

Health & Safety Committee

Mon 12 September 2022, 09:30 - 11:30

Board Room, Ystwyth Building/MS Teams

Agenda

09:30 - 09:45 1. GOVERNANCE

15 min

1.1. Welcome and Apologies

Chair

1.2. Declarations of Interest

All

1.3. Minutes of Previous Meeting held on 11th July 2022

Chair

 HSC Minutes 11.07.22 v3.pdf (9 pages)

1.4. Matters Arising and Table of Actions from Meeting held on 11th July 2022

Chair

 HSC Table of Actions 11.07.22.pdf (2 pages)

1.5. Self Assessment Process - Questionnaire

Chair

 Health & Safety Committee SA Exercise SBAR 2022 Final.pdf (3 pages)

 Draft HSC Self Assessment Questions 2021-22 Final.pdf (4 pages)

09:45 - 10:25 2. HEALTH AND SAFETY UPDATES

40 min


2.1. Health and Safety Update

Tim Harrison

 HS Briefing Sept 22 V2.pdf (5 pages)

2.2. Fire Safety Audit System Report 2022/23

Simon Chiffi

 SBAR Annual Fire Safety Audit System Report Sep 2022 Final.pdf (5 pages)

 Appendix 1 - Annual Fire Safety Audit 2022.pdf (9 pages)

2.3. Fire Safety Update Report

Simon Chiffi

 SBAR Fire Safety Management Sep 22 v2.pdf (9 pages)

 Appendix 1- MWWFRS Audit Tracker 26082022.pdf (15 pages)

 Appendix 2 - Fire Safety Governance Review Action Plan.pdf (6 pages)

2.4. Health and Safety Regulations - Estates Low Voltage (LV) Electricity Compliance - Audit Tracker

Simon Chiffi

 SBAR ESTATES ELECTRICITY COMPLIANCE SEPT 22.pdf (7 pages)

10:25 - 10:25 0 min

3. RISK




3.1. Corporate Risks Assigned to HSC

Mandy Rayani

 HSC Corporate Risk Report.August22. SBARv5.pdf (8 pages)
 Appendix 2- HSC Corporate Risks-August 22.pdf (13 pages)

3.2. Operational Risks Assigned to HSC

Mandy Rayani

 HSC ORR Paper August 2022 v3.pdf (7 pages)
 Appendix 1-Health and Safety Assurance Committee Risk Register - August 2022.pdf (8 pages)
 Appendix 2- Health and Safety Themed Risk Register - August 2022.pdf (55 pages)

10:25 - 10:35 10 min

4. PLANNING

4.1. Planning Objectives Update Report

Mandy Rayani




 PO Standard SBAR - HS August 2022 v2.pdf (4 pages)
 PO Update for HS August 2022.pdf (1 pages)

10:35 - 10:40 5 min

5. FOR APPROVAL

5.1. Procedure 1069: Assessment and Management of Environmental Ligature Risks

Mandy Rayani

 Procedure for Ligature Risks.pdf (4 pages)
 1069LigatureRisksProcedure-draftconsultation.pdf (26 pages)
 1069-EqIA.pdf (5 pages)




5.2. Request for Extension for Estates Policies

Simon Chiffi

 Health Safety Committee SBAR Sept 2022.pdf (4 pages)

5.3. 843: Reducing Restrictive Practice Policy

Mandy Rayani/ Rachel Wood

 SBAR RRP Policy V1.pdf (3 pages)
 RRP EqIA Final August 22.pdf (14 pages)
 843 - Reducing Restrictive Practice Policy 080922.pdf (47 pages)

5.4. Display Screen Equipment and Workstation Assessment Procedure


Adam Springthorpe

10:40 - 10:45 6. FOR INFORMATION

5 min

6.1. HSC Work Programme 2022/23

Chair

 HSAC Work Programme 2022-23 v5.pdf (3 pages)

10:45 - 10:50 7. ANY OTHER BUSINESS

5 min

All

10:50 - 10:55 8. MATTERS FOR ESCALATION TO BOARD

5 min

Mandy Rayani

10:55 - 11:00 9. DATE AND TIME OF NEXT MEETING

5 min

14th November 2022 9.30 a.m. - 11.30 a.m.