

**TABLE OF ACTIONS FROM
FINANCE COMMITTEE (FC) MEETING
HELD ON 23rd MARCH 2021**

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
FC(21)50	Matters Arising – Digitisation of Health Records To include the interim business case for the Digitisation of Health Records on the Committee’s Work Programme and forward-scheduled this item for the meeting to be held on 29 th June 2021. Action FC(21)36 to be closed.	SW		Completed
FC(21)50	Matters Arising – Enhanced Cleaning Standards To close action FC(21)37, confirmation having been received that updates will be provided as and when they are available.	SW		Completed
FC(21)52	Route Map to Financial Balance Outcomes from initial discussions relating to the Route Map from the Executive Seminar to be held 19.04.2021 to be fed back to the Committee at its In Committee session on 29 th April 2021	HT	29.04.2021	Completed: Route Map scheduled for inclusion on In Committee agenda for 29 th April.
FC(21)53	Delay in Sale of Cardigan Health Centre – Register of Seals To ensure that the delay of 1 week would be reflected in the seal document and referenced in the papers for the Board meeting on 25.03.2021, if required.	JW	25.03.2021	Completed: The Board Secretary has confirmed all is correct from a governance perspective, as the signing and sealing related to the deed of transfer so that the documentation was ready to exchange contracts, while the delay ensures that the capital receipts are available in 21/22 financial year and can be used for projects in 21/22. The exchange of contracts in early April was referenced in the Board meeting 25.03.21.
FC(21)54	New Corporate Risk To present details of an emerging risk relating to the delivery of the HB’s Financial Plan for 2021/22 at the next meeting of the Committee on 29 th April 2021	HT	29.04.2021	Completed: New risk scheduled for inclusion on agenda for 29 th April.

<p>FC(21)56</p>	<p>Draft Financial Enabling Plan 2021/22 To include assurance regarding the delivery of ICF and Cluster funding, or plans for de-funding, within the Plan, and to factor spending upon Mental Health services into the 'Transformation' section of the Plan.</p>	<p>HT/ MB</p>		<p>Completed</p>
<p>FC(21)57</p>	<p>Investment in Clinical Equipment To collate relevant data within an iterative Equipment Replacement Report which would be scrutinised either by Finance Committee or by the People, Planning and Performance Committee; a discussion regarding the most appropriate reporting forum to be held with the Board Secretary.</p>	<p>HT/ JW/ RD</p>	<p>27.07.2021</p>	<p>In progress: AD Finance (RD) to compile backlog replacement issues into one report to be submitted on a half-yearly basis to Finance Committee. A draft version to be prepared for July Committee.</p>
<p>FC(21)57</p>	<p>Investment in Clinical Equipment To develop a Smart Equipment Strategy between the Head of Clinical Engineering and the Director of Finance which will highlight opportunities resulting from the proactive adoption of smart technology to detect and reduce the risk of patient harm.</p>	<p>HT/ CH/ AT</p>	<p>29.04.2021</p>	<p>Completed: Head of Clinical Engineering and AD Digital Services will draft an outline approach – to be presented at the FC meeting on 29th April.</p>
<p>FC(21)59</p>	<p>Financial Procedures Tax Status of Workers To include an element relating to Workforce and Organisational Development sign-off in the flowchart relating to the HDdUHB Tax Status Disagreement process.</p>	<p>JT</p>		<p>Completed: confirmation received 30.03.2021 that the amendment has been made and is awaiting approval from the Director of Workforce and OD.</p>