

DIGITAL, DATA AND INNOVATION COMMITTEE/ PWYLLGOR DIGIDOL, DATA AC ARLOESI

22 July 2025

TABLE OF ACTIONS/ TABL GWEITHREDOEDD

Minute No.	Meeting Date	Subject	Action	Lead	Timescale	Progress
DDIC(25)03	22.04.25	DDIC Terms of Reference	<p>To liaise with Lisa Gostling on the merits of adding a representative from Workforce/Organisational Development to the DDIC Membership.</p> <p>To identify a suitable Workforce/Organisational Development representative to join the DDIC Membership</p>	HT LG	<p>31 May 25 29 Aug 25</p> <p>17 Dec 25</p>	<p>Complete: Following discussion, it has been agreed that a workforce representative would be appropriate. The Director of Workforce and OD will identify a suitable representative.</p>
DDIC(25)07	22.04.25	Digital Strategic Plan	To liaise with Sharon Daniel regarding incorporating within Board Member Patient Safety walkabouts how digital systems are being adopted in clinical settings.	HT	<p>31 May 25 29 Aug 25 17 Dec 25</p>	<p>In Progress: Raised with Sharon Daniel on 13 May 2025.</p> <p>Update: Huw Thomas will contact Sharon Daniel to continue discussions and achieve a resolution.</p>
DDIC(25)30	22.07.25	Research and Innovation Sub-Committee (RISC) 3A's Update	To liaise with Huw Thomas to explore how the Health Board can mitigate the risks associated with the research funding shortfall.	SH/LP/ HT	29 Aug 25	<p>Complete: Confirmed approach with Huw Thomas on 23 July 2025. Risk will continue to be routinely monitored by the Research and Innovation Sub Committee and captured through the 3As report.</p>

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DDIC(25)31	22.07.25	Research & Development: Implementation of the New Strategic Plan	To liaise with the Communications and Engagement Director to increase the research and innovation profile within the Health Board.	CH	29 Aug 25	Complete: 25/26 work plan agreed, including presentation to the Stakeholder Reference Group, strategic plan launch press release and event, and universities MoU signing ceremonies. Future updates will be provided via the R&ISC report.
DDIC(25)31	22.07.25	Research & Development: Implementation of the New Strategic Plan	To invite DDIC members to the event at Pentre Awel	CH	29 Aug 25	In Progress: Will be included when the invites are sent out.
DDIC(25)34	22.07.25	Digital Operational Plan	To provide a timescale for projects on the digital plan.	AT	29 Aug 25	In Progress: Forward planned on the DDIC workplan
DDIC(25)34	22.07.25	Digital Operational Plan	To explore AI accountability and governance and to establish appropriate frameworks and arrangements.	HT/AT	29 Aug 25	In Progress: We are undertaking a comprehensive review of current AI accountability and governance practices. This will involve engaging with key stakeholders, assessing regulatory requirements, and identifying best practices. Our aim is to develop robust frameworks and arrangements that ensure responsible AI deployment, transparency, and effective oversight.
DDIC(25)36	22.07.25	Digital Inclusion	To provide key milestone timescales on the pillars within the Digital Inclusion Programme.	AT	29 Aug 25	In Progress: Will be circulated w/b 29 September

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DDIC(25)38	22.07.25	RISP – Radiology Information System Programme	To present feedback on RISP in work at a future meeting.	AT	29 Aug 25	Complete: On the agenda for the October DDIC meeting.
DDIC(25)40	22.07.25	Proposal of Ambient AI within the Health Board	To present a mini proposal on the use of AI Scribes to a future meeting	AT	29 Aug 25	Complete: On the agenda for the October DDIC meeting.
DDIC(25)40	22.07.25	Proposal of Ambient AI within the Health Board	To include a discussion on AI scribes at a future Ethics Panel agenda for discussion.	CP	29 Aug 25	Complete: This item will be included at the next Ethics Committee meeting on the 14.10.25.
DDIC(25)43	22.07.25	Data Quality Report	To present a deep dive on data quality at the October 2025 DDIC meeting.	AT	29 Aug 25	Complete: On the agenda for the October DDIC meeting.
DDIC(25)44	22.07.25	Assurance On Governance Arrangements	To contact Jill Paterson to obtain an implementation date for Welsh Health Circular 03-22: Further extending the use of Blueteq in secondary care	AT	29 Aug 25	In Progress: Currently working through the deployment and implementation plan
DDIC(25)46	22.07.25	Business Cases	To present draft business case (TBC - possibly single point of contact, patient service centre and CRM/PRM) at the October 2025 DDIC meeting.	AT	29 Aug 25	Complete: On the agenda for the October DDIC meeting.
			To discuss with the Chair whether DDIC or IC-DDIC is the most appropriate meeting for discussing business cases.	AT	29 Aug 25	In Progress: Each business case will be considered on an individual basis which offers the most suitable structure and audience for reviewing and progressing business cases.

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						This will ensure alignment with governance expectations and streamline decision-making processes.

Key: HT: Huw Thomas LP: Leighton Phillips SH: Sally Hore CH: Chris Hopkins AT: Anthony Tracey CP: Chantal Patel