

Health & Safety Committee Meeting

[HDD_Health and Safety Committee](#)

Date 04/03/2024
Time 09:30 - 11:00
Location Microsoft Teams Meeting; Ystwyth Board Room Avocor (Hywel Dda UHB - Generic Account)

Agenda

1 - GOVERNANCE

09:30, 20 min

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.1 - Welcome and apologies

1.2 - Declarations of Interest

1.3 - Minutes of Previous Meeting held on 08 January 2024

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.4 - Matters Arising and Table of Actions from Meeting held on 08 January 2024

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

1.5 - Health and Safety Committee Terms of Reference

Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

1.6 - Committee Self-Assessment Outcomes Report

Joanne Wilson (Hywel Dda UHB - Director of Corporate Governance/Board Secretary)

2 - HEALTH AND SAFETY UPDATES

40 min

2.1 - Health and Safety Update

Tim Harrison (Hywel Dda UHB - Head of Health, Safety and Security)

2.2 - Fire Safety Update Report, including fire safety training update

Rob Elliott (Hywel Dda UHB - Director of Estates, Facilities and Capital Management)

2.3 - Reinforced Autoclaved Aerated Concrete (RAAC) Update

Rob Elliott (Hywel Dda UHB - Director of Estates, Facilities and Capital Management)

2.4 - Electricity Compliance Update

Simon Chiffi (Hywel Dda UHB - Head of Operations)

3 - HEALTH AND SAFETY REGULATIONS

10 min

3.1 - Bariatric Compliance (Manual Handling Operations Regulations 1992)

Tim Harrison (Hywel Dda UHB - Head of Health, Safety and Security)

4 - POLICIES AND PROCEDURES FOR APPROVAL

10 min

4.1 - Policy 393: Confined Space and Restricted Access Policy

Simon Chiffi (Hywel Dda UHB - Head of Operations)

4.2 - Policy 258: Waste Management Policy

Simon Chiffi (Hywel Dda UHB - Head of Operations)

5 - ANY OTHER BUSINESS

5 min

All

6 - MATTERS FOR ESCALATION TO BOARD

5 min

Ann Murphy (Hywel Dda UHB - RCN Trade Union Rep - Independent Board Member)

7 - FOR INFORMATION

8 - DATE AND TIME OF NEXT MEETING

Tuesday 7 May 2024, 9.30-11.30am (please note the change of day and end time)

8.1 - Date and Time of Future Meetings

Tuesday 9 July 2024, 9.30am-11.30am

Tuesday 10 September 2024, 9.30am-11.30am

Tuesday 12 November 2024, 9.30am-11.30am

Tuesday 14 January 2025, 9.30am-11.30am

Tuesday 4 March 2025, 9.30am-11.30am