

# Charitable Funds Committee

Mon 06 June 2022, 09:30 - 12:30

MS Teams/Boardroom

## Agenda

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### 09:30 - 10:15 **1. GOVERNANCE**

45 min

#### **1.1. Welcome and Apologies**

*Chair*

#### **1.2. Declarations of Interest**

*All*

#### **1.3. Minutes from the Charitable Funds Committee Meeting held on 15th March 2022**

*Chair*

 1.3 Unapproved Minutes CFC 15.03.22.pdf (14 pages)


#### **1.4. Matters Arising and Table of Actions from the Charitable Funds Committee Meeting held on 15th March 2022**

*Chair*

 1.4 ToA CFC 15.03.22 Final.pdf (2 pages)

#### **1.5. Charitable Funds - Making a Difference: Specialist Bereavement Support and Training for Staff**

*Julie Brennan, Bereavement Support Manager*

 1.5 Specialist Bereavement Staff Support and Training Final.pdf (7 pages)

#### **1.6. Ratification of any Approvals Made Outside the Meeting via Chair's Action**

*Verbal*      *Chair*

#### **1.7. Ratification of Charitable Funds Decisions by the Corporate Trustee**

*Verbal*      *Chair*

#### **1.8. Annual Review of Terms of Reference**

*Chair*

 1.8 Review of CFC Terms of Reference June CFC Final.pdf (10 pages)

#### **1.9. Self-Assessment of Committee Effectiveness 2021/22: Review of Questions**

*Chair*

 1.9 CFC Self Assessment Process 2021 22 Final.pdf (3 pages)

 1.9 Appendix1 Draft Self Assessment Questions 2021 22.pdf (5 pages)

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10:15 - 11:20  
65 min

## 2. RISK AND ASSURANCE

### 2.1. Charitable Funds Sub-Committee Update Report (including Terms of Reference)

*John Evans*

- 📄 2.1 CFSC Update Report Final.pdf (6 pages)
- 📄 2.1 Appendix 1 CFSC Terms of Reference\_May 2022.pdf (6 pages)

### 2.2. Update on Establishment of the Investment Advisor Sub-Committee

*Verbal Rhian Davies*

### 2.3. Charitable Funds Committee Risk Register

*Nicola Llewelyn*

- 📄 2.3 SBAR Risk Register June 2022 Final.pdf (4 pages)
- 📄 2.3 Appendix 1 1373 RR June 2022 CFC.pdf (2 pages)

### 2.4. Assurance on Planning Objectives Aligned to Charitable Funds Committee

*Daniel Warm/Mandy Rayani*

- 📄 2.4 PO Standard SBAR - CFC June 2022 Final.pdf (4 pages)
- 📄 2.4 Appendix 1 - PO 2E Update for CFC June 2022.pdf (6 pages)
- 📄 2.4 Appendix 2 BGH Chemo Appeal 13.05.22.pdf (5 pages)
- 📄 2.4 Appendix 3 - Events Calendar.pdf (1 pages)

### 2.5. Update Report from the Administrative Committee Annual Meeting (Hydrotherapy Pool: JC Williams (Elizabeth Williams Endowment) Trust Fund)

*Nicola Llewelyn*

- 📄 2.5 Pentre Awel Hydrotherapy Pool Release of Funds Update June 2022 Final.pdf (4 pages)

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11:20 - 11:50  
30 min

## 3. PERFORMANCE

### 3.1. Integrated Hywel Dda Health Charities Performance Report

*Nicola Llewelyn/Rhian Davies*

- 📄 3.1 Integrated Hywel Dda Health Charities Performance Report Final.pdf (16 pages)

### 3.2. Introduction to the New Investment Advisor

*Rhian Davies/CCLA*

- 📄 3.2 Introduction to New Investment Advisor CCLA.pdf (22 pages)

### 3.3. Policies and Procedures Relating to Charitable Funds

*Nicola Llewelyn*

- 📄 3.3 Policies and Procedures Relating to Charitable Funds Final.pdf (3 pages)
- 📄 3.3 Appendix 1 420CharitableFundsFinancialGovAdminProcedure.v3.pdf (47 pages)

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11:50 - 12:10  
20 min

## 4. OPERATIONAL/STRATEGIC ISSUES

### 4.1. Consideration of Charitable Funds Expenditure Requiring Committee Approval: Respiratory Research, Prince Philip Hospital

*Item deferred to September 2022 Committee meeting*

## **4.2. Update on Expenditure - Staff Welfare and Wellbeing: Rest Areas**

*Robert Blake*

 4.2 Staff Rest Areas Final.pdf (4 pages)

## **4.3. Update on Evaluation Framework for Hywel Dda Health Charities**

*Item deferred to September 2022 Committee meeting (update provided under item 1.4 Table of Actions)*

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## **12:10 - 12:20** 10 min **5. FOR INFORMATION**

### **5.1. Final Charitable Funds Committee Annual Report to Board 2021/22**

*Chair*

 5.1 CFC Annual Report 2021 22 to Board.pdf (16 pages)

### **5.2. Charitable Funds Committee Annual Work Programme 2022/23**

*Chair*

 5.2 CFC Work Programme 2022-23 v4 June CFC.pdf (3 pages)

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## **12:20 - 12:25** 5 min **6. REFLECTIVE SUMMARY OF MEETING**

*Mandy Rayani*

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## **12:25 - 12:30** 5 min **7. ANY OTHER BUSINESS**

*All*

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## **12:30 - 12:30** 0 min **8. DATE AND TIME OF NEXT MEETING**

*26th September 2022, 9.30am-12.30pm*