

**TABLE OF ACTIONS FROM
HEALTH & SAFETY ASSURANCE COMMITTEE MEETING
HELD ON 6TH JULY 2021**

MINUTE REF	ACTION	LEAD	TIME SCALE	PROGRESS
HSAC (21)28	Health and Safety Regulations To check that risks relating to the Health and Safety legislative requirements are fully reflected in the CRR.	TH	15.11.21	In progress: To be submitted after September 2021 deadline for HSE enforcement compliance.
HSAC (21)42	HSAC Self Assessment 2020/21 To share details regarding site visits with Members in the Committee meeting on 13 th September 2021	MR/TH	13.09.21	Verbal update to be provided at meeting on 13 th September 2021
HSAC (21)42	HSAC Self Assessment 2020/21 To follow up the issue of site visits with the HB Chair, following further reflective discussions between Members at the end of the meeting.	JW	13.09.21	Completed: Update from Board Secretary: <i>This will be taken forward outside of HSAC and will be discussed at a future IMs/Chairs meeting.</i>
HSAC (21)43	Health and Safety Report To provide an update in relation to the work of the (training site) Accommodation Group at a future HSAC meeting	TH		Completed: Included within the Health and Safety Update Report for the September 2021 meeting.
HSAC (21)43	Health and Safety Report To provide detail relating to the numbers of V&A warning letters issued in the report to the next HSAC meeting.	TH	13.09.21	Completed: Included within the Health and Safety Update Report for the September 2021 meeting.

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HSAC (21)43	<p>Health and Safety Report</p> <p>To investigate means of linking with Welsh Ambulance Services Trust V&A incident reporting processes (in order to correlate data relating to V&A incidents occurring across different services).</p>	TH	13.09.21	Completed. Update received from Head of Health and Safety: Contact has been made with colleagues in WAST to develop a system of notifying each organisation of violent and aggressive individuals. In the first instance this will be undertaken between the two respective Heads of Health and Safety.
HSAC (21)46	<p>Health and Safety Environmental Audit</p> <p>To seek advice from the Audit and Risk Team in relation to the development of a tracker to monitor outstanding issues and actions identified by health and safety audits.</p>	TH		Completed. Update received from Head of Health and Safety: Tracker has been developed using a similar template to the one used by Estates/ Maintenance for monitoring statutory compliance.
HSAC (21)47	<p>Fire Safety Update Report</p> <p>To provide an update regarding the risk relating to Phase 2 works arising from potential challenges in identifying appropriate patient decant facilities at the next HSAC meeting.</p>	RE	13.09.21	Completed: Update to be included in the Fire Safety Update Report for the meeting on 13 th September 2021