



**PWYLLGOR CYLLID A PHERFFORMIAD
FINANCE AND PERFORMANCE COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	16 December 2025
TEITL YR ADRODDIAD: TITLE OF REPORT:	Procurement Report
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Huw Thomas, Executive Director of Finance
SWYDDOG ADRODD: REPORTING OFFICER:	Gemma Deverill, Deputy Head of Procurement

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Penderfyniad/For Decision

ADRODDIAD SCAA

SBAR REPORT

Sefyllfa / Situation

The purpose of this report is to inform the Finance and Performance Committee (FPC) that:

1. Outcome of the procurement exercises which have been undertaken on behalf of Hywel Dda University Health Board (HDdUHB). In line with Welsh Government (WG) approval procedures, the Health Board is required to approve the following new contracts, as they have each have a cumulative contract value in excess of £1m over the term of the contract for HDdUHB.

Cefndir / Background

1. Citrix Hardware Replacement

Proposed Outcome

Duration of Contract	Proposed Supplier (s)	Current Annual Local Contract Value	Proposed Annual Value of New Contract	Proposed Total Value of New Contract
TBC - This will be confirmed post FPC and will be included within the Board paper.	TBC - This will be confirmed post SRC and will be included within the Board paper.	N/A	TBC - This will be confirmed post FPC and will be included within the Board paper.	TBC - This will be confirmed post FPC and will be included within the Board paper.

2. Insourcing of Theatre Scrub Team

Duration of Contract	Proposed Supplier (s)	Current Annual Local Contract Value	Proposed Annual Value of New Contract	Proposed Total Value of New Contract
TBC - This will be confirmed post FPC and will be included within the Board paper.	TBC - This will be confirmed post SRC and will be included within the Board paper.	N/A	TBC - This will be confirmed post FPC and will be included within the Board paper.	TBC - This will be confirmed post FPC and will be included within the Board paper.

3. Car Park Management

Proposed Outcome

Duration of Contract	Proposed Supplier (s)	Current Annual Local Contract Value	Proposed Annual Value of New Contract	Proposed Total Value of New Contract
1 April 2026 to 31 March 2029 with an option to extend to 31 March 2031	TBC - This will be confirmed post SRC and will be included within the Board paper.	£225,000 ex VAT	TBC - This will be confirmed post FPC and will be included within the Board paper.	TBC - This will be confirmed post FPC and will be included within the Board paper.

Asesiad / Assessment

1. Citrix Hardware Replacement

HDdUHBs Digital Directorate have received funding from WG to replace their Citrix Hardware environment and associated licencing. The existing Citrix hardware has reached end-of-life and is no longer supported by vendors for component replacements or security updates which means in the event of a system failure there is no assurance that recovery could be achieved promptly. Citrix is an IT system designed to deliver applications to user devices, it is primarily used to provide access to the Welsh Patient Administration System (WPAS), as per the Digital Health and Care Wales (DHCW) system design.

A mini-competition is in process utilising the National Procurement Service (NPS) IT Products and Services (ii) Framework and Lot 5 IT Solutions.

The contract term and value will be confirmed post-FPC and will be included within the report to Board on 29 January 2026.

2. Insourcing of Theatre Scrub Team

HDdUHB's Planned and Specialist Care Clinical Care Group (CCG) has identified service-impacting constraints within Theatres that requires an insourcing solution to support with a number of Specialities, including but not limited to Ear, Nose and Throat (ENT), and Ophthalmology. The insourced solution requires a Theatre Scrub Team, currently, Healthcare Business Solutions are in contract however are unable to meet staffing levels and therefore an urgent mini-competition is required.

A mini-competition is in process utilising the NHS Shared Business Services framework for Insourcing of Clinical Services (SBS10203).

The contract term and value will be confirmed post-FPC and will be included within the report to Board on 29 January 2026. Please note this is a zero-commitment contract.

3. Car Park Management

A mini-competition is currently underway via the NHS Shared Business Services framework for Sustainable Transport and Infrastructure - Lot 8: Car Park Management. The contract will initially cover the car parks at Glangwili Hospital (GGH) and Prince Philip Hospital (PPH), however, it also includes provision for extending the service to other Health Board sites, Withybush Hospital (WGH) and Bronglais Hospital (BGH), should funding become available during the contract term.

The tender has now closed, and only one bid - the incumbent provider - has been received. Evaluation is scheduled to take place during December 2025 to enable approval at the January 2026 Board meeting.

The contract term will run from the 1 April 2026 to the 31 March 2029 with the option to extend to the 31 March 2031 in twelve month increments.

Argymhelliad / Recommendation

The Finance and Performance Committee is asked to scrutinise and recommend for Board to:

- **APPROVE** the award of Citrix Hardware Replacement to (provider, value and contract term to be confirmed prior to Board). This contract will have onwards submission to Velindre NHS Trust (as hosts of NHS Wales Shared Services Partnership).
- **APPROVE** the award of Insourcing of Theatre Scrub Team to (provider, value and contract term to be confirmed prior to Board). This contract will have onwards submission to Velindre NHS Trust (as hosts of NHS Wales Shared Services Partnership) and Welsh Government for approval.
- **APPROVE** the award of Car Park Management to (provider, value and contract term to be confirmed prior to Board). This contract will have onwards submission to Velindre NHS Trust (as hosts of NHS Wales Shared Services Partnership) and Welsh Government for approval.

Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	3.1.9 Conduct detailed scrutiny of all aspects of financial performance, the financial implications of significant revenue expenditure (all those over £1million requiring Board approval), business cases (except those that are capital and digital in nature), projects, and proposed investment decisions on behalf of the Board. 3.1.10 Scrutinise major procurements plans and tenders, and provide assurance to the Board as part of its approval process.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not Applicable
Parthau Ansawdd: Domains of Quality Quality and Engagement Act (sharepoint.com)	7. All apply
Galluogwyr Ansawdd: Enablers of Quality: Quality and Engagement Act (sharepoint.com)	6. All Apply
Amcanion Strategol y BIP: UHB Strategic Objectives:	All Strategic Objectives are applicable
Amcanion Cynllunio Planning Objectives	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022	9. All HDdUHB Well-being Objectives apply

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Not Applicable

Rhestr Termau: Glossary of Terms:	Not Applicable
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Adnoddau Cynaliadwy: Parties / Committees consulted prior to Sustainable Resources Committee:	Not Applicable

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Not Applicable
Ansawdd / Gofal Claf: Quality / Patient Care:	Not Applicable
Gweithlu: Workforce:	Not Applicable
Risg: Risk:	Not Applicable
Cyfreithiol: Legal:	Not Applicable
Enw Da: Reputational:	Not Applicable

Gyfrinachedd: Privacy:	Not Applicable
Cydraddoldeb: Equality:	Not Applicable