



**PWYLLGOR IECHYD A DIOGELWCH  
HEALTH & SAFETY COMMITTEE**

<b>DYDDIAD Y CYFARFOD: DATE OF MEETING:</b>	14 March 2022
<b>TEITL YR ADRODDIAD: TITLE OF REPORT:</b>	Planning Objectives Update
<b>CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:</b>	Mandy Rayani, Director of Nursing, Quality and Patient Experience
<b>SWYDDOG ADRODD: REPORTING OFFICER:</b>	Dr Daniel Warm, Head of Planning

**Pwrpas yr Adroddiad (dewiswch fel yn addas)  
Purpose of the Report (select as appropriate)**

Er Sicrwydd/For Assurance

**ADRODDIAD SCAA  
SBAR REPORT**

**Sefyllfa / Situation**

As part of the Annual Recovery Plan for 2021/22, the Board agreed a refreshed set of Strategic Objectives that set out the aims of the organisation, *i.e.* the horizon that Hywel Dda University Health Board (HDdUHB) is driving towards over the long term, as well as a set of specific, measurable Planning Objectives, which move the organisation towards that horizon over the next three years.

Each of the Planning Objectives has an Executive Lead and this report is to provide the Health & Safety Committee (HSC) with an update on the progress made in the development (delivery) of the Planning Objectives that are aligned to HSC, for onward assurance to the Board.

**Cefndir / Background**

This report is presented as an update to demonstrate where progress has been made in delivering those Planning Objectives aligned to the HSC.

There are 2 Planning Objectives in total which are attributed to the following Executive Lead:

Director of Public Health

- **4H:** Review and refresh the Health Board's emergency planning and civil contingencies/public protection strategies and present to Board by December 2021. This should include learning from the COVID-19 pandemic. The specific requirement set out in 4.H.i will be addressed as part of this.
- **4I:** Achieve Gold level for the Defence Employers Recognition scheme by March 2022.

**Asesiad / Assessment**

Appendix 1 attached provides an update on each of the Planning Objectives aligned to the HSC, identifying their current status, whether these are achieving/not achieving against their key deliverables, together with a summary of progress to date.

A summary of this information is set out below:

Planning Objectives	Lead Executive	Status	If Planning Objective is 'behind'
4H	Director of Public Health	Deferred until 2022/23	Not applicable - As part of the Annual Plan 2021/22, this Planning Objective has been deferred until 2022/23.  This will be reported upon from the May 2022 HSC meeting onwards.
4I		Completed	Not applicable – an update was presented to the HSC at its January 2022 meeting.  A new Planning Objective for 2022/23 has been developed: By March 2023, develop a Health Board plan to drive forward improved outcomes for Veterans and members of the Armed Forces community, in line with the Armed Forces Covenant and report on progress annually.  This will be reported upon from the May 2022 HSC meeting onwards.

A further Planning Objective relating to security will be reported from May 2022:  
*By March 2023 to undertake a review of the existing security arrangements within the Health Board with particular reference to strengthening the following areas:*

- Physical Security
- Automated locks
- CCTV
- Access Control Systems
- Intruder Alarms
- Communication Systems
- Human Factors
- Patient and Staff Personal Property
- Local Management and staff ownership

#### **Argymhelliad / Recommendation**

The HSC is asked to receive an assurance on the current position in regard to the progress of the Planning Objectives aligned to the HSC, in order to onwardly assure the Board where Planning Objectives are progressing and are on target, and to raise any concerns where Planning Objectives are identified as behind in their status and/or not achieving against their key deliverables.

**Amcanion: (rhaid cwblhau)**  
**Objectives: (must be completed)**

Committee ToR Reference:	2.5 To receive an assurance on delivery against relevant Planning Objectives aligned to the Committee
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Cyfeirnod Cylch Gorchwyl y Pwyllgor:	(see Appendix 1), in accordance with Board approved timescales, as set out in HDdUHB's Annual Plan.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not Applicable
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	All Health & Care Standards Apply
Amcanion Strategol y BIP: UHB Strategic Objectives:	All Strategic Objectives are applicable
Amcanion Llesiant BIP: UHB Well-being Objectives:	9. All HDdUHB Well-being Objectives apply

### Gwybodaeth Ychwanegol: Further Information:

Ar sail tystiolaeth: Evidence Base:	3 Year Plan and Annual Plan Decisions made by the Board since 2017-18 Recent <i>Discover</i> report, published in July 2020 Gold Command requirements for COVID-19 Input from the Executive Team Paper provided to Public Board in September 2020
Rhestr Termau: Glossary of Terms:	Explanation of terms is included within the report.
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Ansawdd Iechyd a Diogelwch: Parties / Committees consulted prior to Health and Safety Committee:	Public Board - September 2020. Executive Team.

### Effaith: (rhaid cwblhau) Impact: (must be completed)

<b>Ariannol / Gwerth am Arian:</b> <b>Financial / Service:</b>	Any financial impacts and considerations are identified in the report.
<b>Ansawdd / Gofal Claf:</b> <b>Quality / Patient Care:</b>	Any issues are identified in the report.
<b>Gweithlu:</b> <b>Workforce:</b>	Any issues are identified in the report.
<b>Risg:</b> <b>Risk:</b>	Consideration and focus on risk is inherent within the report. A sound system of internal control helps to ensure any risks are identified, assessed and managed.
<b>Cyfreithiol:</b> <b>Legal:</b>	Any issues are identified in the report.
<b>Enw Da:</b> <b>Reputational:</b>	Any issues are identified in the report.
<b>Gyfrinachedd:</b> <b>Privacy:</b>	Not applicable.
<b>Cydraddoldeb:</b> <b>Equality:</b>	Not applicable.



APPENDIX 1 – Update of Planning Objectives (PO) aligned to the Health and Safety Committee as at 14<sup>th</sup> March 2022

PO Ref	Planning Objective	Executive Lead	Date of Completion of PO	Current Status of achieving PO within Completion Date (Delete as appropriate)	<ul style="list-style-type: none"> <li>Summary of Progress to date (including barriers to delivery)</li> <li>For actions behind schedule, please provide an explanation</li> <li>For actions behind schedule, what quarter will these now be achieved</li> </ul>
4H	Review and refresh the Health Board’s emergency planning and civil contingencies / public protection strategies and present to Board by December 2021. This should include learning from the COVID 19 pandemic. The specific requirement set out in 4.H.i will be addressed as part of this	Director of Public Health	31/03/22	Deferred to 2022/23	<ul style="list-style-type: none"> <li>As part of the Annual Plan 2021/22, this Planning Objective has been deferred until 2022/23.</li> <li>Revised wording for this Planning Objective was updated for Board approval in January 2022: <i>Review and refresh the Health Board’s emergency planning and civil contingencies / public protection strategies and present to Board by December 2022. This should include learning from the COVID 19 pandemic. The specific requirement set out in 4.H.i will be addressed as part of this</i></li> </ul>
4I	Achieve Gold level for the Defence Employers Recognition scheme by March 2022	Director of Public Health	31/03/22	Completed	<p>HDdUHB has achieved the Gold level for the Defence Employers Recognition scheme, and therefore this Planning Objective is now closed.</p> <p>However, a revised Planning Objective for 2022/23 is to be put in place: <i>By March 2023 develop a Health Board plan to drive forward improved outcomes for Veterans and members of the Armed Forces community, in line with the Armed Forces Covenant and report on progress annually.</i></p>