

Health & Safety Committee

Mon 15 November 2021, 09:30 - 11:30

Boardroom, Ystwyth Building (via MS Teams)

Agenda

09:30 - 09:45 **1. GOVERNANCE**
15 min

1.1. Welcome and Apologies

Chair

1.2. Declarations of Interest

All


1.3. Minutes of Previous Meeting held on 13th September 2021

Chair

 Unapproved Minutes HSAC 13.09.2021 final.pdf (11 pages)

1.4. Matters Arising and Table of Actions from Meeting held on 13th September 2021

Chair

 HSC Table of Actions 130921 v2.pdf (3 pages)

09:45 - 10:40 **2. HEALTH AND SAFETY UPDATES**
55 min


2.1. Health and Safety Update

Tim Harrison

 SBAR HS Update Nov 2021 final.pdf (6 pages)

2.2. Fire Safety Update Report

Simon Chiffi

 2.5 SBAR Fire Safety Management November 2021 final.pdf (9 pages)

2.3. Update on PREVENT and CONTEST

Tim Harrison

 SBAR Prevent and Contest Update Nov 2021 final.pdf (7 pages)

2.4. Health & Safety Executive (HSE) Enforcement Action Update

Tim Harrison

 SBAR HSE Update for HSC Nov 2021 final.pdf (4 pages)

10:40 - 11:05 **3. RISK**
25 min

3.1. Deep Dive: Operational Risks Review

3.1.1. Premises & Security

Tim Harrison

- 📄 Security Review Slides final.pdf (6 pages)

3.1.2. Manual Handling Compliance

Tim Harrison

- 📄 Presentation - Manual Handling Deep Dive final.pdf (11 pages)

3.2. Corporate Risks Assigned to Health & Safety Committee

Mandy Rayani

- 📄 HSC Corporate Risk Report.Nov21 SBAR final.pdf (7 pages)
- 📄 Assurance Key.pdf (1 pages)
- 📄 App2 CRR.Nov21 final.pdf (8 pages)

11:05 - 11:15 4. PLANNING 10 min

4.1. Planning Objectives Update

Mandy Rayani

- 📄 PO Standard SBAR - HS November 2021 final.pdf (3 pages)
- 📄 App1 - PO Update for HS November 2021 final.pdf (1 pages)

11:15 - 11:20 5. FOR INFORMATION 5 min

5.1. H&SC Work Plan 2021/22

Chair

- 📄 HSAC Work Programme 2021-22 v3.pdf (3 pages)

11:20 - 11:25 6. ANY OTHER BUSINESS 5 min

All

11:25 - 11:30 7. MATTERS FOR ESCALATION TO BOARD 5 min

Mandy Rayani

11:30 - 11:30 8. DATE AND TIME OF NEXT MEETING 0 min

10th January 2022 9.30 am - 11.30 am