

## FINANCE AND PERFORMANCE COMMITTEE WORK PLAN APRIL 2025 – MARCH 2026

Currently, Finance and Performance Committee (FPC) meets bi-monthly. Based on this, the following table represents a proposal to incorporate the duties as outlined in the Committee's Terms of Reference into a basic work plan April 2025 – March 2026.

AGENDA ITEM/ ISSUE	LEAD	Responsible Officer	29 Apr 2025	26 Jun 2025	26 Aug 2025	15 Sept 2025 (Extra)	21 Oct 2025	16 Dec 2025	24 Feb 2026
<b>GOVERNANCE</b>									
Welcome and Apologies	Chair	All	✓	✓	✓		✓	✓	✓
Declarations of Interests	Chair	CSO	✓	✓	✓		✓	✓	✓
Minutes from previous meeting	Chair	CSO	✓	✓	✓		✓	✓	✓
Matters Arising (not on agenda)	Chair	All	✓	✓	✓		✓	✓	✓
Table of Actions (ToAs)	Chair	CSO	✓	✓	✓		✓	✓	✓
FPC Terms of Reference (TORs) Review (12.1)	Chair	JW	✓		✓			✓	
SRC Annual Report 2024/25 (10.4.1)	Chair	HT	✓						
FPC Annual Report 2025/26 (10.4.1)	Chair	HT	✓						
Self-Assessment of Committee Effectiveness: Outcome Report (10.5)	Chair	JW							✓
Self-Assessment of Committee Effectiveness: Six-Month Review (10.5)	Chair	JW			✓				
Corporate Risks Assigned to FPC (3.1.19)	HT	RW		✓					
Operational Risks Assigned to FPC (3.1.19)	HT	RW		✓					
Assurance and Risk Report	CW	RW			✓		✓	✓	✓
<b>ESCALATION OVERVIEW</b>									
Escalation Oversight and Highlight Report	SA	SA			✓		✓	✓	✓
<b>ESCALATION RESPONSE – RECOVERY ACTIONS PLANS AND IMPROVEMENT TRAJECTORIES</b>									
Clinical Care Group Financial Savings	AC	AC			✓		✓	✓	
Community and Integrated Medicine Performance and Productivity	AC	AC			✓				
Planned Care and Cancer Performance and Productivity	AC	AC			✓				
Radiology Update	AC	AC			✓				
Ambulance Handover Performance Update	AC	AC					✓		

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Elective Referral to Treatment and Cancer Pathway	AC	AC					✓		
Neurodivergent and Psychological Therapies Pathway	AC	AC					✓		
Radiology and Therapies Demand and Capacity	AC	AC					✓		
Urgent and Emergency Care and Six Goals Update	AC	AC						✓	
R! Ophthalmology Update	AC	AC						✓	
Partnership Working – Commissioning Arrangements	AC	AC						✓	
Medical Stabilisation Programme Update	MH	CH						✓	
<b>FINANCE</b>									
Finance Report (3.1.5) to include: <ul style="list-style-type: none"> <li>Deficit Drivers Annual Refresh (3.1.2)</li> <li>Financial Outlook 2025/26</li> <li>Financial Recovery/In-Year Savings Programme</li> <li>Risks on delivery of key financial targets key income sources &amp; contractual safeguards (3.1.7)</li> </ul> [From 26/08/2025: Financial Performance Assurance Report]	HT	AS	✓	✓	✓		✓	✓	✓
Financial Plan and Strategy (3.1.4)	HT	AS	✓	✓					
(Investments and) Benefits Realisation Report	HT	SJ			✓		✓	✓	✓
Planning for 2026/27	HT	HT						✓	
Financial Systems Assurance Report (3.1.6)	HT	AS							
Finance Targeted Intervention Actions (3.1.8)	HT	SA	✓	✓					
Procurement Plan (3.1.10)	HT	GD		👉	✓				
Procurement Update (3.1.10 & 3.1.13) <ul style="list-style-type: none"> <li>Review any investment/disinvestment</li> </ul>	HT	GD	✓	✓	✓		✓	✓	✓
Planning Objective Update Report (3.1.17) <ul style="list-style-type: none"> <li>PO2 Financial Recovery and Road Map</li> </ul>	HT	ALP	✓ Q4/Closure	✓ Q1	✓		✓ Q2		✓ Q3
									✓

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<ul style="list-style-type: none"> <li>PO3 Urgent and Emergency Care</li> <li>PO4 Planned Care (inc. Cancer and Diagnostics)</li> <li>PO5 Mental Health and Learning Disabilities</li> </ul>								✓	
Contracts Assurance Report (3.1.11 &12)	HT								
Balance Sheet Report	HT	AS		✓			✓		✓
Monitoring Welsh Health Circulars (under the remit of FPC)	Relevant EDs	RW		✓	Incorporated within Assurance and Risk Report				
Ministerial Directions (as and when required)	Relevant EDs	RW	✓	✓	Incorporated within Assurance and Risk Report				
<b>FINANCE AND PERFORMANCE DEEP DIVES</b>									
Thematic Reviews of Finance and Performance <ul style="list-style-type: none"> <li>UEC</li> <li>Planned Care</li> <li>Therapies</li> <li>MHLD</li> </ul>	AC	AC		✓					
Commissioned Care	JP	JP	✓						
Discharge to Assess	JP	JP		✓					
Ophthalmology performance: Getting It Right First Time (update on progress to address outstanding recommendations)	AC	SHi/VC		✓					
<b>PERFORMANCE</b>									
Integrated Performance Assurance Report (IPAR) (3.1.14)	HT	SH	✓	✓	✓		✓	✓	✓
Performance Management Framework (3.1.14)	HT	HT							
NHS Wales Shared Services Partnership (NWSSP) Performance Report 2024/25 (quarterly) (3.1.16)	HT	RD		✓ (Q4)	✓ (Q1)			✓ (Q2)	
Public Sector Emissions Reporting	HT	DW					✓		
<b>FOR APPROVAL</b>									
Financial Procedures (3.1.21)	HT	TJ	✓	✓	✓		✓	✓	✓
Policies (as required) (3.1.22)	All	All	✓	✓	✓		✓		✓

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Business Cases (as and when required for scrutiny before onward ratification at Board) (3.1.9)	HT	HT	✓	✓	✓		✓	✓	✓
<b>FOR ASSURANCE</b>									
Financial Choices and Decisions	SJ/SD	SJ/SD				✓			
<b>FOR INFORMATION</b>									
Capital Financial Management Update (3.5.3)	HT	RD	✓	✓	✓		✓	✓	✓
JCC Planning, Performance and Finance Sub-Committee Reports	HTy	JM	✓	✓	✓		✓	✓	✓
NHS Productivity Commission 'From Diagnosis to Delivery'	HT	HT						✓	
Finance and Performance Committee Work Plan 2025/26	Chair	Chair	✓	✓	✓		✓	✓	✓
<b>ADMINISTRATION</b>									
Agenda setting meeting with Chair & Exec Lead (at least 6 weeks before the meeting)	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Draft agenda to go to Executive Team	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Call for papers (at least 6 weeks before the meeting to receive papers at least 14 days before the meeting)	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Disseminate agenda/papers 7 days prior to meeting	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Issue a draft TOA within two days of the meeting	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Circulate minutes and TOA to the Lead Director within 7 days of meeting	CSO	N/A	✓	✓	✓	✓	✓	✓	✓
Issue minutes and TOA to Members (including the Committee Chair) following Lead Director review	CSO	N/A	✓	✓	✓	✓	✓	✓	✓

**Chair:** Michael Imperato **Vice Chair:** Anna Lewis **Lead Executive:** Huw Thomas

**HT** Huw Thomas

**MH** Mark Henwood

**LD** Lee Davies

**JP** Jill Paterson

**JW** Joanne Wilson  
**DW** Daniel Warm  
**AJ** Amorelle Jones  
**AL** Angela Lodwick  
**TJ** Timothy John  
**D** Deferred

**LG** Lisa Gostling  
**AS** Andrew Spratt  
**SHi** Steph Hire  
**HTy** Helen Tyler (JCC)  
**JM** Jacqueline Maunder (JCC)  
**SJ** Sian Jenkins

**SA** Shaun Ayres  
**GD** Gemma Deverill  
**DB** Debra Bennett  
**SH** Sally Havard  
**RW** Rachel Williams

**RD** Rhian Davies  
**KJ** Keith Jones  
**LC** Liz Carroll  
**VC** Vicky Coppack  
**CSO** Committee Services Officer