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Bwrdd Iechyd Prifysgol
Hywel Dda
University Health Board

CYFARFOD O'R YMDDIRIEDOLWR CORFFORAETHOL MEETING OF THE CORPORATE TRUSTEE

DYDDIAD Y CYFARFOD: DATE OF MEETING:	25 March 2021
TEITL YR ADRODDIAD: TITLE OF REPORT:	Approval to Gift Funds from the JC Williams (Elizabeth Williams Endowment) Fund to Carmarthenshire County Council for the Capital Costs Relating to the Construction of a Hydrotherapy Pool at the Pentre Awel Village, Llanelli
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Huw Thomas, Director of Finance
SWYDDOG ADRODD: REPORTING OFFICER:	Huw Thomas, Director of Finance

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Penderfyniad/For Decision

**ADRODDIAD SCAA
SBAR REPORT**

Sefyllfa / Situation

This paper provides the Board of Hywel Dda University Local Health Board, in its role as corporate trustee of the charitable funds held by the University Health Board, with the current position relating to the J C Williams (Elizabeth Williams Endowment) Fund, and the release of those funds currently standing at \$1.274m, which is held by the PNC Bank, acting as trustee under deed of trust of the JC Williams (Elizabeth Williams Endowment) Fund. The funds are required to supply the capital costs for construction of a Hydrotherapy Pool at the Pentre Awel Village, Llanelli.

On 10th March 2021, an Administrative Committee (AC) for the JC Williams (Elizabeth Williams Endowment) Fund convened and approved the proposal for the development of a Hydrotherapy Pool at the Pentre Awel Village and confirmed Hywel Dda University Health Board's (HDdUHB) compliance with the JC Williams (Elizabeth Williams Endowment) Fund's Plan and Articles, for the use of those funds to develop the Hydrotherapy Pool service. The approvals at the AC meeting will allow HDdUHB's Director of Finance (on behalf of the Corporate Trustee) to approach PNC Bank to request the release of funds as directed by the AC to Hywel Dda Health Charities (the Charity).

This paper seeks approval to gift the \$1.274m JC Williams (Elizabeth Williams Endowment) Funds to Carmarthenshire County Council (CCC) for the development of the Hydrotherapy Pool Service in Pentre Awel. It further seeks approval for the Corporate Trustee to approach the external Hydrotherapy Pool Committee (HPC) for the release of their £300k to the Charity in support of the Hydrotherapy Pool service as previously endorsed by the CFC.

Cefndir / Background

Below is a timeline breakdown of activity:

- In 2012, PNC approved a proposal submitted to HDdUHB to provide a financial contribution to the development of a Hydrotherapy Pool at the Heol Goffa, Llanelli site from its Elizabeth Williams Endowment Fund.
- On 15th March 2018, the CFC received a position paper from Carmarthenshire County Director & Commissioner relating to the development of a Hydrotherapy Pool at the Pentre Awel site (of note: discussions by this time had moved on from the Heol Goffa site in 2012, where a more appropriate site was identified – Pentre Awel). At this meeting, the Committee supported the recommendation to proceed and progress discussions with PNC to agree the next steps to draw down the capital funding held in the USA.
- On 3rd October 2018, the CFC received a report from the Director of Strategic Partnerships and Corporate Services following its correspondence with PNC in order to begin the process of drawing down funds. HDdUHB was asked to demonstrate that it had enacted its responsibilities relating to the Plan and Articles of the Elizabeth Williams Endowment Fund and that it would comply with Article I (Purpose) and Article IV (Duties). The CFC acting as the AC was asked to consider and re-affirm its proposal (CFC 15th March 2018) for the development of the Hydrotherapy Pool at the Pentre Awel site.

The CFC discussed these responsibilities in detail. The Board Secretary confirmed that the CFC as an official committee of the Board, was able to act as the AC for the Elizabeth Williams Endowment Fund. The following recommendations were approved:

- Consider and reaffirm its approval of the proposals for the development of a Hydrotherapy Pool at the Pentre Awel site.
- Consider and reaffirm its commitment to the approval of the disbursement of funds from the Elizabeth Williams Endowment Fund for the development of a Hydrotherapy Pool at Pentre Awel site, subject to the development of a robust business case detailing any revenue implications for HDdUHB and associated timescales.
- Confirm its support to progress discussions with PNC regarding the process for accessing the fund for the aforementioned development and during this process to secure approval and confirmation from PNC of their intention to disburse funds and detail the process and timescales.
- Ensure written confirmation was received from Carmarthenshire County Council (CCC) that the UHB would not be liable and responsible for any ongoing revenue costs including management, maintenance and upkeep.
- Agree moving forward that the CFC would act as the AC and ensure this is communicated this to PNC.

The Head of Hywel Dda Health Charities advised that regular updates on progress would be presented to the Committee. The Board Secretary and Head of Hywel Dda Health Charities confirmed they would be meeting with representatives from the Community Health Council (CHC) following this meeting to seek their support for the approved recommendations.

The CHC confirmed their support and noted their interest in accessing further information on the development. The Head of Hywel Dda Health Charities agreed to pass contact details to CHC members and that those members would then make enquiries within the CHC regarding their involvement in the Pentre Awel Project Board.

The meeting however, did not have the appropriate representation to form the AC in compliance with the Elizabeth Williams Endowment Fund's Plan and Articles.

- On 19th January 2021, a HDdUHB Hydrotherapy Task and Finish Group meeting established the following timeline, under the Assessment section below, which aligns with the requirement to advise Carmarthenshire County Council (CCC) that the necessary funds are available within their timeline for the letting of the contracts associated with the Pentre Awel construction.

Asesiad / Assessment

Pentre Awel, is a 'one in a generation' development to be located across 83 acres of Joint Venture land in South Llanelli. It will be the first development of its kind in Wales, creating a unique ecosystem that co-locates business, research, academia, health and leisure within landmark infrastructure. The project responds to related challenges and opportunities within the region across a number of areas. Communities across South West Wales face considerable socio-economic difficulties, generally accompanied by poor health and limited access to support services.

HDdUHB's therapy services proposes to utilise the Hydrotherapy Pool for rehabilitative and therapeutic interventions for 10 sessions per week (Mon-Fri 8.30-4.30). This reflects the aim to work across traditional boundaries to create better outcomes for our population and efficiencies. The integrated pathways created will maximise the adjacencies of the Clinical Delivery Centre, Hydrotherapy Pool and wider leisure facilities (including the gymnasium).

A significant amount of collaboration has been undertaken between HDdUHB and CCC, supported by consultants ARUP in developing the specifications and costings for the development of the Hydrotherapy Pool at the Pentre Awel development in Zone 1.

To allow HDdUHB to confirm to CCC that funding is available to secure the building of the Hydrotherapy Service Pool to the specified design, please see time line below:

Timeline	Action
27 01 21	Executive Team approved annual therapy cost.
10 03 21	AC approved adherence to Plan and Articles to approach PNC to allow for the release of funds.
10 03 21	Following AC sign off to approach PNC to formally request the release of funds and gain approval for that release.
25 03 21	Charity Corporate Trustee Meeting. Report to Corporate Trustee to seek approval to gift funds from CFC to CCC.
Following PNC sign off and Corporate Trustee approval	Approach the Hydrotherapy Pool Committee (HPC) for the release of £300k of funds to be released to the Charity to contribute additional funding in support of the Hydrotherapy Pool.
31 03 21	Date by which Charity needs to confirm to CCC that funding is available to secure the building of a Hydrotherapy pool to specified design.

Prior to draw down of funds
from PNC

MoU between UHB and CCC in place for on-going operations of the
Hydrotherapy Pool.

Argymhelliad / Recommendation

The Board of Hywel Dda University Local Health Board, in its role as corporate trustee of the charitable funds held by the University Health Board is asked to:

- Approve the gifted release of the \$1.274m JC Williams (Elizabeth Williams Endowment) Funds to Carmarthenshire County Council for the development of the Hydrotherapy Pool Service in Pentre Awel.
- Approve the approach to the external Hydrotherapy Pool Committee (HPC) for the release of their £300k to the Charity in support of the Hydrotherapy Pool service as previously endorsed by the CFC.

Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	N/A
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	N/A
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	1. Staying Healthy 3. Effective Care 6. Individual care 7. Staff and Resources
Amcanion Strategol y BIP: UHB Strategic Objectives:	1. Starting and developing well 2. Living and working well. 3. Growing older well. 5. Deliver, as a minimum requirement, outcome and delivery framework work targets and specifically eliminate the need for unnecessary travel & waiting times, as well as return the organisation to a sound financial footing over the lifetime of this plan
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report	2. Develop a skilled and flexible workforce to meet the changing needs of the modern NHS 4. Improve Population Health through prevention and early intervention, supporting people to live happy and healthy lives 5. Offer a diverse range of employment opportunities which support people to fulfill their potential 8. Transform our communities through collaboration with people, communities and partners

Gwybodaeth Ychwanegol: Further Information:

Ar sail tystiolaeth: Evidence Base:	<p>The design development work has been undertaken by ARUP Limited based on consultations held with representatives of Hywel Dda University Health Board and Carmarthenshire County Council.</p> <p>The work has been benchmarked against best practice design for hydrotherapy facilities. This has included reference site visits to facilities in Cardiff, Star College and Bath University Hospital, and desktop/market research of hydrotherapy pools and associated equipment, including HydroWorx, Hippo Leisure and Dolphin Mobility.</p>
Rhestr Termau: Glossary of Terms:	All terminology is explained within the report.
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Ymddiriedolwr Corfforaethol: Parties / Committees consulted prior to the Corporate Trustee	<p>Pentre Awel CCC Project Board and Sub-Groups</p> <p>Pentre Awel HDdUHB/CCC Hydrotherapy Working Group</p> <p>HDdUHB Charitable Funds Committee</p> <p>CCC, Council Management Team</p> <p>CCC, Preliminary Executive Board</p> <p>CCC Executive Board</p>

Effaith: (rhaid cwblhau) Impact: (must be completed)

Ariannol / Gwerth am Arian: Financial / Service:	<p>There are two elements which will provide the capital to construct and fit out the Hydrotherapy Pool at Pentre Awel:</p> <ol style="list-style-type: none"> 1. The Hydrotherapy Pool committee holds c. £300k and wishes to transfer these funds to the Health Board to hold as a contribution towards the capital or revenue costs of the pool at Pentre Awel. 2. \$1.274 m held in the JC Williams Trust which in PNC Bank Pittsburgh. Together with the funds £300k will provide the requisite capital to construct and fit-out the hydrotherapy pool at Pentre Awel.
Ansawdd / Gofal Claf: Quality / Patient Care:	Services delivered will focus on wellness and not on illness and therefore on living and staying healthy and independent longer. When care is required the person will be placed at the centre of decision making and enabled to take a key role in that process.
Gweithlu: Workforce:	<p>The staffing for the Hydrotherapy pool clinical operation will be provided by Hywel Dda University Health Board.</p> <p>Maintenance operation will be provided by Carmarthenshire County Council</p>
Risg: Risk:	Project Board has delegated responsibility for the management of risk to the Project Management Office.

Cyfreithiol: Legal:	<p>Legal agreement to be developed to satisfy the conditions of the Trust fund.</p> <p>Legal framework to be formed between CCC and HDdUHB. Staff indemnity for provision delivered by offering a service in CCC premises will be covered in the MoU.</p>
Enw Da: Reputational:	<p>The plan to develop a hydrotherapy pool in Llanelli has been under consideration for a number of years. To deliver a state of the art facility will be positive for the Health Board and will provide improved opportunities and capacity for rehabilitation within the community.</p>
Gyfrinachedd: Privacy:	<p>Data systems used within Pentre Awel will be based on the Public Sector Broadband Aggregation (PSBA). Discussions have been undertaken between Carmarthenshire County Council and HDdUHB Informatics Department to maximise opportunities for joint working whilst ensuring cyber security.</p> <p>Detailed planning will ensure appropriate, future proofed infrastructure is created.</p>
Cydraddoldeb: Equality:	<ul style="list-style-type: none"> • Has EqIA screening been undertaken? Yes <p>Consideration has been given to protected equality groups as part of the Health Impact Assessment (HIA) in order that these demographic cohorts are given 'due regard' within the business and service planning processes for Pentre Awel. The HIA sought to establish a suitable evidence base, gathering quantitative and qualitative data about those with protected characteristics, in order that a robust assessment can be made about the positive and negative impacts the development may have on those categorised as vulnerable or disadvantaged.</p>