



## HYWEL DDA UNIVERSITY HEALTH BOARD – FINANCE COMMITTEE

including standing agenda items (denoted by \*).

Agenda Item/Issue	Lead	25 <sup>th</sup> April 2019	20 <sup>th</sup> May 2019	25 <sup>th</sup> June 2019	22 <sup>nd</sup> July 2019	22 <sup>nd</sup> Aug 2019	24 <sup>th</sup> Sept 2019	21 <sup>st</sup> Oct 2019	26 <sup>th</sup> Nov 2019	19 <sup>th</sup> Dec 2019	27 <sup>th</sup> Jan 2020	13 <sup>th</sup> March 2020
Apologies*	MH	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞
Declarations of Interests*	All	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞
Minutes from Previous Meeting*	MH	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞
Matters Arising and Table of Actions*	MH	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞
Annual Review of TORs/Membership	MH	℞										
Finance Committee Outcome of Self-Assessment of Performance	MH		℞									
Finance Committee Annual Report	MH	℞										
Reflective Summary	HT	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞
Finance Report Month*	HT	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞
Financial Projections Report	HT		℞	℞	℞	℞	℞	℞	℞			℞
Financial Plan Development and Draft Financial Plan	HT				℞ (draft)		℞	℞	℞			℞
Turnaround Report/ Savings Plan Month*	AC	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞
RTT Month*	KJ	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞
Establishment Control*	LG	℞		℞		℞	℞	℞	℞	℞	℞	℞
Capital Financial Management	HT	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞	℞
Contracting Update	HT			℞	℞	℞	℞	℞	℞	℞	℞	℞
Workshop Session:				℞			℞			℞		℞



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<ul style="list-style-type: none"> <li>• Finance Team Strategy</li> <li>• Implementing Contracting</li> <li>• Implementing Value</li> <li>• Turnaround Programme Structure</li> </ul>	HT HT HT AC			R			R			R		
External Finance Review*	HT		R	R	R	R	R	R	R	R	R	R
Year End Debrief	HT		R									
Addressing Recommendations from the Deloitte ZBR	HT		R									
Development and Implementation of Value Based Health Care (VBHC)	HT			R			R			R		R
Financial Delivery Unit Presentation	HJ			R								
Opportunities Identified by the Financial Delivery Unit	HT							R	R			
Underlying Deficit (included within External Finance Review)	HT					R						
KPMG Refresh Plan to Financial Delivery Unit	HT							R	R			
Corporate Risks	HT		R			R			R			R
Finance Operational Risks	HT		R			R			R			R
Winter Planning 2019/20	JT		R					R				



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Deep Dive into Medicines Management/Aseptic Unit	JPJ		R									
Deep Dive into Continuing Health Care • Counties • MH&LD	JP LC					R R						
Deep Dive into Withybush Hospital	JT				R							
Deep Dive into Ring-fenced Allocations in MH&LD	LC						R					
Annual Financial Plan/Enabling Plan	HT									R		
Financial Procedures	HT				R	R	R	R	R			
Scheme of Delegation	HT		R									
Finance Committee Annual Workplan*	MH	R	R	R	R	R	R	R	R	R	R	R
Update Reports to Board*	MH	R	R	R	R	R	R	R	R	R	R	R
Strategic Financial Planning Group Update Report to IEG/ SEG	HT			R		R			R	R	R	R
Draft Annual Accounts 2018/19	HT		R									
Benchmarking Network Summary Report	HT			R								



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International Financial Reporting Standard (IFRS) 16 Update	HT		R				R					R
WAO Public Spending Trends in Wales 199/00 – 2017/18	HT							R				
Any Other Business*		R	R	R	R	R	R	R	R	R	R	R
Agenda setting meeting with Chair & Exec Lead (at least 4 weeks before the meeting)	SB/ SW	R	R	R	R	R	R	R	R	R	R	R
Draft agenda to go to Executive Team prior to issue	SB/ SW	R	R	R	R	R	R	R	R	R	R	R
Call for papers (at least 4 weeks before the meeting to receive papers at least 14 days before the meeting)	SB/ SW	R	R	R	R	R	R	R	R	R	R	R
Disseminate agenda & papers 7 days prior to the meeting	SB/ SW	R	R	R	R	R	R	R	R	R	R	R
Type up minutes and TOA within 7 days of the meeting	SB/ SW	R	R	R	R	R	R	R	R	R	R	R

**Chair: Michael Hearty**

**Vice-Chair: Mike Lewis**

**Lead Executive: Huw Thomas**

**Committee Secretary: Sonja Wright**

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<b>MH</b>	<b>Michael Hearty</b>	<b>SB</b>	<b>Sarah Bevan</b>	<b>JPJ</b>	<b>Jenny Pugh-Jones</b>
<b>HT</b>	<b>Huw Thomas</b>	<b>AC</b>	<b>Andrew Carruthers</b>	<b>LG</b>	<b>Lisa Gostling</b>
<b>KJ</b>	<b>Keith Jones</b>	<b>SW</b>	<b>Sonja Wright</b>	<b>MB</b>	<b>Mark Bowling</b>
<b>SA</b>	<b>Shaun Ayres</b>	<b>HJ</b>	<b>Hywel Jones (FDU)</b>	<b>LC</b>	<b>Liz Carroll</b>
<b>JP</b>	<b>Jill Paterson</b>				