

**TABLE OF ACTIONS FROM
FINANCE COMMITTEE (FC) MEETING
HELD ON 25th FEBRUARY 2021**

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
FC(21)25	Committee Terms of Reference To review the 'In Attendance' membership of Finance Committee	HT/ JW	25.03.2021	Complete
FC(21)25	Committee Terms of Reference To reflect the reporting structure applicable to the Committee's Sub-Groups in the ToR	SW	25.03.2021	Complete
FC(21)25	Committee Terms of Reference To present the revised ToRs for approval via Chairs action.	SW	25.03.2021	Complete: Chair's Action to approve ToRs for ratification by Board taken 17.03.21
FC(21)30	Finance Operational Risks To feed observations relating to the need to review the allocation of operational risks to Finance Committee, and the need to refresh associated mitigations to the Risk and Assurance Team.	AG/ HT		Complete: explanation of reasons for risk assignment provided by Head of Risk and Assurance and 2 operational risks re-assigned to OpQSESC.
FC(21)31	Healthcare Contracting Update To provide a further update regarding the development of an all-Wales approach to contracting for 2021/22 to the Committee at its next meeting on 23 rd March 2021.	SA	23.03.2020	Complete: scheduled for inclusion on the March 2021 agenda.
FC(21)32	Deficit Analysis SBAR To amend the recommendation in the SBAR to reflect a recognition that the HB Finance Team will continue to analyse the structural deficit utilising a methodology which differs from that which it uses in describing the deficit to WG.	SW		Complete

FC(21)33	Financial Plan 2021/22 To arrange a meeting between the Committee Chair and the Director of Finance in order to discuss the Plan prior to its inclusion on the agenda for the next meeting	HT	23.03.2021	Complete: DoF met with Chair 02.03.21 to discuss, prior to WG Touchpoint meeting.
FC(21)36	Digitisation of Health Records To work with the Deputy Director of Operations to produce an interim business case which will be presented at a future meeting of the Finance Committee.	AT		In progress: meeting provisionally scheduled for w/c 22 nd or 29 th March.
FC(21)37	Enhanced Cleaning Standards To provide an update in regard to funding to support the implementation of cleaning standards at the next Committee meeting	HT	23.03.2021	Funding to be confirmed to Finance Committee upon confirmation from WG
FC(21)41	CHC Fee Structure To provide a report relating to CFC Fee Structure at a Finance In Committee session at on 29 th April 2021	SA	29.04.2021	Complete: Forward-Scheduled for meeting 29.04.2021