

# Health & Safety Committee

Mon 13 November 2023, 09:30 - 11:00

Ystwyth Boardroom and Teams

## Agenda

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09:30 - 09:50  
20 min

1. GOVERNANCE

1.1. Welcome and Apologies

Chair

1.2. Declarations of Interest

All

1.3. Minutes of Previous Meeting held on 11th September 2023

Chair

 1.3 Unapproved HSC Minutes 11 Sept 2023 Final v2.pdf (11 pages)

1.4. Matters Arising and Table of Actions from Meeting held on 11th September 2023

Chair

 1.4 HSC Table of Actions 11 09 23 Updated.pdf (4 pages)


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09:50 - 10:35  
45 min

2. HEALTH AND SAFETY UPDATES

2.1. Health and Safety Update: Including Violence & Aggression Incidents

Tim Harrison

 2.1 HSS Update Paper (Final) Nov 2023.pdf (8 pages)

2.2. RIDDOR: 6-Month Update

Tim Harrison

 2.2 SBAR RIDDOR 6 Monthly Update V1.0.pdf (5 pages)

2.3. PREVENT and CONTEST Updates

Tim Harrison

 2.3 CONTEST PREVENT Update Paper (Final) Nov 2023.pdf (6 pages)

2.4. Security Update

Tim Harrison

 2.4 Security Update Main Committee Nov 2023.pdf (3 pages)

2.5. Fire Safety Update Report

Rob Elliott

 2.5 HSC SBAR Fire Safety Management 13 Nov 23 Final.pdf (7 pages)

- 2.5 Appendix 1- MWWFRS Audit tracker Oct 23.pdf (32 pages)
- 2.5 Appendix 2 - Comparison of fire incidents and UwFS (002)-DRAFT-00- 8th September 2023.pdf (3 pages)

## 2.6. Reinforced Autoclaved Aerated Concrete (RAAC) Update

*Rob Elliott*

- 2.6 HSC SBAR RAAC Planks at WGH 13 Nov 23 Final.pdf (4 pages)

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## 10:35 - 10:40 3. Health and Safety Regulations

5 min

*Tim Harrison*

### 3.1. Working at Height Regulations

*Tim Harrison*

- 3.1 SBAR WaH Regs Nov 2023 V1.2.pdf (6 pages)

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## 10:40 - 10:50 4. POLICIES AND PROCEDURES FOR APPROVAL

10 min

*Adam Springthorpe*

- Safe Working at Height Policy

- 4. 1198 - SBAR - Safe Working at Height Policy V1.1.pdf (4 pages)
- 4. Appendix 1 - 1198 - Safe Working at Height Policy V1.0 (For Approval).pdf (15 pages)
- 4. Appendix 2 - 1198 - EqlA Screening - Safe Working at Height Policy.pdf (7 pages)

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## 10:50 - 10:55 5. ANY OTHER BUSINESS

5 min

*All*

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## 10:55 - 11:00 6. MATTERS FOR ESCALATION TO BOARD

5 min

*Mandy Rayani*

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## 11:00 - 11:00 7. FOR INFORMATION

0 min

HSC Workplan 2023-24

- 7. HSC Work Programme 2023-24 v1.pdf (3 pages)

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## 11:00 - 11:00 8. DATE AND TIME OF NEXT MEETING

0 min

*Monday 8 January 2023 9.30 a.m. - 11.00 a.m (NB: due to the Christmas holiday period, the deadline for papers will be brought forward to 13 December).*

Dates of Future Meetings:

*Monday, 4 March 2024*

*Tuesday 12 November 2024*

*Tuesday 7 May 2024*

*Tuesday 14 January 2025*

*Tuesday 9 July 2024*

*Tuesday 4 March 2005*

*Tuesday 10 September 2024*