

Name of Sub-Group:	Agile Digital Business Group (ADBG)
Chair of Sub-Group:	Huw Thomas, Director of Finance
Reporting Period:	5th March 2021

Key Decisions and Matters Considered by the Sub-Group:

Capital Budget 2020/2021

The Group received an update on Digital Capital for 2020/2021. It has been a positive year for Digital with an allocation of £3.8m, made up from the initial Discretionary Capital Programme (DCP) allocation, DCP slippage and Welsh Government (WG) allocations. The main items purchased were as follows:

- Network replacement programme Withybush General Hospital and part Prince Philip Hospital funded;
- Additional laptops, with funding to mobilise equipment for district and school nursing;
- Additional equipment for electronic test requesting, with extra carts and WCP printers;
- Replacement of backup system, which is now at end of life stage;
- Equipment for electronic nursing documentation project;
- Replacement of Video Conferencing equipment.

The recurring discretionary capital allocation over the last few years has made it extremely difficult for the Health Board (HB) to resolve risks around:

- Infrastructure and statutory backlog;
- Significant upgrades of IT infrastructure; and
- Keeping pace with IT replacements.

However, the additional funding from WG has allowed the Digital Team to address some of the high-level risks/ Audit recommendations and move forward with other projects.

The Strategic Outline Programme Plan was provided to the Group for information, but it was noted that due to COVID-19, and the additional infrastructure money from WG, that it will need to be refreshed, linking to the Digital Response.

The Group thanked everyone within the Digital Services Team for the work carried out during 2020/2021, and noted that the HB needs to look at the next year and how, if work is progressed at the same pace, the HB's Digital landscape could be completely transformed. As part of this work the Group requested a clear outline of the backlog replacement programme, and forward-profiling of what will be required.

The Group also noted that the movement to new cloud-based solutions are more revenue-based and that there is a need to be mindful of this, as there may be an increased revenue commitment.

Digital Priorities Investment Fund (DPIF)

The Group received and noted the paper detailing the proposed spend on the national DPIF and welcomed additional funding of £25m from WG. However, the Group also noted that there needs to be an exercise to ascertain the impact upon the HB if all the possible systems were to be implemented. The Group asked the reporting officer to provide a gap analysis of resources if the HB were to implement these systems, detailing the risks to implementation, both at national and

local level, and including the impacts and benefits for the organisation. This will also need to link to the maturity matrix work previously discussed.

Digital Dictation

The Group was updated on the rollout of Digital Dictation within the HB. It was noted that it is disappointing that the current supply is not able to provide the required solution; however the quick response by the Digital Team was noted, in terms of having already identified a new supplier and in progressing the procurement. This has introduced a 3-5-month delay into the project delivery which is currently being managed with the service.

Agile Business Case Template

The Group approved the template presented for all new digital developments, and noted that the following items will be presented at the next meeting:

- National Business Case - Re-procurement of Pathology system and Welsh Laboratory Information Management System (WLIMS), including upgrade (LINC/LIMS)*;
- National Business Case - Implementation of new Critical Care EHR system (Welsh Intensive Care Information System (WICIS));
- Local Business Case - Business Intelligence System for Hywel Dda University Health Board;
- Local Business Case - Electronic Observations;
- Local Business Case - Welsh Hospital Electronic Prescribing and Medicines Administration System.

Swansea Bay City Deal - Digital Infrastructure Programme

The Group received a number of documents relating to the City Deal Infrastructure Programme. Members noted that this will not provide any benefit to Ceredigion County, as the programme would only cover areas of Carmarthenshire and Pembrokeshire, and requested the reporting officer to examine what can be achieved in Ceredigion, working with the Local Authority.

* Laboratory Information Network Cymru/ Laboratory Information Management System

Matters Requiring Finance Committee Level Consideration or Approval:

- No matters to be considered or approved.

Risks/ Matters of Concern:

- No matters of concerns or risk were raised.

Planned Sub-Group Business for the Next Reporting Period:

Future Reporting:

- Digital Operation Plan
- Reflection on Digital Champions Network and launch
- Proposed Business Cases for Consideration

Date of Next Meeting:

Friday 7th May 2021 at 09:00 am – 10:30 pm