

Health and Safety Committee

Tue 09 May 2023, 09:30 - 11:30

Ystwyth Boardroom and Microsoft Teams

Agenda

09:30 - 09:45 1. GOVERNANCE

15 min

1.1. Welcome and Apologies

Chair

1.2. Declarations of Interest

All


1.3. Minutes of Previous Meeting held on 6th March 2023

Chair

 HSC March 6 draft Minutes.pdf (6 pages)

1.4. Matters Arising and Table of Actions from Meeting held on 6th March 2023

Chair

 HSC Table of Actions 06 03 23 (2).pdf (2 pages)

1.5. Health and Safety Annual Report 2022/23

Chair

 HSC Annual Report 2022 - 23 Draft v4.pdf (16 pages)

09:45 - 09:45 2. Risks

0 min

2.1. Corporate Risks Assigned to HSC


Mandy Rayani

 HSC Corporate Risk Report April 2023 FINAL.pdf (7 pages)

 Appendix 1 HSC Corporate Risk Register April 2023 v2.xlsx.pdf (13 pages)

2.2. Operational Risks Assigned to HSC

Mandy Rayani

 HSC Operational Risk Report - April 2023 FINAL v2.pdf (9 pages)

 Appendix 1 Operational Risk Register - April 2023.pdf (5 pages)

 Appendix 2Themed Risk Register - April 2023.pdf (81 pages)

09:45 - 10:40 3. HEALTH AND SAFETY UPDATES

55 min




3.1. Health and Safety Update

Tim Harrison

 HSS Update May 2023 V1.1.pdf (5 pages)

3.2. Fire Safety Update Report

Rob Elliott

-  HSC SBAR Fire Safety Management May 23 Final.pdf (8 pages)
-  Appendix 1- MWFRS Audit tracker 27042023.pdf (9 pages)
-  Appendix 2 - Comparison of fire incidents and UwFS.pdf (3 pages)

3.3. Monitoring Staff Exposure to Environmental Hazardous Substances - requirement of the Control of Substances Hazardous to Health Regulations 2002

Tim Harrison

-  SBAR Env Exposure May 2023 V1.2.pdf (7 pages)

3.4. Prevent and Contest Update

Tim Harrison

-  SBAR Prevent and CONTEST Update May 2023 V1.pdf (6 pages)

3.5. WHTM Engineering Compliance/Governance

Simon Chiffi




-  HTM SBAR sc.pdf (23 pages)

10:40 - 10:45
5 min

4. POLICIES AND PROCEDURES FOR APPROVAL




4.1. Violent Patient Warning Marker Procedure

Tim Harrison

-  761 - Violent Patient Marker Summary Approval Report 2023.pdf (2 pages)
-  761-Violent Patient Warning Marker Procedure V2. 2023.pdf (17 pages)
-  DRAFT EqIA - Violent Patient Warning Marker Procedure.pdf (3 pages)




4.2. Lockdown Policy

Tim Harrison

-  749-Lock Down Policy SBAR.pdf (2 pages)
-  749-Lockdown Policy for HSC approval May 2023.pdf (9 pages)
-  DRAFT EqIA -Lockdown Policy.pdf (3 pages)

4.3. Violence and Aggression Policy

Tim Harrison

-  285 - Violence and Aggression Policy SBAR.pdf (3 pages)
-  285- Violence and Aggression Policy - HSC Approval.pdf (30 pages)
-  DRAFT EqIA -285 Violence and Aggression Policy.pdf (3 pages)

4.4. Security Policy

Deferred *Tim Harrison/ Charles Scarfe*

10:45 - 10:50
5 min


5. ANY OTHER BUSINESS

All

10:50 - 10:55 **6. MATTERS FOR ESCALATION TO BOARD**
5 min

Mandy Rayani

10:55 - 10:55 **7. COMMITTEE WORK PLAN 2023/24**
0 min

 HSAC Work Programme 2023-24 v1.pdf (3 pages)

10:55 - 10:55 **8. DATE AND TIME OF NEXT MEETING**
0 min

10th July 2023 9.30 a.m. - 11.00 a.m.