	Macmillan Support - Palliative Care	Legacy
T560	NHS Charities Together	Legacy
T561	NHS Charities Together (Stage 1 Second Wave)	Legacy
T562	NHS Charities Together (Stage 2)	Legacy
T563	NHS Charities Together (Stage 3)	Legacy
T600	Support for Life Response Fund	Open
T601	Hywel Dda Volunteering for Health	Open
T603	Mental Health & LD Services Corporate	Open
T604	Hywel Dda Chiropody Fund	Open
T605	Charity of the Year 14/15 Surf Tonic	Open
T606	Charity of the Year 15/16 (Paeds Play Sservice)	Open
T608	Charity of the Year 17/18 HARP	Open
T609	Hywel Dda Brain Injury & Complex Neurological Therapy	Open
T610	Hywel Dda Unrestricted Apportionments	Open
T612	Integrated Psychological Therapies Services	Open
T613	Crisis Resolution & Home Treatment	Open
T614	Hywel Dda Colorectal Fund	Open
T615	Hywel Dda Upper GI	Open
T616	Hywel Dda Audiology	Open
T617	Hywel Dda Paediatric Diabetes	Open

CARMARTHENSHIRE – ACUTE

Fund Cost Centre	Fund Name	Fund Type
T001	Ceri Ward	Legacy
T002	Cleddau Ward	Legacy
T003	Urology Cancer Fund	Legacy
T006	Preseli Ward	Legacy
T008	Teifi Ward	Legacy
T022	Endoscopy Fund	Legacy
T025	Osteoporosis Fund	Legacy
T039	Prince Philip Hospital Breast Centre	Legacy
T043	Prince Philip Hospital Ward 6	Legacy

T050	Steffan Ward	Legacy
T058	Towy Ward	Legacy
T059	Cardiac	Legacy
T061	Cardiac Rehabilitation	Legacy
T062	Diabetic Education	Legacy
T067	Dialysis Patients' Amenities	Legacy
T075	Carmarthen Oncology Fund	Legacy
T091	Prince Phillip Hospital Cancer Fund	Legacy
T093	Prince Phillip Hospital Cardiac Fund	Legacy
T103	Prince Phillip Hospital Respiratory Fund	Legacy
T129	Prince Phillip Hospital Rheumatology Fund	Legacy
T131	Carmarthenshire Lung Cancer Fund	Legacy
T134	Special Care Baby Unit	Legacy
T141	Glangwili General Hospital Early Pregnancy Assessment Unit	Legacy
T156	Intensive Care Unit	Legacy
T163	Accident & Emergency	Legacy
T191	Haematology Fund	Legacy
T196	Outpatient Staff	Legacy
T213	Carmarthen Parkinsons Disease Service Development Fund	Legacy
T253	Mynydd Mawr General Purposes	Legacy
T267	Elizabeth Williams Children's Clinic	Legacy
T289	Glangwili General Hospital General Purpose	Legacy
T300	Prince Phillip Hospital General Purposes	Legacy
T318	Prince Phillip Hospital Nurses Legacy Fund	Legacy
T584	Chemotherapy Unit	Legacy
T587	Minafon Surgery (R)	Legacy
T602	Chronic Disease Management	Open
T688	Carmarthenshire Liver	Open
T700	Carmarthenshire Pharmacy Fund	Open
T701	Glangwili General Hospital General Purposes	Open
T702	Glangwili General Hospital Rehabilitation Fund	Open
T703	Glangwili General Hospital Cardiology Fund	Open
T704	Glangwili General Hospital Dermatology Fund	Open
T705	Glangwili General Hospital Oncology	Open
T706	Carmarthenshire Gastroenterology	Open
T707	Glangwili General Hospital General Medicine	Open
T708	Glangwili General Hospital General Surgery	Open
T709	Carmarthenshire Urology	Open
T710	Glangwili General Hospital Orthopaedics	Open
T711	Glangwili General Hospital ENT	Open

T712	Carmarthenshire Ophthalmology	Open
T713	Glangwili General Hospital Obstetrics & Gynaecology	Open
T714	Glangwili General Hospital Anaesthetics	Open
T715	Glangwili General Hospital A&E	Open
T716	Prince Philip Hospital General Purposes	Open
T717	Prince Philip Hospital Pharmacy	Open
T718	Prince Philip Hospital Rehabilitation	Open
T719	Prince Philip Hospital Cardiology	Open
T720	Prince Philip Hospital Oncology	Open
T721	Prince Philip Hospital Rheumatology	Open
T722	Prince Philip Hospital General Medicine	Open
T723	Prince Philip Hospital Surgical	Open
T724	Prince Philip Hospital Orthopaedics	Open
T725	Prince Philip Hospital Anaesthetics	Open
T726	Prince Philip Hospital Minor Injuries Unit	Open
T727	Carmarthenshire/Ceredigion Breast Care	Open
T728	Prince Philip Hospital AMAU	Open
T742	Mynydd Mawr General Purposes	Open
T754	Carmarthenshire Community Midwifery	Open
T762	Carmarthenshire Clinical Support Outpatients	Open
T763	Carmarthenshire Clinical Support Histopathology	Open
T764	Carmarthenshire Clinical Support Radiology	Open
T765	Carmarthenshire Infectious Diseases	Open
T766	Carmarthenshire Clinical Support Haematology	Open
T767	Carms Clinical Support Audiology	Open
T772	Carmarthenshire Clinical Support Neurophysiology	Open
T780	Carmarthenshire Childrens Services General Purposes	Open
T781	Carmarthenshire Childrens Services Paediatric Oncology	Open
T782	Carmarthenshire Children Services Neonatal	Open
T784	Carmarthenshire Sexual Health Services	Open
T785	Carmarthenshire Dental Services Fund	Open
T791	Carmarthenshire Respiratory Research	Open
T792	Prince Philip Hospital Respiratory Services	Open
T793	Carmarthenshire Diabetic Services Fund	Open
T794	Minafon Surgery	Open
T796	Meddygfa Sarn	Open

CARMARTHENSHIRE - COMMUNITY

T206	Physiotherapy & Gymnasium	Legacy
T214	Llandovery General Purpose	Legacy
T216	Palliative Care Nurses	Legacy
T219	Cross Hands Comm Nurses	Legacy
T247	AV General Purposes	Legacy
T274	Ty Bryngwyn Fund	Legacy
T285	Amman Valley OPD + Physio	Legacy
T288	Acute Response Services Base Carmarthenshire	Legacy
T602	Chronic Disease Management	Open
T740	Llandovery General Purposes	Open
T741	Amman Valley General Purposes	Open
T743	Continuing Care Team Carmarthenshire	Open
T744	Acute Response Team Carmarthenshire	Open
T746	Carmarthenshire Community Ty Cymorth Hospice	Open
T747	Carmarthenshire Community Ty Bryngwyn	Open
T748	Carmarthenshire Community Palliative Care	Open
T749	Carmarthenshire Community Ty Bryngwyn Inpatient	Open
T750	Carmarthenshire Community General Community	Open
T751	Carmarthenshire Comm District Llanelli Team	Open
T752	Carmarthenshire Comm District Amman/Gwendraeth	Open
T753	Carmarthenshire Comm District Carmarthen Team	Open
T768	Carmarthenshire Clinical Support Chiropody	Open
T769	Carmarthenshire Clinical Support Physiotherapy	Open
T770	Carmarthenshire Clinical Support Dietetics	Open
T771	Carmarthenshire Clinical Support Occupational Therapy	Open
T773	Carmarthenshire Clinical Support Speech and Language	Open

CEREDIGION – ACUTE

T322	BA Jenkins BGH	Legacy
T323	FE Smith Legacy Income (Ceredig Ward)	Legacy
T330	Bronglais General Hospital (G)	Legacy
T333	Pathology (S)	Legacy
T336	Endoscopy Fund	Legacy
T338	XRay Equipment (S)	Legacy
T342	I.C.U (S)	Legacy
T343	Ophthalmology (S)	Legacy
T345	Ceredig Ward (OG)	Legacy
T346	Ceredig Ward (LI)	Legacy
T349	Meurig Ward (S)	Legacy
T352	Cardiac Rehabilitation	Legacy

T367	Accident & Emergency (S)	Legacy
T370	Diabetic Care Fund	Legacy
T376	Leri Day Hospital	Legacy
T377	The Osteoporosis Fund	Legacy
T392	BGH Chemotherapy Day Unit Appeal	Legacy
T800	BA Jenkins Bronglais	Open
T802	FE Smith Legacy (Capital in Perpetuity)	Open
T804	Ceredigion Staff Training	Open
T807	Ceredigion Childrens Services General	Open
T808	Ceredigion Clinical Support Haematology	Open
T809	Ceredigion Clinical Support Biochemistry	Open
T810	Ceredigion Clinical Support Radiology	Open
T815	Ceredigion Clinical Support Outpatients	Open
T818	Ceredigion Medicines Management	Open
T819	Rees Eirwyn Evans Capital Fund	Open
T820	Rees Eirwyn Evans Inc (Meurig Ward)	Open
T851	Bronglais Hospital General Fund	Open
T856	Ceredigion Theatres & Critical Care	Open
T857	Ceredigion General Surgery	Open
T858	Ceredigion Ophthalmology	Open
T859	Ceredigion Endoscopy	Open
T860	Ceredigion Orthopaedic & Rheumatology	Open
T861	Ceredigion Emergency Care	Open
T862	Ceredigion General Medicine	Open
T863	Ceredigion Diabetes Services	Open
T864	Ceredigion Renal Services	Open
T865	Ceredigion Cancer Services	Open
T866	Ceredigion Cardiovascular Services	Open
T867	Ceredigion Obstetrics & Gynaecology	Open
T868	Ceredigion Maternity Services	Open

CEREDIGION - COMMUNITY

T321	BA Jenkins Aberaeron	Legacy
T357	Physiotherapy Dept	Legacy
T380	Aberaeron Hosp (G)	Legacy
T381	Cardigan Hosp (G)	Legacy
T382	Tregaron Hospital (G)	Legacy
T559	Ty Geraint Palliative Care	Legacy
T801	BA Jenkins Aberaeron	Open
T803	Home Ground (Big Lottery)	Open
T811	Ceredigion Clinical Support Physiotherapy	Open
T812	Ceredigion Clinical Support Occupational Therapy	Open
T813	Ceredigion Clinical Support Speech and Language	Open

T814	Ceredigion Clinical Support Chiropody	Open
T817	Ceredigion Clinical Support Dietetics	Open
T852	Aberaeron Hospital General Fund	Open
T853	Cardigan Hospital General Fund	Open
T854	Tregaron Hospital General Fund	Open
T855	Ceredigion County Community Services	Open
T870	Ceredigion Palliative Care	Open
T878	Ceredigion CRT and ART Fund	Open

PEMBROKESHIRE - ACUTE

T431	Withybush General Hospital A&E Fund	Legacy
T439	Withybush General Hospital Breast Clinic Fund	Legacy
T440	Withybush General Hospital Cancer Day Unit	Legacy
T442	Withybush General Hospital Cardiac Unit Fund	Legacy
T445	Withybush General Hospital Chest Unit Fund	Legacy
T450	Withybush General Hospital Diabetic Unit Fund	Legacy
T456	Withybush General Hospital Outpatient Equipment	Legacy
T458	Withybush General Hospital General Purpose Fund	Legacy
T460	Cardiology Equipment Income Fund	Legacy
T467	Withybush General Hospital ICU Fund	Legacy
T470	Withybush General Hospital JI Page	Legacy
T473	Withybush General Hospital Renal Fund	Legacy
T482	Withybush General Hospital Ophthalmology Fund	Legacy
T493	Withybush General Hospital Rheumatology	Legacy
T498	Withybush General Hospital Surgical DH Fund	Legacy
T505	Withybush General Hospital Ward1 General Purpose	Legacy
T507	Withybush General Hospital Ward 3 Fund	Legacy
T509	Withybush General Hospital Ward 4 Equipment Fund	Legacy
T511	Withybush General Hospital Ward 7 Fund	Legacy
T514	Withybush General Hospital Coronary Care Fund	Legacy
T516	Withybush General Hospital Ward 9 Fund	Legacy
T517	Withybush General Hospital Ward 10 Fund	Legacy
T518	Withybush General Hospital Ward 10 Refurbishment Scheme	Legacy
T521	Withybush General Hospital Ward 12 Fund	Legacy
T558	NOF Cardiac Rehabilitation	Legacy
T588	Goodwick Surgery (R)	Legacy
T900	Withybush Hospital Fund	Legacy
T902	Cardiac/ Respiratory Fund Pembs	Open
T903	Cardiology Equipment Withybush General Hospital (Capital in Perpetuity)	Open
T904	Surgical Services Fund Pembs	Open
T905	Cancer Services Pembs	Open

T906	Medical Services Fund Pembs	Open
T912	Pembrokeshire Clinical Support Radiology	Open
T914	Pembrokeshire Clinical Support Biochemistry	Open
T915	Pembrokeshire Clinical Support Haematology	Open
T916	Pembrokeshire Clinical Support Microbiology	Open
T917	Pembrokeshire Clinical Support Outpatients	Open
T921	Pembrokeshire Childrens Services General	Open
T922	Pembrokeshire Childrens Services Children's Wards	Open
T924	Pembrokeshire Medicines Management	Open
T925	Pembrokeshire Maternity & Gynaecology	Open
T926	Pembrokeshire Renal Fund	Open

PEMBROKESHIRE - COMMUNITY

T528	South Pembrokeshire Hospital General Purpose Fund	Legacy
T535	Tenby Cottage Hospital General Purpose Fund	Legacy
T545	Pembs Community General Purposes	Legacy
T557	NOF Palliative Care Data Base	Legacy
T901	Pembrokeshire Community Services	Open
T910	Pembrokeshire Clinical Support Physiotherapy	Open
T911	Pembrokeshire Clinical Support OT	Open
T918	Pembrokeshire Clinical Support Chiropody	Open
T919	Pembrokeshire Clinical Support Dietetics	Open
T920	Pembrokeshire Clinical Support Speech Therapy	Open
T927	Fishguard Health Care Centre Fund	Open
T930	Pembs Care at Home Team	Open

MENTAL HEALTH & LEARNING DISABILITIES

T397	Enlli Ward	Legacy
T403	St Non's	Legacy
T407	Cwm Seren Ward Fund	Legacy
T415	Wellfield RC Fund	Legacy
T419	Bryngofal Ward Fund	Legacy
T427	Brynmair Fund (R)	Legacy
T429	Bryngolau Fund	Legacy
T549	Bro Cerwyn DH Fund	Legacy
T552	Childrens Services - Child and Adolescent Psychiatry	Legacy
T586	Low Secure Unit, MH & LD	Legacy
T603	Mental Health & LD Services Corporate	Open
T605	Charity of the Year 14/15 - Surf Tonic	Open
T612	Integrated Psychological Therapies Services	Open
T613	Crisis Resolution & Home Treatment	Open

T691	Bryngolau Ward Prince Philip Hospital	Open
T692	Swn Y Gwynt Adult Mental Health Fund	Open
T693	Brynmair Adult Mental Health Fund	Open
T694	North Carmarthenshire Older Adult Mental Health Services	Open
T695	Bryngofal Ward Prince Philip Hospital	Open
T697	South Carmarthenshire OAMH	Open
T698	Ty Bryn Learning Disabilities Unit Fund	Open
T699	Morlais Ward Glangwili General Hospital	Open
T783	Childrens Services Child and Adolescent Psychiatry	Open
T790	Mental Health Services Carmarthenshire	Open
T795	Low Secure Unit, MH & LD	Open
T797	Carmarthenshire Community Substance Misuse	Open
T798	Carmarthenshire Community Learning Disabilities Team	Open
T799	Cwm Seren Psychiatric Intensive Care Unit	Open
T869	Mental Health Services Ceredigion	Open
T871	Enlli Ward BGH Fund	Open
T872	Ceredigion Older Adult Mental Health Services	Open
T873	Gorwelion Adult Mental Health Fund	Open
T874	Ceredigion Primary Mental Health Support Service	Open
T907	Mental Health Services Pembs	Open
T923	Pembrokeshire Childrens Services Sandy Bear Fund	Open
T931	St Non Ward Fund	Open
T934	Pembrokeshire Older Adult Mental Health Service	Open
T935	Pembrokeshire Community Learning Disabilities Team	Open
T937	Bro Cerwyn Adult Mental Health Fund	Open

Key

‘Open’ Funds

Funds, which are open for new donations for a designated purpose. They mainly comprise ‘unrestricted’ donations but may also in some cases include ‘restricted’ monies by virtue of the terms of a donation or legacy.

‘Legacy’ Funds

Funds, which are maintained to manage significant Legacies, usually restricted monies for a particular purpose and may include ‘Capital in Perpetuity’ funds where only the investment income can be spent. Not used for new donations.

HYWEL DDA HEALTH CHARITIES

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

FOREWORD

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) second edition issued October 2019 and applies to report periods beginning on or after 1 January 2019. This edition consolidates the changes to the Statement of Recommended Practice (SORP) for Update Bulletins 1 and 2, the Charities Act 2011 and changes to UK Generally Accepted Practice since the launch of SORP (FRS102) on 16 July 2014, as it applies for reporting periods beginning on or after 1 January 2015.

STATUTORY BACKGROUND

The Hywel Dda University Local Health Board is the corporate trustee of the charity under paragraph 16c of Schedule 2 of the NHS and Community Care Act 1990.

The Trustee has been appointed under s11 of the NHS and Community Care Act 1990.

MAIN PURPOSE OF THE FUNDS HELD ON TRUST

The main purpose of the charity is to apply income for any charitable purposes relating to the National Health Service wholly or mainly for the services provided by the Hywel Dda University Local Health Board.

Hywel Dda Health Charities
Statement of Financial Activities for the year ended 31 March 2022

	Unrestricted funds £000	Restricted Income funds £000	Endowment funds £000	Total Funds 2021-22 £000
Incoming resources from generated funds:				
Donations, legacies & grants	3	491	365	0
Other trading activities	3	4	0	0
Investments Income	5	108	127	80
Total incoming resources	603	492	80	1,175
Expenditure on:				
Raising Funds	6	172	203	13
Charitable activities	7	803	720	139
Total expenditure	975	923	152	2,050
Net gain / (losses) on investments	13	64	76	49
Net income / (expenditure)	(308)	(355)	(23)	(686)
Transfer between funds	18	(19)	19	0
Net movement in funds	(327)	(336)	(23)	(686)
Reconciliation of Funds				
Total Funds brought forward as at 1 April 2021	19	3,732	4,155	2,572
Total Funds carried forward as at 31 March 2022	3,405	3,819	2,549	9,773

Hywel Dda Health Charities
Statement of Financial Activities for the year ended 31 March 2021

	Unrestricted funds £000	Restricted Income funds £000	Endowment funds £000	Total Funds 2020-21 £000
Incoming resources from generated funds:				
Donations and legacies	817	1,366	0	2,183
Investments	127	116	84	327
Total incoming resources	944	1,482	84	2,510
Expenditure on:				
Raising Funds	126	121	20	267
Charitable activities	519	491	27	1,037
Total expenditure	645	612	47	1,304
Net gain / (losses) on investments	569	516	395	1,480
Net income / (expenditure)	868	1,386	432	2,686
Transfer between funds	(97)	71	26	0
Net movement in funds	771	1,457	458	2,686
Reconciliation of Funds				
Total Funds brought forward as at 1 April 2020	2,961	2,698	2,114	7,773
Total Funds carried forward as at 31 March 2021	3,732	4,155	2,572	10,459

Hywel Dda Health Charities
Hywel Dda Health Charities Balance Sheet as at 31 March 2022

	Note	Unrestricted funds £000	Restricted Income funds £000	Endowment funds £000	Total 2021-22 £000	Total 2020-21 £000
Fixed assets:						
Investments	13	3,722	2,813	2,317	8,852	8,647
Total fixed assets		3,722	2,813	2,317	8,852	8,647
Current assets:						
Debtors	14	13	12	0	25	39
Cash at bank and in hand	15	723	2,110	347	3,180	2,937
Total current assets		736	2,122	347	3,205	2,976
Liabilities:						
Creditors falling due within one year*	16	341	333	115	789	507
Net current assets / (liabilities)		395	1,789	232	2,416	2,469
Total assets less current liabilities						
Creditors falling due after more than one year*	16	712	783	0	1,495	657
Total net assets		3,405	3,819	2,549	9,773	10,459
The funds of the charity:						
Endowment Funds	19	0	0	2,549	2,549	2,572
Restricted income funds	19	0	3,819	0	3,819	4,155
Unrestricted income funds	19	3,405	0	0	3,405	3,732
Total funds		3,405	3,819	2,549	9,773	10,459

* the prior year figures have been recalculated to reflect the split between creditors <1yr and >1 yr

The notes on pages 42-52 form part of these accounts

Signed :

Name : **Miss Maria Battle** (Chair of the Corporate Trustee)

Date :

Hywel Dda Health Charities
Statement of Cash Flows for the year ending 31 March 2022

	Note	Total Funds 2021-22 £000	Total Funds 2020-21 £000
Cash flows from operating activities:			
Net cash used in/(provided by) operating activities	17	(56)	929
Cash flows from investing activities:			
Dividend, interest and rents from investments	5	315	327
Proceeds/(losses) from the sale of investments	13	0	3
Purchase of investments	13	(16)	(15)
Net cash provided by (used in) investing activities		299	315
Change in cash and cash equivalents in the reporting period		243	1,244
Cash and cash equivalents at the beginning of the reporting period	15	2,937	1,693
Cash and cash equivalents at the end of the reporting period	15	3,180	2,937

The notes on pages 42-52 form part of these accounts

Note on the accounts

1 Accounting Policies

(a) Basis of preparation

The financial statements have been prepared under the historic cost convention, with the exception of investments which are included at fair value.

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) second edition issued October 2019 and applies to report periods beginning on or after 1 January 2019. This edition consolidates the changes to the Statement of Recommended Practice (SORP) for Update Bulletins 1 and 2, the Charities Act 2011 and changes to UK Generally Accepted Practice since the launch of SORP (FRS102) on 16 July 2014, as it applies for reporting periods beginning on or after 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Trustee considers that there are no material uncertainties about the Charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

In future years, the key risks to the Charity are a fall in income from donations or investment income but the Trustee has arrangements in place to mitigate those risks (see the risk management and reserves sections of the annual report for more information).

The Charity meets the definition of a public benefit entity under FRS 102.

(b) Funds structure

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as:

- A restricted fund or
- An endowment fund.

Restricted funds are those where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. The Charity's restricted funds tend to result from appeals or legacies for specified purposes.

Endowment funds arise when the donor has expressly provided that the gift is to be invested and only the income of the fund may be spent. These funds are sub analysed between those where the Trustee has the discretion to spend the capital (expendable endowment) and those where there is no discretion to expend the capital (permanent endowment).

The charity has one permanent endowment fund, the Pembrokeshire Cardiology Equipment Fund. This fund is managed on a total returns basis. This means that the funds are invested to maximise the return on investment without regard to whether that return is in the form of income from dividends or interest or capital appreciation (where the market value of the investment increases). Although a total returns approach has been approved by the Trustee, no funds have been released as at the balance sheet date.

Those funds which are neither endowment nor restricted income funds, are unrestricted income funds which are sub analysed between designated (earmarked) funds where the Trustee have set aside amounts to be used for specific purposes or which reflect the non-binding wishes of donors and unrestricted funds which are at the Trustee's discretion, including the general fund which represents the Charity's reserves. The major funds held in each of these categories are disclosed in note 19.

(c) Incoming resources

Income consists of donations, grants, legacies, income from charitable activities and investment income.

Donations are accounted for when received by the Charity. All other income is recognised once the Charity has entitlement to the resources, it is probable (more likely than not) that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

Where there are terms or conditions attached to incoming resources, particularly grants, then these terms or conditions must be met before the income is recognised as the entitlement condition will not be satisfied until that point. Where terms or conditions have not been met or uncertainty exists as to whether they can be met then the relevant income is not recognised in the year but deferred and shown on the balance sheet as deferred income.

(d) Incoming resources from legacies

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is probable, whichever falls sooner.

Receipt is probable when:

- Confirmation has been received from the representatives of the estate(s) that probate has been granted
- The executors have established that there are sufficient assets in the estate to pay the legacy and
- All conditions attached to the legacy have been fulfilled or are within the charity's control.

If there is uncertainty as to the amount of the legacy and it cannot be reliably estimated then the legacy is shown as a contingent asset until all of the conditions for income recognition are met.

(e) Incoming resources from endowment funds

The incoming resources received from the invested endowment fund are wholly restricted.

(f) Resources expended and irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- There is a present legal or constructive obligation resulting from a past event
- It is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- The amount of the obligation can be measured or estimated reliably.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

(g) Recognition of expenditure and associated liabilities as a result of grants

Grants payable are payments made to linked, related party or third party NHS bodies and non NHS bodies, in furtherance of the charitable objectives of the funds held on trust, primarily relief of those who are sick.

Grant payments are recognised as expenditure when the conditions for their payment have been met or where there is a constructive obligation to make a payment.

A constructive obligation arises when:

- We have communicated our intention to award a grant to a recipient who then has a reasonable expectation that they will receive a grant
- We have made a public announcement about a commitment which is specific enough for the recipient to have a reasonable expectation that they will receive a grant
- There is an established pattern of practice which indicates to the recipient that we will honour our commitment.

The Trustee has control over the amount and timing of grant payments and consequently where approval has been given by the Trustee and any of the above criteria have been met then a liability is recognised. Grants are not usually awarded with conditions attached. However, when they are then those conditions have to be met before the liability is recognised.

Where an intention has not been communicated, then no expenditure is recognised but an appropriate designation is made in the appropriate fund. If a grant has been offered but there is uncertainty as to whether it will be accepted or whether conditions will be met then no liability is recognised but a contingent liability is disclosed.

(h) Allocation of support costs

Support costs are those costs which do not relate directly to a single activity. These include staff costs, costs of administration, internal and external audit costs. Support costs have been apportioned between fundraising costs and charitable activities on an appropriate basis. The analysis of support costs and the basis of apportionment applied are shown in note 10.

(i) Fundraising costs

The costs of generating funds are those costs attributable to generating income for the Charity, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the charity's objects. The costs of generating funds represent fundraising costs together with investment management fees. Fundraising costs include expenses for fundraising activities and a fee paid to a related party, the Health Board, under a fundraising agreement. The fee is used to pay the salaries and overhead costs of the Health Boards' fundraising office.

(j) Charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the Charity. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure in addition to the direct costs. The total costs of each category of charitable expenditure include an apportionment of support costs as shown in note 7.

(k) Debtors

Debtors are amounts owed to the Charity. They are measured on the basis of their recoverable amount.

(l) Fixed Asset Investments

Investments are a form of basic financial instrument. Fixed Asset investments are initially recognised at their transaction value and are subsequently measured at their fair value (market value) at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposal throughout the year. Quoted stocks and shares are included in the Balance Sheet at the bid price as at the close of business on the valuation date. Other investments are included at the Trustee's best estimate of market value.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to the wider economic conditions, the attitude of investors to investment risk and changes in sentiment concerning equities and within particular sectors or sub sectors. Further information on the Charity's investments can be found in note 13.

(m) Cash and cash equivalents

Cash at bank and in hand is held to meet the day to day running costs of the charity as they fall due. Cash equivalents are short term, highly liquid investments, usually in 90 day notice interest bearing savings accounts.

(n) Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the Charity expects to have to pay to settle the debt.

Amounts which are owed in more than a year are shown as long term creditors.

(o) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening carrying value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening carrying value (or purchase date if later).

2. Related party transactions

During the year none of the Trustee's Representatives or members of the key management staff or parties related to them have undertaken any material transactions with the Hywel Dda Health Charities.

Board Members (and other senior staff) take decisions both on Charity and Exchequer matters and controls are in place to ensure the interests of each are kept discrete and also to ensure they do not personally benefit from such decisions. Declarations of personal interest have been made in both capacities and are available for public inspection.

During 2021-22 the Charity has made grant payments to Hywel Dda University Health Board of **£1,555,604** (2019-20: £867,094). As at 31 March 2022 the total owed by the Charity was **£3,440** (2020-21: £39,239).

Member Name	Details of Positions Held During The Financial Year	Details Of Interest Declared
Anna Lewis	Independent Member	Visiting Senior Lecturer in Swansea University Consultancy work undertaken in Betsi Cadwaladr University Health Board Consultancy work undertaken in Cwm Taf Morgannwg Health Board
Maynard Davies	Independent Member	Member of the Information Governance Review Panel for the SAIL Databank run by Swansea University
Owen Burt	Independent Member	Close Family Member working in University of Wales Trinity St David
Philip Kloer	Medical Director	Honorary Professor in Swansea University Trustee of the Faculty of Medical Leadership & Management (FMLM) and FMLM Wales Lead
Steve Moore	Chief Executive	Honorary Professor in University of Wales Trinity St David

Total value of transactions are with entities at which Board members and key senior staff have influential interests in 2021-22:

	Expenditure with related party	Amounts owed to related party	Income from related party	Amounts owed by related party
	£	£	£	£
University of Wales Trinity St David	175	0	0	0
Swansea University	0	0	251	0

Amounts referred to above were under £1,000

3. Income from donations, legacies, grants and other trading activities

	Unrestricted funds	Restricted Income funds	Endowment funds	Total 2021-22	Total 2020-21
	£000	£000	£000	£000	£000
Donations	490	61	0	551	831
Legacies	0	281	0	281	841
Grants	1	23	0	24	511
Other Trading Activities	4	0	0	4	0
	495	365	0	860	2,183

4. Role of volunteers

Hywel Dda Health Charities is extremely fortunate to have the support of so many wonderful people who give their time, energy and dedication to raise funds for the charity on a voluntary basis year after year. Our supporters fundraise for us for many different reasons. Many are former patients and their families wanting to show their appreciation for care received while many wish to support the development of the latest healthcare technologies in their local community.

We are also extremely fortunate to have the support of League of Friends groups who raise money for our hospitals and healthcare in their local communities. In addition to our hospital and community League of Friends, we have many local voluntary groups who support and actively fundraise for their local healthcare services.

In accordance with the SORP, due to the absence of any reliable measurement basis, the contribution of these volunteers is not recognised in the accounts.

5. Gross investment income

	Unrestricted funds £000	Restricted Income funds £000	Endowment Funds £000	Total 2021-22 £000	Total 2020-21 £000
Fixed asset equity and similar investments	108	127	80	315	327
	108	127	80	315	327

6. Analysis of expenditure on raising funds

	Unrestricted funds £000	Restricted Income funds £000	Endowment Funds £000	Total 2021-22 £000	Total 2020-21 £000
Fundraising office	155	183	0	338	222
Investment management	17	20	13	50	45
	172	203	13	388	267

7. Analysis of charitable activity

	Grant funded activity £000	Support costs £000	Total 2021-22 £000	Total 2020-21 £000
Purchase of medical and surgical equipment	267	18	285	447
Purchase of office and computer equipment	44	3	47	203
Building and refurbishment	868	59	927	7
Staff education and welfare	20	1	21	43
Patient education and welfare	349	24	373	98
Other	8	1	9	239
	1,556	106	1,662	1,037

8. Analysis of grants

All grants are made to the Health Board to provide for the care of NHS patients in furtherance of our charitable aims. The total cost of making grants, including support costs, is disclosed on the face of the Statement of Financial Activities and the actual funds spent on each category of charitable activity, is disclosed in note 7.

The Trustee operates a scheme of delegation for the majority of the charitable funds, under which fund managers manage the day to day disbursements on their delegated funds in accordance with the directions set out in the Health Board's standing orders and standing financial instructions. Funds managed under the scheme of delegation represent ongoing activities and it is not possible to segment these activities into discrete individual grant awards. The Trustee makes individual grant awards based on invited applications from the Health Board.

9. Movements in funding commitments

	Current liabilities £000	Non Current liabilities	Total 2021-22 £000	Total 2020-21 £000
Opening balance at 1 April (see note 16)	479	657	1,136	995
Movement in liabilities	231	838	1,069	141
Closing balance at 31 March (see note 16)	710	1,495	2,205	1,136

As described in notes 7 and 8, the charity awards a number of grants in the year. Many grants are awarded and paid out in the same financial year. However, some grants, especially those relating to research and development or for funding a specific posts are multi-year grants paid over a longer period.

10. Allocation of support costs

Support and overhead costs are allocated between fundraising activities and charitable activities. Governance costs are those support costs which relate to the strategic and day to day management of a charity.

	Charitable activities £000	Total 2021-22 £000	Total 2020-21 £000	Basis	
Governance Costs					
External audit	13	13	9	Average fund balance	
Finance and administration	32	32	31	Average fund balance	
Total governance	45	45	40		
Support Costs					
Finance and administration	61	61	60	Average fund balance	
	106	106	100		
	Unrestricted funds £000	Restricted Income funds £000	Endowment Funds £000	Total Funds 2021-22 £000	Total Funds 2020-21 £000
Charitable activities	49	57	0	106	100
	49	57	0	106	100

11. Trustee's remuneration, benefits and expenses

The Charity does not make any payments for remuneration nor to reimburse expenses to members of the Corporate Trustee of the Charity for their work undertaken as trustee.

12. Auditors remuneration

The auditors remuneration of £13,181 (2020-21: £9,000) related solely to the audit of the statutory annual report and accounts.

13. Fixed asset investments

Movement in fixed assets investments

	Total	Total
	2021-22	2020-21
	£000	£000
Market value brought forward	8,647	7,155
Add: additions to investments at cost	16	15
Less disposals at carrying value	0	0
Increase/(decrease) on cash awaiting investment	0	(3)
Add net gain / (loss) on revaluation	189	1,480
Market value as at 31st March	8,852	8,647

Fixed Asset Investments by type

	2021-22	2020-21
	£000	£000
Property	677	393
Fixed Interests	605	944
UK Equities	1,827	1,655
Overseas/Global Equities	4,197	4,441
Alternatives	1,097	681
Total Listed Investments	8,403	8,114
Cash on interest bearing deposit	449	533
Total	8,852	8,647

All investments are carried at their fair value.

The significance of financial instruments to the ongoing financial sustainability of Hywel Dda Health Charities is considered in the risk management section of the trustees' annual report.

The main risk from financial instruments lies in the combination of uncertain investment markets and volatility in yield.

Hywel Dda Health Charities' investments are mainly traded in markets with good liquidity and high trading volumes. Hywel Dda Health Charities have no material investment holdings in markets subject to exchange controls or trading restrictions.

Hywel Dda Health Charities manages these investment risks by retaining expert advisors and operating an investment policy that provides for a high degree of diversification of holdings within investment asset classes. Investments consisted of companies listed on both UK stock exchange and in global equities (**£4.197m**) (2020-21: £4,441m).

14. Analysis of current debtors

Debtors under 1 year	Total 2021-22	Total 2020-21
	£000	£000
Accrued income	25	39
	<u>25</u>	<u>39</u>

15. Analysis of cash and cash equivalents

	Total 2021-22	Total 2020-21
	£000	£000
Cash at bank and in hand	3,180	2,937
	<u>3,180</u>	<u>2,937</u>

The notice deposits are sums held on interest bearing deposit with Barclays Bank and represent restricted appeals to fund specific equipment or funds held to facilitate cash flow and the fulfilment of obligations to make grant payments. The funds are held on a 90 day notice account and are therefore classified as cash and cash equivalents.

No cash or cash equivalents or current asset investments were held in non-cash investments or outside of the UK.

All of the amounts held on interest bearing deposits are available to spend on charity activities.

16. Analysis of liabilities

	Total 2021-22	Total 2020-21
	£000	£000
Creditors falling due within 1 year *		
Trade creditors	76	28
Other creditors	3	0
Accruals (Note 9)	710	479
	<u>789</u>	<u>507</u>
Creditors falling after more than 1 year*		
Accruals (Note 9)	1,495	657
Total creditors	<u>2,284</u>	<u>1,164</u>

* the prior year figures have been recalculated to reflect the split between creditors <1yr and >1 yr

17. Reconciliation of net income / expenditure to net cash flow from operating activities

	Total 2021-22 £000	Total 2019-20 £000
Net income / (expenditure) (per Statement of Financial Activities)	(686)	2,686
Adjustment for:		
(Gains) / losses on investments	(189)	(1,480)
Dividends, interest and rents from investments	(315)	(327)
Decrease / (Increase) in debtors	14	8
(Decrease) / Increase in creditors	1,120	42
Net cash (used in)/provided by operating activities	(56)	929

18. Transfer between funds

£10,961 was transferred from Pembs Cancer Service & £7,562 was transferred from Elly's Ward 10 Flag Appeal (Unrestricted) to PDT Ward 10 Refurbishment Appeal (Restricted) following approval by the Committee to meet the shortfall for the roof terrace project due to rising material costs. (2020-21: £123,774)

19. Analysis of funds

a. Analysis of endowment fund movements

	Balance 1 April 2021 £000	Transfer	Income £000	Expenditure £000	Gain £000	Balance 31 March 2022 £000
FE Smith Legacy	79	0	0	0	0	79
Rees Eirwyn Evans	22	0	0	0	0	22
Pembrokeshire Cardiology Equipment	2,234	0	0	0	49	2,283
Pembrokeshire Cardiology Equipment Income Fund	237	0	80	(152)	0	165
	<u>2,572</u>	<u>0</u>	<u>80</u>	<u>(152)</u>	<u>49</u>	<u>2,549</u>

The objects of the permanent endowment funds are as follows:

FE Smith Legacy Fund objects are to apply the income generated from the permanent endowed gift for the benefit of the Owain Glyndwr Ward in Bronglais General Hospital.

Rees Eirwyn Evans Fund objects are to apply the income generated from the permanent endowed gift for the purchase of equipment for Meurig Ward in Bronglais General Hospital.

Pembrokeshire Cardiology Equipment Income Fund objects are for the purchase of cardiology equipment in the county of Pembrokeshire.

b. Analysis of restricted fund movements

	Balance 1 April 2021 £000	Transfer	Income £000	Expenditure £000	Gain £000	Balance 31 March 2022 £000
Hywel Dda General Funds	322	0	2	(111)	0	213
Carmarthenshire Locality Funds	1,381	0	260	(147)	30	1,524
Ceredigion Locality Funds	2,146	0	171	(643)	38	1,712
Pembrokeshire Locality Funds	306	19	59	(22)	8	370
	<u>4,155</u>	<u>19</u>	<u>492</u>	<u>(923)</u>	<u>76</u>	<u>3,819</u>

The locality funds are a collection of restricted funds which have distinct restrictions imposed on the charity. There are 6 Hywel Dda wide restricted funds, in Carmarthenshire locality there are 46 restricted funds, in Ceredigion there are 25 restricted funds, and 30 restricted funds in Pembrokeshire.

c. Analysis of unrestricted and material designated fund movements

	Balance 1 April 2021 £000	Transfer £000	Income £000	Expenditure £000	Gain £000	Balance 31 March 2022 £000
Hywel Dda General Funds	869	0	128	(376)	64	685
Carmarthenshire Locality Funds	1,759	0	282	(295)	0	1,746
Ceredigion Locality Funds	623	0	117	(230)	0	510
Pembrokeshire Locality Funds	481	(19)	76	(74)	0	464
	<u>3,732</u>	<u>(19)</u>	<u>603</u>	<u>(975)</u>	<u>64</u>	<u>3,405</u>

The Charity does not hold material funds for the general purpose of the whole Charity. Most unrestricted funds have been earmarked and designated for a specific purpose within the Charity area.

For presentation the designations have been grouped and reported per locality.

Within the charity there are 15 Hywel Dda wide designated funds, 81 Carmarthenshire designated funds, 41 Ceredigion designated funds and 30 Pembrokeshire designated funds.

20. Total return on investment

On 4 March 2014, the Corporate Trustee made a resolution under section 104A(2) of the Charities Act 2011 to adopt a total return on investment approach to the Pembrokeshire Cardiology Equipment fund and the FE Smith Legacy fund. The Corporate Trustee identified the value of the gifts of permanent endowment received since the fund was established to that date. This set the baseline value of the gift component of the endowment to which any subsequent gifts of endowment are added. The difference between the total of endowment funds as at 31 March 2015 and the value of the gift component represented the opening balance of unapplied total return.

The power of total return permits the Corporate Trustee to invest permanently endowed funds to maximise total return and to apply an appropriate portion of the unapplied total return to income each year.

Until the power is exercised to transfer a portion of unapplied total return to income, the unapplied total return remains invested as part of the permanent endowment. The power allows the Trustee to decide in each year how much of the unapplied total return is transferred to income funds and so available for expenditure. As at the balance sheet date the Corporate Trustee had not made any resolutions to pass any part of the unapplied total return to income funds to be spent.

	Trust for Investment £000	Unapplied total return £000	Total endowment £000
At beginning of the reporting period			
Gift component of the permanent endowment	1,505	0	1,505
Unapplied total return	0	1,053	1,053
Total	1,505	1,053	2,558
Movements in the reporting period			
Investment return: realised and unrealised (losses)	0	128	128
Less: Investment management costs	0	(13)	(13)
Net movement in the reporting period	0	115	115
At end of the reporting period			
Gift component of the permanent endowment	1,505	0	1,505
Unapplied total return	0	1,168	1,168
Total	1,505	1,168	2,673

21. Post Balance Sheet Events

There are no Post Balance Sheet Events

22. Other Items for Information

Continued Impact of COVID 19

The charity's overall income from donations, grants and legacies in 2021/22 decreased by 60.8% in comparison to income received for the same period in the previous financial year. This can be attributed to:

- 1) Donation & fundraising - significant impact of the pandemic on community fundraising and mass participation events as well as cost of living increases.
- 2) Grants - the significant level of grant funding received from NHS Charities Together in 2020-21
- 3) Legacies - significant delays at probate as well as the unpredictability of this income source.

As the charity's income increased by 20.75% during 2020/21 and remained above the national UK levels of average charitable giving, a decrease in income during 2021/22 was to be expected. It is envisaged that the charity may experience further reductions in income due to the ongoing impact of the pandemic coupled with the increasing pressures on households as the cost of living rises.

Every effort is however being made to stabilise income levels through the delivery of the key phases of the planning objective's plan. Progress will be reported on to the Charitable Funds Committee on a quarterly basis as well as via the charitable funds risk register which will also monitor the charity's performance in relation to income levels.

STATEMENT OF TRUSTEE'S RESPONSIBILITIES

IN RESPECT OF THE ACCOUNTS

The law applicable to charities in England and Wales requires the trustee(s) to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Corporate Trustee should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Corporate Trustee is responsible for keeping accounting records which disclose with reasonable accuracy financial position of the charity and which enable them to ascertain the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The Corporate Trustee is responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees

Signed:

Chair of the Corporate Trustee

Miss Maria Battle

Financial Trustee Representative

Mr Huw Thomas

Audit report of the Auditor General to the Corporate Trustee of Hywel Dda Health Charities

Report of the Auditor General for Wales to the Corporate Trustee of Hywel Dda Health Charities



CYFARFOD O'R YMDDIRIEDOLWR CORFFORAETHOL MEETING OF THE CORPORATE TRUSTEE

DYDDIAD Y CYFARFOD: DATE OF MEETING:	30 March 2023
TEITL YR ADRODDIAD: TITLE OF REPORT:	Ratification of Charitable Funds Approvals over £100,000
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Mandy Rayani, Director of Nursing, Quality and Patient Experience
SWYDDOG ADRODD: REPORTING OFFICER:	Nicola Llewelyn, Head of Hywel Dda Health Charities

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Penderfyniad/For Decision

ADRODDIAD SCAA SBAR REPORT

Sefyllfa / Situation

The Board of Hywel Dda University Local Health Board (HDdUHB), in its role as corporate trustee of the charitable funds held by HDdUHB, is requested to ratify the charity's 2023/24 governance and support costs budget of £524,755, presented to the Charitable Funds Committee at its meeting on 20 March 2023.

Cefndir / Background

HDdUHB has been appointed as Corporate Trustee of the charitable funds by virtue of Statutory Instrument 2009 No. 778 (W.66) and that its Board serves as its agent in the administration of the charitable funds held by the University Health Board.

The Charitable Funds Committee (CFC) has been established as a Committee of HDdUHB and constituted from 22nd July 2010.

The purpose of the CFC is to:

- Make and monitor arrangements for the control and management of the Board's Charitable Funds, within the budget, priorities and spending criteria determined by the Board and consistent with the legislative framework.
- Provide assurance to the Board in its role as corporate trustees of the charitable funds held and administered by the University Health Board.
- Agree issues to be escalated to the Board with recommendations for action.

The CFC is responsible for approving all charitable expenditure between £50,000 and £100,000 in accordance with the Committee's terms of reference and agreed scheme of financial delegation. Expenditure over £100,000 requires the approval of the CFC as well as the approval of the Corporate Trustee.

Asesiad / Assessment

Governance and Support Costs 2022/23 financial year

The report, attached at Appendix 1, was presented to CFC at its meeting on 20 March 2023 and, following discussion, the request for charitable funding received approval subject to ratification by the Corporate Trustee. The approved a governance and support costs budget for 2022/23 is £508,259. For the 2023/24 financial year, the Corporate Trustee is requested to ratify the request for a similar level of investment in the charity; a governance and support costs budget of £524,755. This budget is in line with the approved budget for 2022/23, allowing for a 3% inflationary increase for pay and non-costs in line with budgetary increases applied across the Health Board.

Argymhelliad / Recommendation

The Board of Hywel Dda University Local Health Board, in its role as Corporate Trustee of the charitable funds held by the UHB, is asked to **RATIFY** a governance and support costs budget of £524,755 for the 2023/24 financial year.

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable for this paper.
Safon(au) Gofal ac Iechyd: Health and Care Standard(s): Hyperlink to NHS Wales Health & Care Standards	Governance, Leadership and Accountability
Amcanion Strategol y BIP: UHB Strategic Objectives: Hyperlink to HDdUHB Strategic Objectives	All Strategic Objectives are applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Statement	Improve Population Health through prevention and early intervention

Gwybodaeth Ychwanegol:

Further Information:

Ar sail tystiolaeth: Evidence Base:	Standing Orders / Standing Financial Instructions Charitable Funds Committee Terms of Reference Charity Commission guidance
Rhestr Termiau: Glossary of Terms:	Included within the body of the report
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Cyfarfod Mewnol Pwyllgor Bwrdd Iechyd Prifysgol: Parties / Committees consulted prior to the In Committee University Health Board:	Charitable Funds Committee

Effaith: (rhaid cwblhau)

Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Hywel Dda University Local Health Board holds the charitable funds linked to its NHS services in the capacity of a Corporate Trustee. The responsibility for the management and use of these charitable funds held on trust lies with the Board of Hywel Dda University Local Health Board acting as Corporate Trustee. The Charitable Funds Committee has been established as a Committee of the Hywel Dda University Local Health Board. The purpose of the Charitable Funds Committee is to make and monitor arrangements for the control and management of the UHB's charitable funds, within the budget, priorities and spending criteria determined by the Board and consistent with the legislative framework. The Committee is responsible for ensuring that all charitable expenditure is reasonable, clinically and ethically appropriate.
Ansawdd / Gofal Claf: Quality / Patient Care:	The Charitable Funds Committee must ensure that adequate controls and governance arrangements are in place to ensure that our charitable funds are used to support NHS services locally.
Gweithlu: Workforce:	The resources outlined in the paper will allow the work of the charity to be further developed. The charity has no employees but accesses staff time via the University Health Board.
Risg: Risk:	Breach of Standing Orders and/or Standing Financial Instructions if the Charitable Funds Committee's Terms of Reference are not adhered to.
Cyfreithiol: Legal:	The charity's financial reporting is in line with charity law and guidance.
Enw Da: Reputational:	No impact
Gyfrinachedd: Privacy:	No impact
Cydraddoldeb: Equality:	No EqIA is considered necessary for a paper of this type.