

**PWYLLGOR IECHYD A DIOGELWCH
HEALTH & SAFETY COMMITTEE**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	15 November 2021
TEITL YR ADRODDIAD: TITLE OF REPORT:	Planning Objectives Update
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Mandy Rayani, Director of Nursing, Quality and Patient Experience
SWYDDOG ADRODD: REPORTING OFFICER:	Dr Daniel Warm, Head of Planning

Pwrpas yr Adroddiad (dewiswch fel yn addas) Purpose of the Report (select as appropriate)
Er Sicrwydd/For Assurance

**ADRODDIAD SCAA
SBAR REPORT**

<p><u>Sefyllfa / Situation</u></p> <p>As part of the Annual Recovery Plan for 2021/22, the Board agreed a refreshed set of Strategic Objectives that set out the aims of the organisation, <i>i.e.</i> the horizon that Hywel Dda University Health Board (HDdUHB) is driving towards over the long term, as well as a set of specific, measurable Planning Objectives, which move the organisation towards that horizon over the next three years.</p> <p>Each of the Planning Objectives has an Executive Lead and this report is to provide the Health & Safety Committee (HSC) with an update on the progress made in the development (delivery) of the Planning Objectives that are aligned to the HSC, for onward assurance to the Board.</p> <p><u>Cefndir / Background</u></p> <p>This report is presented as an update to demonstrate where progress has been made in delivering those Planning Objectives aligned to the HSC.</p> <p>There are 2 Planning Objectives in total which are attributed to the following Executive Lead:</p> <p>Director of Public Health</p> <ul style="list-style-type: none"> • 4H: Review and refresh the Health Board's emergency planning and civil contingencies/public protection strategies and present to Board by December 2021. This should include learning from the COVID-19 pandemic. The specific requirement set out in 4.H.i will be addressed as part of this. • 4I: Achieve Gold level for the Defence Employers Recognition scheme by March 2022.

Asesiad / Assessment

Appendix 1 attached provides an update on each of the Planning Objectives aligned to the HSC, identifying their current status, whether these are achieving/not achieving against their key deliverables, together with a summary of progress to date.

A summary of this information is set out below:

Planning Objectives	Lead Executive	Status	If Planning Objective is 'behind'
4H	Director of Public Health	Deferred	Not applicable
4I		Completed	Not applicable

With respect to Planning Objective 4H, as part of the Annual Plan 2021/22 this Planning Objective has been deferred until 2022/23. Additionally, the wording and timescales for this Planning Objective are currently being reviewed and will be included as part of the update to Public Board in November 2021 on the Planning Objectives to be taken forward through 2022/23.

Argymhelliad / Recommendation

The HSC is asked to receive an assurance on the current position in regard to the progress of the Planning Objectives aligned to the HSC, in order to onwardly assure the Board where Planning Objectives are progressing and are on target, and to raise any concerns where Planning Objectives are identified as behind in their status and/or not achieving against their key deliverables.

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Committee ToR Reference: Cyfeirnod Cylch Gorchwyl y Pwyllgor:	2.5 To receive an assurance on delivery against relevant Planning Objectives aligned to the Committee (see Appendix 1), in accordance with Board approved timescales, as set out in HDdUHB's Annual Plan.
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not Applicable
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	All Health & Care Standards Apply
Amcanion Strategol y BIP: UHB Strategic Objectives:	All Strategic Objectives are applicable
Amcanion Llesiant BIP: UHB Well-being Objectives:	9. All HDdUHB Well-being Objectives apply

Gwybodaeth Ychwanegol:

Further Information:

Ar sail tystiolaeth: Evidence Base:	3 Year Plan and Annual Plan Decisions made by the Board since 2017-18 Recent <i>Discover</i> report, published in July 2020 Gold Command requirements for COVID-19
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	Input from the Executive Team Paper provided to Public Board in September 2020
Rhestr Termau: Glossary of Terms:	Explanation of terms is included within the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Pwyllgor Iechyd a Diogelwch: Parties / Committees consulted prior to Health and Safety Committee:	Public Board - September 2020 Executive Team

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Any financial impacts and considerations are identified in the report.
Ansawdd / Gofal Claf: Quality / Patient Care:	Any issues are identified in the report.
Gweithlu: Workforce:	Any issues are identified in the report.
Risg: Risk:	Consideration and focus on risk is inherent within the report. A sound system of internal control helps to ensure any risks are identified, assessed and managed.
Cyfreithiol: Legal:	Any issues are identified in the report.
Enw Da: Reputational:	Any issues are identified in the report.
Gyfrinachedd: Privacy:	Not applicable.
Cydraddoldeb: Equality:	Not applicable

APPENDIX 1 – Update of Planning Objectives (PO) aligned to the Health and Safety Committee as at 20.10.21

PO Ref	Planning Objective	Executive Lead	Date of Completion of PO	Current Status of achieving PO within Completion Date (Delete as appropriate)	<ul style="list-style-type: none"> • Summary of Progress to date (including barriers to delivery) • For actions behind schedule, please provide an explanation • For actions behind schedule, what quarter will these now be achieved
4H	Review and refresh the Health Board’s emergency planning and civil contingencies / public protection strategies and present to Board by December 2021. This should include learning from the COVID 19 pandemic. The specific requirement set out in 4.H.i will be addressed as part of this	Director of Public Health	31/03/22	Deferred to 2022/23	<ul style="list-style-type: none"> • As part of the Annual Plan 2021/22, this Planning Objective has been deferred until 2022/23. • The wording and timescales for this Planning Objective are currently being reviewed and will be part of the update to Board in November 2021 on the Planning Objectives to be taken forward through 2022/23.
4I	Achieve Gold level for the Defence Employers Recognition scheme by March 2022	Director of Public Health	31/03/22	Completed	HDdUHB has achieved the Gold level for the Defence Employers Recognition scheme, and therefore this Planning Objective is now closed.