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University Health Board



**Accountability Letter**

**Approval Status Update**

**Finance and Performance Committee 29 April 2025**

## Accountability Letters – Approval Status Update

- Following the approval gained at the Sustainable Resources Committee on 25 February 2025, budget delegation accountability letters for the 2025/26 financial plan have been issued from the Accountable Officer for the Health Board (Chief Executive) to Executive Directors and Clinical Care Group (CCG) / Executive Function leads, with a deadline for return of 31 March 2025.
- A reminder was sent on 1 April 2025 from the Corporate Reporting team in Finance, to those where a signed response had not been received.
- The following slides summarise the status of the Executive Director and the Clinical Care Group / Executive Function leads responses as at Monday 14 April 2025.
- An escalation approach is planned in three stages, with the first being complete, for the signed responses that are outstanding:
  1. Corporate Reporting to send a reminder once the deadline has passed
  2. Executive Director of Finance to send a second reminder after the summary status has been shared through a Formal Executive Team meeting
  3. Chief Executive to arrange a meeting as a final review of why a signed response has not been received, before papers are due for the Public Board meeting on 29 May 2025, in which an update will be given

# Executive Director Approval Status Update

| Executive Director  | Delegation        | Status Update  |
|---|-------------------|--|
| Chief Executive   | Phil Kloer        | No onward delegation as Accountable Officer for Health Board   |
| Executive Medical Director  | Mark Henwood      | Signed 18 March 2025   |
| Chief Operating Officer   | Andrew Carruthers | Response on the 02 April 2025 – signed response will not be given until sighted on their delegated officers' approval status                         |
| Executive Director of Allied Health Professions and Health Sciences | James Severs      | No response  |
| Executive Director of Finance                                       | Huw Thomas        | Signed 31 March 2025   |
| Executive Director of Public Health                                 | Ardiana Gjini     | Signed 31 March 2025   |
| Executive Director of Strategy and Planning                         | Lee Davies        | Response on the 07 April 2025 – to be signed for non-LTA budgets, with LTA discussions ongoing to understand contract commitments. Response imminent |
| Executive Director of Nursing, Quality and Patient Experience       | Sharon Daniel     | No response  |
| Executive Director of Workforce and Organisational Development      | Lisa Gostling     | Signed 14 April 2025   |
| Health Board Wide Elements  | Huw Thomas        | Signed 31 March 2025   |

## Clinical Care Group / Executive Function Approval Status Update (1 of 2)

| Executive Director         | CCG / Executive Function                                     | Delegation              | Status Update   |
|----------------------------|--|-------------------------|---|
| Chief Executive            | Chief Executive (excluding Health Board Deficit and Savings) | Jo Wilson               | Response on 01 April 2025 – not in a position to approve until budget changes are actioned – finance to update  |
| Executive Medical Director | Executive Medical Director                                   | Carly Hill / John Evans | Carly Hill signed 01 April 2025. Re-issued to John Evans on 11 April 2025   |
| Chief Operating Officer    | Community and Integrated Medicine                            | Peter Skitt             | Signed 07 April 2025  |
|                            | Planned and Specialist Care                                  | Paula Goode             | No response   |
|                            | Operational Allied Health and Health Sciences                | Sara Quarrie            | Response on 24 March 2025 – need further work with Finance to understand the detailed budgets – ongoing   |
|                            | Primary Care, Community Strategy and Long-Term Care          | Jill Paterson           | Response on 01 April 2025 – requested detailed budget information, which has been provided  |
|                            | Mental Health and Learning Disabilities                      | Liz Carroll             | Signed 31 March 2025  |
|                            | Estates and Facilities                                       | TBC                     | Chief Operating Officer to advise on delegation once known, but virement to be created to Executive Director of Allied Health Professions and Health Sciences |
|                            | Chief Operating Officer Management                           | Gareth Cottrell         | Response on 07 April 2025 – requested editable version of the letter, which was sent on 08 April 2025   |

## Clinical Care Group / Executive Function Approval Status Update (2 of 2)

| Executive Director  | CCG / Executive Function  | Delegation           | Status Update   |
|---|---|----------------------|---|
| Executive Director of Allied Health Professions and Health Sciences | Executive Director of Allied Health Professions and Health Sciences | Jo Bradburn          | No response   |
| Executive Director of Finance                                       | Finance   | Andrew Spratt        | Signed 18 March 2025  |
|   | Digital   | Anthony Tracey       | Response imminent   |
| Executive Director of Public Health                                 | Executive Director of Public Health                                 | Bruce Bolam          | Signed 03 April 2025  |
| Executive Director of Strategy and Planning                         | Strategy and Planning   | Shaun Ayres          | Response imminent   |
|   | LTA's with Other NHS Providers                                      | Shaun Ayres          | Response imminent   |
| Executive Director of Nursing, Quality and Patient Experience       | Executive Director of Nursing, Quality and Patient Experience       | Janice Cole-Williams | Awaiting updated delegation from Executive Director of Nursing      |
| Executive Director of Workforce and Organisational Development      | Executive Director of Workforce and Organisational Development      | Steve Morgan         | Updated delegation from Executive Director of Workforce to re-issue |
| Health Board Wide Elements  | Central Capital   | Rhian Davies         | Signed 25 March 2025  |
|   | Central Contracting   | Sian Jenkins         | Signed 24 March 2025  |
|   | Central Financing   | Rhian Davies         | Signed 25 March 2025  |
|   | Central Income  | Sian Jenkins         | Signed 24 March 2025  |
|   | Central Reserves  | Andrew Spratt        | Signed 18 March 2025  |