

Health & Safety Committee

Mon 10 January 2022, 09:30 - 11:30

Board Room, Ystwyth Building (via MS Teams)

Agenda

09:30 - 09:45 1. GOVERNANCE

15 min

1.1. Welcome and Apologies

Chair

1.2. Declarations of Interest

All

1.3. Minutes of Previous Meeting held on 15th November 2021

Chair

 HSC Minutes 15.11.21 final.pdf (12 pages)

1.4. Matters Arising and Table of Actions from Meeting held on 15th November 2021

Chair

 HSC Table of Actions 151121 v2.pdf (2 pages)

1.5. HSC Self Assessment 2020/21 Action Plan

Joanne Wilson


 Self Assessment 2020 21 Action Plan SBAR final.pdf (13 pages)

09:45 - 10:50 2. HEALTH AND SAFETY UPDATES

65 min

2.1. Health and Safety Update

Tim Harrison

 SBAR HS Update Jan 2022 Final.pdf (4 pages)

2.2. Health and Safety Regulations


Tim Harrison

COSHH (Control of Substances Hazardous to Health)

 SBAR COSHH Jan2022 Final 2.pdf (7 pages)

2.3. Health & Safety Performance Standards & Targets

Tim Harrison

 SBAR Performance Standards and Targets Final.pdf (3 pages)

2.4. Fire Safety Update Report

Rob Elliott

2.5. Operational Security Model Update

Mandy Rayani/Andrew Carruthers

Verbal Report

10:50 - 11:05 15 min **3. RISK**

3.1. Deep Dive: Corporate, Directorate and Service Risks Review

Tim Harrison

📄 Risk Register Review Slides final.pdf (7 pages)

11:05 - 11:15 10 min **4. PLANNING**

4.1. Planning Objectives Update

Alison Shakeshaft

📄 PO Standard SBAR - HS January 2022 final.pdf (10 pages)

📄 App1 - PO Update for HS January 2022 final.pdf (1 pages)

11:15 - 11:15 0 min **5. FOR APPROVAL**

5.1. Policies for Approval

Mandy Rayani/Andrew Carruthers

5.1.1. New and Expectant Mothers/Birthing Parents Procedure

📄 767 V2 - NEM Procedure SBAR final.pdf (4 pages)

📄 SUMMARY EqIA - 767 New and Expectant Mothers Birthing Parents Procedure final.pdf (4 pages)

📄 767 V2 - New Expectant Mothers or Birthing Parents Procedure 2021 final.pdf (12 pages)

5.1.2. Control of Substances Hazardous to Health (COSHH) Policy & Procedure

📄 703 V2 - COSHH Policy SBAR final.pdf (4 pages)

📄 SUMMARY EqIA - 703 COSHH Policy final.pdf (3 pages)

📄 703 V2 - COSHH Policy Procedure 2021 - Final For Approval.pdf (30 pages)

5.1.3. Extension of Health and Safety Policies

📄 SBAR final.pdf (3 pages)

5.1.4. CCTV Policy

📄 323 - SBAR CCTV policy final.pdf (3 pages)

📄 323-EqIA updated final.pdf (5 pages)

📄 323-CCTVPolicy final.pdf (20 pages)

5.1.5. Estates Ventilation Policy

📄 HSAC Ventilation Policy Approval SBAR final.pdf (3 pages)

📄 Summary EqIA - 382 Ventilation Policy final.pdf (3 pages)

📄 382 - Draft Estates Ventilation Policy 2021 final.pdf (25 pages)

5.1.6. Medical Gas Policy

- 📄 434 - SBAR Medical Gas Policy final.pdf (3 pages)
- 📄 434-EqIA final.pdf (3 pages)
- 📄 434- Medical Gas Policy final.pdf (20 pages)

5.1.7. First Aid at Work Procedure

- 📄 696 V2 - FAW Procedure SBAR final.pdf (4 pages)
- 📄 SUMMARY EqIA - 696 First Aid at Work Procedure final.pdf (3 pages)
- 📄 696 V2 - First Aid at Work Procedure - For Approval.pdf (13 pages)

5.1.8. Lone Worker Policy

- 📄 170 -SBAR LoneWorkerPolicy HSC Final.pdf (3 pages)
- 📄 170-EqIA Lone Worker policy final.pdf (7 pages)
- 📄 170-LoneWorkerPolicy.pdf (18 pages)

11:15 - 11:20 **6. FOR INFORMATION** 5 min

6.1. HSC Work Programme 2021/22

Chair

- 📄 HSAC Work Programme 2021-22 v4.pdf (3 pages)

11:20 - 11:25 **7. ANY OTHER BUSINESS** 5 min

All

11:25 - 11:30 **8. MATTERS FOR ESCALATION TO BOARD** 5 min

Mandy Rayani

11:30 - 11:30 **9. DATE AND TIME OF NEXT MEETING** 0 min

14th March 2022 9.30 a.m. - 11.30 a.m.